

Important Deadlines

Order Form	Deadline Date	✓
Visitor Brochure Sponsorship	March 15, 2021	
Lead Retrieval - Early Discount	May 27, 2021	
Show Directory Listing Online	June 4, 2021	
Show Directory Sponsorship	June 4, 2021	
Booth Variance Request Form	June 25, 2021	
Exhibitor Appointed Contractor Form	June 25, 2021	
Meeting Room Request Form & Booth Event Request Form	June 25, 2021	
Onsite Signage Sponsorship	June 30, 2021	
Freight Forwarder / Customs Broker	<p>Ocean Deadlines: Advanced Warehouse July 7, 2021 <u>Site Dock August 9, 2021</u> Air Freight Deadlines: Advanced Warehouse July 19, 2021 Site Dock: August 9, 2021</p>	
Warehouse Deliveries	<p>Receiving Begins: July 19, 2021 Deadline: August 13, 2021</p>	
Freeman - Special Signage & Standard Exhibit Package	July 23, 2021	
Freeman (All furnishings, booth package, carpet, booth labor & forklift)	July 23, 2021	
Telecommunications & Internet Order Form*	August 13, 2021	
Cable Order Form*	August 13, 2021	
Compressed Air, Water, Drain & Gas*	August 13, 2021	
Electrical Order Form*	August 13, 2021	
Exhibitor Badge Registration	August 20, 2021	
First Day to Accept Show Site Deliveries to "Show Site Deliveries"	August 21, 2021	

* Exclusive Services of the RCC, discounted rates available only until the dates listed above.