

## Welcome

Dear Techtextil North America 2021 Exhibitor:

We are pleased you will be joining us for Techtextil North America to be held August 23-25, 2021, at the Raleigh Convention Center in Raleigh, North Carolina.

This manual is designed for your convenience and to give you the necessary information for your participation in the 2021 Techtextil North America show. Please read this manual carefully to familiarize yourself with all of its contents. Enclosed is a list of the official show contractors and vendors providing the appropriate order forms if needed. Please place your orders early to ensure availability of desired items and to maximize cost savings.

It is important that the Exhibitor Manual be reviewed by the person directly responsible for participation in the show. Your assistance in meeting deadlines is greatly appreciated.

If you have any questions or concerns, please do not hesitate to contact us. We are here to help you through the show planning process.

We look forward to seeing you in Raleigh!

Sincerely,

The Techtextil North America Team  
Messe Frankfurt, Inc.

## Show Location

### Raleigh Convention Center

Halls B and C

500 South Salisbury Street

Raleigh, NC 27601

Phone: +1 (919) 996-8500

Website: [www.raleighconvention.com](http://www.raleighconvention.com)

### Parking & Directions

Please [click here](#) to view our parking options and directions.

## Important Dates and Schedule

### Exhibitor Move-In

Saturday, August 21 8:00 – 17:00

Sunday, August 22 8:00 – 17:00

### Exhibitor Badge Pick-Up

Saturday, August 21 12:00 – 17:00

Sunday, August 22 8:00 – 17:00

Monday, August 23 7:30 – 16:30

### Show Hours

Monday, August 23 10:00 – 17:00

Tuesday, August 24 10:00 – 17:00

Wednesday, August 25 10:00 – 15:00

### Exhibitor Move-Out

Wednesday, August 25 15:01 – 22:00

\*Please note:

- Early move-in is only available upon request.
- Any exhibitor who starts to pack or dismantle their booth prior to 15:01, August 25, 2021, will be charged a fee of \$1,000.00.

## Important Dates and Schedule continued...

### Symposium Hours

*Monday, August 23*

8:30 – 10:00

10:30 – 12:00

14:30 – 16:00

*Tuesday, August 24*

8:30 – 10:00

10:30 – 12:00

14:30 – 16:00

*Wednesday, August 25*

8:30 – 10:00

## Official Service Contractor

**Freeman**

841 Joseph E. Lowery Blvd NW

Atlanta, GA 30318

Tel: +1 (404) 253-6494

Fax: +1 (469) 621-5610

Email: [FreemanAtlantaES@freemanco.com](mailto:FreemanAtlantaES@freemanco.com)

Website: [www.freemanco.com](http://www.freemanco.com)

*Freeman is able to provide you with the following services & products:*

AUDIO VISUAL

FURNITURE & ACCESSORIES

DISPLAY LABOR

MATERIAL HANDLING

RIGGING & FORKLIFT

CARPET & CLEANING

DECORATIONS

DRAYAGE

RENTAL EXHIBITS

SIGNS

## Show Colors

Pipe & Drape: Grey / Aisle Carpet: Blue

## Show Management Contact Information

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**Messe Frankfurt, Inc.**

3200 Windy Hill Rd, Suite 500 West • Atlanta, GA 30339

Tel: +1 (770) 984-8016 • Fax: +1 (770) 984-8023

### SHOW MANAGEMENT

**Kristy Meade**

*Group Show Director*

Tel: +1-(770) 984-8016 x 2424

[Kristy.Meade@usa.messefrankfurt.com](mailto:Kristy.Meade@usa.messefrankfurt.com)

**Sarah Hatcher**

*Sr. Show Manager*

Tel: +1-(770) 984-8016 x 2403

[Sarah.Hatcher@usa.messefrankfurt.com](mailto:Sarah.Hatcher@usa.messefrankfurt.com)

### SALES

**Emelia Downs**

*Sales Coordinator*

Tel: +1-(770) 984-8016 x 2414

[Emelia.Downs@usa.messefrankfurt.com](mailto:Emelia.Downs@usa.messefrankfurt.com)

### OPERATIONS

**Carina Whitaker**

*Director of Operations*

Tel: +1-(770) 984-8016 x 2438

[Carina.Whitaker@usa.messefrankfurt.com](mailto:Carina.Whitaker@usa.messefrankfurt.com)

**Courtney Baker**

*Jr. Operations Manager*

Tel: +1-(770) 984-8016 x 2420

[Courtney.Baker@usa.messefrankfurt.com](mailto:Courtney.Baker@usa.messefrankfurt.com)

### MARKETING

**Ali Rosenberger**

*Marketing & Conference Manager*

Tel: +1-(770) 984-8016 x 2428

[Ali.Rosenberger@usa.messefrankfurt.com](mailto:Ali.Rosenberger@usa.messefrankfurt.com)

**Peyton Rowe**

*Marketing Coordinator*

Tel: +1-(770) 984-8016 x 6315

[Peyton.Rowe@usa.messefrankfurt.com](mailto:Peyton.Rowe@usa.messefrankfurt.com)



## Official Contractors

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### **Audio Visual & Computer Rental**

*@ Your Service*

Attn. David Harvey

Tel: +1-(504) 830-4565

Fax: +1-(504) 830-4581

[sales@aysproductions.com](mailto:sales@aysproductions.com)

### **Catering Service**

Centerplate - *Raleigh Convention Center*

500 South Salisbury Street

Raleigh, NC 27601

Tel: +1 (919) 996-9862

[dan.kapps@centerplate.com](mailto:dan.kapps@centerplate.com)

[www.raleighconvention.com/catering](http://www.raleighconvention.com/catering)

### **Compressed Air, Water, Drain & Gas**

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### **Registration**

*Convention Data Services (CDS)*

Attn. Maddy Semple

Tel: +1-(508) 743-0194

[msemple@cdsreg.com](mailto:msemple@cdsreg.com)

[www.cdsreg.com](http://www.cdsreg.com)

### **International Freight Forwarder**

*Masterpiece International*

Attn: Carley Jones

Tel: +1 (310) 321-1050

[cjones@masterpieceintl.com](mailto:cjones@masterpieceintl.com)

[www.masterpieceintl.com](http://www.masterpieceintl.com)

### **Material Handling & Transportation**

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### **Official Show Decorator**

*Freeman*

Attn. Ryan Connors

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### **Lead Retrieval**

*Convention Data Services (CDS)*

Attn. Holly Gosnell

Tel: +1 (508) 743-0593

[hgosnell@cdsreg.com](mailto:hgosnell@cdsreg.com)

Lead Retrieval:

[www.xpressleadpro.com](http://www.xpressleadpro.com)

### **Telecommunications**

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## Tips for a Successful Show

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### *Before the Show...*

- *Read your Exhibitor Manual* – It contains all the details, regulations and forms you will need to be prepared on-site.
- *Show Checklist* – Use this form to keep yourself in check while planning the details of your participation. Don't miss a single deadline or forget to order a service! It will save you both time and money.
- *Freight* – Be aware of shipping deadlines to avoid late or unnecessary charges. Use pre-printed labels to ensure proper delivery of your items.
- *Registration* – Register your booth staff online:  
<https://xpressreg.com/register/ttna0821/exhibitor/login.asp>  
 Lead Retrieval: [www.xpressleadpro.com](http://www.xpressleadpro.com)
- *Advertise and Promote* – Use online marketing, newsletters, direct mail, e-cards, press releases, telemarketing, industry publications and more to get the word out about your participation in the show.

### *During the Show...*

- *Interact with Attendees* – Make an effort to greet all attendees with a polite and outgoing attitude. Be proactive! Don't sit, read, eat or talk on the telephone in your booth - you might miss out on potential prospects.
- *Lead Retrieval* – Keep track of the attendees who visit your booth so you can contact them later. Lead management will be one of the most important components of a successful show.
- *Provide Incentives* – Give attendees a reason to visit your booth! Promote a new product, hand out giveaways, host a special party, or offer drinks and snacks. Be creative in your promotions and draw quality visitors to your booth.

### *After the Show...*

- *Follow Up with your Leads* – Contact the attendees who visited your booth. Send them more information about your products and maintain the relationship you developed at the show. Often times the key to your success at a trade show depends on how you follow up with your leads.
- *Evaluate your Participation* – Determine what types of promotion worked for increasing booth traffic, etc. Analyze the overall success of the show – learn from your mistakes as well as your successes!
- *Post-Show Meeting* – Arrange a meeting after the show with your sales, marketing and operations team. Discuss your follow up plan, what worked, and what you can improve on to increase your recognition and sales.

### *Anytime...*

- Questions? – Contact us anytime! Look for the Show Management contact information in this manual or send an email to: [ttnasales@usa.messefrankfurt.com](mailto:ttnasales@usa.messefrankfurt.com).

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### *Anytime...*

- Questions? – Contact us anytime! Look for the Show Management contact information in this manual or send an email to: [ttnasales@usa.messefrankfurt.com](mailto:ttnasales@usa.messefrankfurt.com).

### Important Deadlines

Order Form	Deadline Date	✓
Visitor Brochure Sponsorship	March 15, 2021	
Lead Retrieval - Early Discount	May 27, 2021	
Show Directory Listing Online	June 4, 2021	
Show Directory Sponsorship	June 4, 2021	
Booth Variance Request Form	June 25, 2021	
Exhibitor Appointed Contractor Form	June 25, 2021	
Meeting Room Request Form & Booth Event Request Form	June 25, 2021	
Onsite Signage Sponsorship	June 30, 2021	
Freight Forwarder / Customs Broker	Ocean Deadlines: Advanced Warehouse July 7, 2021 <u>Site Dock August 9, 2021</u> Air Freight Deadlines: Advanced Warehouse July 19, 2021 Site Dock: August 9, 2021	
Warehouse Deliveries	Receiving Begins: July 19, 2021 Deadline: August 13, 2021	
Freeman - Special Signage & Standard Exhibit Package	July 23, 2021	
Freeman (All furnishings, booth package, carpet, booth labor & forklift)	July 23, 2021	
Telecommunications & Internet Order Form*	August 13, 2021	
Cable Order Form*	August 13, 2021	
Compressed Air, Water, Drain & Gas*	August 13, 2021	
Electrical Order Form*	August 13, 2021	
Exhibitor Badge Registration	August 20, 2021	
First Day to Accept Show Site Deliveries to "Show Site Deliveries"	August 21, 2021	

\* Exclusive Services of the RCC, discounted rates available only until the dates listed above.

## Exhibit Rules & Regulations

### **Admittance**

Admittance to the exhibit floor during installation will only be permitted to those persons with a temporary work pass or an exhibitor badge. On show days an exhibitor badge will be required to enter the show including one hour prior to opening and one-half hour after closing. Should you require additional time, please see Show Management. No one under the age of 16 will be allowed on the show floor. The trade show floor is available to all qualified attendees wearing an identification badge without restrictions. Qualified tradeshow attendees must wear an official badge. Please report any unauthorized attendees to the security personnel or show management staff immediately. Each exhibitor may reserve private areas within the booth that are not made generally accessible. The booth construction must make it evident which parts of the booth are not meant to be generally open and provide for access control to these parts (i.e. doors, walls, etc.). Discrimination policies denying admission to generally open displays to only some trade show participants (wearing an official badge) are not permissible.

### **Booth Payments**

Both domestic and international exhibitors will be required to settle their accounts in full prior to booth installation. Please refer to T&C's in your space application. Contact [ttnasales@usa.messefrankfurt.com](mailto:ttnasales@usa.messefrankfurt.com).

### **Booth Responsibility**

It will be the responsibility of the company who contracts the space to maintain personnel in the booth at all times during show hours. Any Exhibitor who starts to pack or dismantle the booth prior to show closing will be charged a set fee of US \$1,000. Show Management will closely monitor this.

### **Booth Furniture**

Freeman will be offering additional individual furniture rental and specialty items.

Note: In order to qualify for the offered advance discount rates, forms must be returned to appropriate locations by the specified deadline dates.

### **Catering Services**

Catering services will be available through the Raleigh Convention Center. Please see the official contractor sheet for full contact information.

### **Show Floor**

Techtextil North America will be located in Halls B and C of the Raleigh Convention Center.

Please take time to familiarize yourself with the enclosed Guidelines for Display. Techtextil North America will abide by these standards. Exhibitors requesting variances and/or exhibits that do not comply with

these guidelines must complete the Booth Variance Request Form and receive approval from Messe Frankfurt, Inc. to deviate from these industry standards. Onsite, exhibitors not in compliance with these rules will be forced to correct rule violations prior to the show opening.

Exhibitors have the right to display/hang signs, banners, or logos from the ceiling of the exhibit hall with permission from Show Management. No “sold” signs of any nature which designate process or notices of sales are permitted. All demonstration equipment, including operator’s position, must be located inside the booth.

Exhibitors building special background or side dividers must make certain that the surfaces and backside of side walls of such dividers are finished in a manner as not to be unsightly to exhibitors in adjoining booths. If such surfaces remain unfinished show management shall authorize the official decorator to take into effect the necessary finishings and the exhibitor must pay all charges involved.

Souvenirs and literature may be handed out only from within the confines of the exhibitor’s booth. Passing out promotional material or literature in the aisles or public areas is prohibited. Exhibitor personnel may not enter another exhibitor’s exhibit space, or take materials from another exhibitor’s exhibit space, without the expressed permission from that exhibitor.

No storage of any kind is allowed behind booths or near electrical service. Materials necessary to your exhibit must be stored within the exhibit. Electrical cords and connectors must be accessible.

### **Fire Prevention**

The Exhibitor shall not use any flammable decorations or coverings for display purpose. All fabrics or other material used for decoration purposes must be flameproof. The Exhibitor shall comply with all applicable fire regulations.

### **Height Restrictions**

**All inline and corner booths will be permitted a height allowance of eight feet (8’), including signage, throughout the space. All peninsula and island booths will be permitted a height allowance of sixteen feet (16’), including signage, throughout the space. All booths must comply with the Guidelines for Display.**

### **Insurance**

Show Management shall not be liable for injury to persons (or for damage to or loss of property) within the Exhibitor’s booth and its surrounding area, or in such other areas as the Exhibitor may use to store its property or that of third parties. It is the responsibility of the Exhibitor to provide sufficient insurance. Such insurance shall include (but shall not be limited to) coverage of the Exhibitor’s liability for injury to persons (and for damage to or loss of property) within the Exhibitor’s booth and its surrounding area, and in such other areas the Exhibitor may use to store its property or that of the third parties.

### **Photography, Video Shooting and Sound Recording**

No photography, videotaping or other means of recording is permitted without prior written approval from Show Management. Exhibitors shall not photograph or videotape the exhibit or products of any other Exhibitor or cause such exhibit or products to be photographed or videotaped. Show Management reserves the right to eject any Exhibitor and any of its employees or representatives from the licensed premises for failure to comply with this rule or impose any other sanction permitted by these rules deemed appropriate by Show Management. Any Exhibitor not in compliance with this rule also agrees to immediately provide Show Management with all film, pictures, videotape, or other video or audio recordings (and all copies thereof) for disposal.

### **Sales Activities**

Exhibitors may accept orders from trade buyers who furnish proof of their identity. Price labeling is not allowed on products exhibited in booth area, in the Show Guide or on advertising materials.

### **Security**

Show Management will provide general security for the exhibit hall and public areas. However, you may contract for individual security for within your booth at your discretion. No weapons will be allowed on the show floor.

### **Set-up Deadline**

Show Management and its organizers reserve the right to use any exhibit space still unoccupied on August 22, 2021 at 6:00 pm for whatever purpose it chooses. Exhibitors will remain liable for the space rental fee of such space.

### **Sound Systems**

The use of sound systems is permissible provided they are not audible more than three feet into the aisle or into neighboring booths, and that the sound is directed exclusively into the exhibitor's booth. Show Management and its organizers shall have absolute control over its regulation, the intent of which is to ensure that the sound systems shall not be audibly objectionable to neighboring exhibitors. Sound amplification may be used by the exhibitor only for the dissemination of information to the Techtextil North America / Texprocess Americas audience directly relating to products and/or services of the particular company displaying such products and/or services at the show.

We appreciate your cooperation in making the show a successful and enjoyable experience for everyone!

### BOOTH EVENT REQUEST FORM

Contact \_\_\_\_\_

Company / Booth Number \_\_\_\_\_

Address \_\_\_\_\_

City/State \_\_\_\_\_ Postal / Zip Code \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

**Date of Function:**

8/23

8/24

8/25

**Requested Times:**

Start Time \_\_\_\_\_ End Time \_\_\_\_\_

Type of Event Occurring in your booth \_\_\_\_\_

Intended purpose of Event \_\_\_\_\_

Estimated Attendance \_\_\_\_\_

**Special Needs\***

Food / Beverage

Audio Visual

Other \_\_\_\_\_

\*All expenses, including food/beverage and audio visual, will be billed to you directly through the appropriate vendor.

Once the completed form is received, written notification of approval or denial will be sent within one week.

**Please submit this form via email by June 25, 2021.**

Email: [courtney.baker@usa.messefrankfurt.com](mailto:courtney.baker@usa.messefrankfurt.com)

### Booth Variance Request Form

All booths must be in compliance to the IAEE (International Association of Exhibitions and Events) Guidelines for Display Rules and Regulations as outlined in this exhibitor kit. *ONLY exhibitors requesting variances and/or exhibits that do not comply with the above-mentioned rules must complete this form along with submitting a detailed drawing or schematic of the booth layout.* Please fax all requests to the number listed below **no later than June 25, 2021.**

Authorized Representative: \_\_\_\_\_  
 Company Name / Booth Number: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ Province / State: \_\_\_\_\_  
 Country: \_\_\_\_\_ Postal / Zip Code: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
 E-mail: \_\_\_\_\_  
 Booth Dimensions: \_\_\_\_\_

#### Structure Information:

Please include heights, and widths of all structures, towers, graphics, truss, etc. Booth variance will not be granted without the above information.

#### Variance Requested:

Height \_\_\_\_\_ Graphics \_\_\_\_\_ Structure \_\_\_\_\_ Line of Sight \_\_\_\_\_ Other \_\_\_\_\_

#### FOR OFFICE USE ONLY

Booth approved by Show Management: ☐ YES ☐ NO

Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Please note verbal approvals will not be granted. Approvals must be submitted in writing.

Operations Manager Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**DEADLINE: June 25, 2021**

Mail: Messe Frankfurt, Inc. • 3200 Windy Hill Rd SE, Suite 500 West • Atlanta, GA 30339

E-mail: [courtney.baker@usa.messefrankfurt.com](mailto:courtney.baker@usa.messefrankfurt.com)

Fax: +1 (770) 984-8023



### Affiliate Business Request Form

Any requests for meeting space or suites over the show dates listed must be approved by Messe Frankfurt Inc. Please complete the information on this form and e-mail it to the Hotel Representative.

**If the function type or event date or time is asked to be changed by the client after Messe Frankfurt, Inc. has approved the request, please resubmit the space request form with changes for approval.**

Date: \_\_\_\_\_

Hotel Name: \_\_\_\_\_

Company requesting \_\_\_\_\_

Meeting space: \_\_\_\_\_

Company Contact: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Name of event/ \_\_\_\_\_

Type of function: \_\_\_\_\_

Date of event: \_\_\_\_\_

Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

Number of people: \_\_\_\_\_

Space requested: \_\_\_\_\_

Comments: \_\_\_\_\_

**\*\*Hotel Representative** - please submit to Courtney Baker at [courtney.baker@usa.messefrankfurt.com](mailto:courtney.baker@usa.messefrankfurt.com)

Deadline: June 25, 2021

#### Official use only:

Messe Frankfurt, Inc: \_\_\_\_\_ Approved \_\_\_\_\_ Denied

Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_



# techtex<sup>til</sup>

## NORTH AMERICA

International Trade Fair for  
Technical Textiles and Nonwovens

August 23-25, 2021

## RALEIGH, NC

# Sponsorship Opportunities



messe frankfurt

# PRINT OPPORTUNITIES

## Visitor Brochure

Visitor Brochure Full Page Ad		\$1,000
Visitor Brochure Inside Front Cover	SOLD	\$1,300 exclusive
Visitor Brochure Inside Back Cover		\$1,300 exclusive
Visitor Brochure Center Spread		\$2,000 exclusive

## Show Guide

Show Guide Featured Listing: includes logo with highlighted listing		\$500
Show Directory Half Page Ad	SOLD	\$1,000
Show Guide Inside Front Cover, Full Page Ad	SOLD	\$1,600 exclusive



# DIGITAL OPPORTUNITIES

## Mobile App

<b>Mobile App Featured Listing</b>	<b>\$500</b>
<ul style="list-style-type: none"> <li>Includes logo with company listing, and additional listing in featured section of the mobile app</li> </ul>	
<b>Push Messages</b>	<b>\$1,000 per message</b>
<ul style="list-style-type: none"> <li>Everyone who downloads the app will receive your message (as long as bluetooth is enabled)</li> <li>Use the messaging system to relay news, product announcements, promote educational sessions or simply link to your website</li> </ul>	
<b>Scavenger Hunt</b>	<b>\$1,000</b>
<ul style="list-style-type: none"> <li>Drive extra traffic to your booth by becoming a scavenger hunt participant</li> <li>Scavenger hunters will be required to scan a code in your booth in order to qualify for a prize</li> </ul>	

## Web

<b>Online Floor Plan Banner</b>	<b>\$1,200</b>
<ul style="list-style-type: none"> <li>Includes logo, 140 character fly-out, hyperlink, and zoom to booth</li> </ul>	
<b>Show Website Banner</b>	
<ul style="list-style-type: none"> <li>Feature your logo and booth number directly on our website</li> <li>Ability to click through to your company website</li> <li>Optimized for mobile viewing                             <ul style="list-style-type: none"> <li>A: 1,140 x 190 px</li> <li>B: 1,140 x 285 px</li> <li>C: 1,140 x 380 px</li> </ul> </li> </ul>	
	<b>A: \$1,300</b>
	<b>B: \$1,500</b>
	<b>C: \$1,700</b>
<b>eNewsletter Feature</b>	<b>\$1,500</b>
<ul style="list-style-type: none"> <li>Feature your logo, a 150 word blurb about your company or product, and a link to your website in our visitor newsletter emailed directly to registered visitors</li> </ul>	
<b>Registration Confirmation Banner</b>	<b>\$6,500</b>
<ul style="list-style-type: none"> <li>Feature your company banner ad on ALL registration confirmation emails to ensure exposure to every visitor at the show</li> <li><b>Exclusive</b></li> </ul>	
<b>On-Site Registration Screen Saver</b>	<b>\$6,500</b>
<ul style="list-style-type: none"> <li>Feature your company logo at on-site registration for exposure when visitors pick-up their badges</li> <li>Logo to be displayed as screen saver on registration monitors</li> <li><b>Exclusive</b></li> </ul>	

# ON-SITE OPPORTUNITIES

<b>Pens &amp; Notepads Combo for Symposium</b>		<b>\$2,000 + production</b>
<ul style="list-style-type: none"> <li>• Form a lasting impression with visitors as they take notes during symposium sessions</li> <li>• Includes literature and logo on projector before the sessions start</li> <li>• Minimum of 4,000+ registration and session pens (Exhibitor responsible for production of notepads and pens)</li> <li>• <b>Exclusive</b></li> </ul>		
<b>Face Mask Sponsor</b>		<b>\$3,000 + production</b>
<ul style="list-style-type: none"> <li>• Must be a disposable mask</li> <li>• Your company logo can be printed on mask</li> <li>• Distribution of masks daily at registration</li> </ul>	<ul style="list-style-type: none"> <li>• Face coverings will be required throughout the show</li> <li>• Minimum 10,000 quantity</li> <li>• <b>Exclusive</b></li> </ul>	
<b>Sanitation Station</b>		<b>\$3,500</b>
<ul style="list-style-type: none"> <li>• Visitors will be urged to sanitize frequently while at the show. Be the brand visitors see when they stop to refresh!</li> <li>• <b>Limited availability</b></li> </ul>		
<b>Symposium Sponsor</b>		<b>\$3,500</b>
<ul style="list-style-type: none"> <li>• Sponsor signage near the session and coffee break locations</li> <li>• Logo on the projector before the sessions start</li> <li>• Distribution of company literature near coffee break location</li> <li>• <b>Exclusive</b></li> </ul>		
<b>Concessions Sponsor</b>		<b>\$5,000</b>
<ul style="list-style-type: none"> <li>• Includes 8.5"x11" signage on concession tables</li> <li>• Logo on overhead signage</li> <li>• <b>Exclusive</b></li> </ul>		

## Signage & Clings

<b>Hanging Banners &amp; Wraps</b>		<b>Request Quote</b>
<ul style="list-style-type: none"> <li>• Grab visitors' attention with your company name, logo and/or booth number displayed</li> <li>• Choose from a variety of key, high-visibility locations</li> </ul>		
<b>Glass Clings</b>		<b>Request Quote</b>
<ul style="list-style-type: none"> <li>• Be the first thing visitors see on windows and doors as they enter the venue</li> </ul>		
<b>Floor Decals</b>		<b>Request Quote</b>
<ul style="list-style-type: none"> <li>• Place your logo or ad on the show floor or in the concourse</li> </ul>		
<b>Aisle Sign Dangler</b>		<b>\$1,200 each</b>
<ul style="list-style-type: none"> <li>• See your company logo and booth number displayed at the bottom of an aisle sign in a prominent location on the show floor</li> <li>• Specific aisle signs may be requested</li> <li>• <b>Limited availability</b></li> </ul>		
<b>Meterboard Signage</b>		<b>\$1,500 each</b>
<ul style="list-style-type: none"> <li>• Your company advertisement brilliantly displayed on one double-sided panel</li> <li>• Choose from a variety of key, high-visibility locations</li> </ul>		
<b>Floor Plan Cling Ad Space</b>		<b>\$1,500 each</b>
<ul style="list-style-type: none"> <li>• Have your ad featured next to the high-traffic magnified floor plan</li> <li>• <b>Limited availability</b></li> </ul>		

**Have another idea? Contact us at [TTNAsales@usa.messefrankfurt.com](mailto:TTNAsales@usa.messefrankfurt.com) to discuss!**

# Techtextil North America Sponsorship Agreement

August 23-25, 2021  
Raleigh Convention Center  
Raleigh, North Carolina USA

Messe Frankfurt Inc. • 3200 Windy Hill Road, Suite 500 W • Atlanta, Georgia 30339 • Phone: +1 770 984 8016, ext: 2414 • Fax: +1 770 984 8023

<b>Print: Deadline to secure Visitor Brochure ads is March 15, 2021. Deadline to secure Show Guide ads is June 4, 2021.</b>	<b>Price</b>	<b>Quantity</b>	<b>Cost</b>
Show Guide Featured Listing: includes logo with highlighted listing	\$500		
Show Directory Half Page Ad	\$1,000	<b>SOLD</b>	<b>SOLD</b>
Visitor Full Page Ad	\$1,000		
Visitor Brochure Inside Front Cover	\$1,300 exclusive	<b>SOLD</b>	<b>SOLD</b>
Visitor Brochure Inside Back Cover	\$1,300 exclusive		
Show Guide Inside Front Cover, Full Page Ad	\$1,600 exclusive	<b>SOLD</b>	<b>SOLD</b>
Visitor Brochure Center Spread	\$2,000 exclusive		
<b>Mobile App:</b>	<b>Price</b>	<b>Quantity</b>	<b>Cost</b>
Featured Listing: includes logo w/company listing, & additional listing in featured sect. of mobile app	\$500		
Promoted Posts: includes 140 character text	\$1,000 per post		
Push Message: everyone who downloads the app will receive your messages (as long as enabled)	\$1,000 per message		
Scavenger Hunt Participant: drive extra traffic to your booth	\$1,000		
<b>Web:</b>	<b>Price</b>	<b>Quantity</b>	<b>Cost</b>
Online Floor Plan Banner: includes logo, 140 character fly-out, hyperlink, & zoom to booth	\$1,200		
Website Banner: optimized for web & mobile view, exhibitor provides graphic & hyperlink (1,140 x 190 px)	\$1,300		
Website Banner: optimized for web & mobile view, exhibitor provides graphic & hyperlink (1,140 x 285 px)	\$1,500		
eNewsletter Feature: includes 150 words, image, and hyperlink	\$1,500		
Website Banner: optimized for web & mobile view, exhibitor provides graphic & hyperlink (1,140 x 380 px)	\$1,700		
Registration Confirmation Banner	\$6,500		
On-Site Registration Screen Saver	\$6,500		
<b>Onsite Signage: Deadline to secure and submit design is June 30, 2021.</b>	<b>Price</b>	<b>Quantity</b>	<b>Cost</b>
Pens & Notepad Combo for Symposium: exhibitor responsible for production	\$2,000		
Face Mask Sponsor: must be disposable, exhibitor responsible for production	\$3,000		
Sanitation Station	\$3,500		
Symposium Sponsor	\$3,500 exclusive		
Concessions Sponsor: includes 8.5"x11" sign on concession tables	\$5,000 exclusive		
<b>Signage &amp; Clings: Deadline to secure is June 30, 2021.</b>	<b>Price</b>	<b>Quantity</b>	<b>Cost</b>
Hanging Banners & Wraps	request quote		
Glass Clings	request quote		
Floor Decals	request quote		
Aisle Sign Dangler (4' x 2') aisle of choice	\$1,200 ea		
Meterboard Signage (38" x 87")	\$1,500 ea		
Floor Plan Cling Ad Space (Ask for Dimensions)	\$1,500 ea		

**TOTAL COST:** \_\_\_\_\_



# Techtextil North America Sponsorship Agreement

August 23-25, 2021  
Raleigh Convention Center  
Raleigh, North Carolina USA

Messe Frankfurt Inc. • 3200 Windy Hill Road, Suite 500 W • Atlanta, Georgia 30339 • Phone: +1 770 984 8016, ext: 2414 • Fax: +1 770 984 8023

Company: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Job Title: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/Country/Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Please submit this order form to [TTNAsales@usa.messefrankfurt.com](mailto:TTNAsales@usa.messefrankfurt.com) to secure your selected opportunities. Once submitted, a Techtextil North America team member will provide an invoice for payment. Check, bank transfer, and credit card are accepted methods of payment. Further payment instructions will be provided in footer of invoice.

TOTAL SPONSORSHIP INVESTMENT \$\_\_\_\_\_

(Total cost from selections page)

Method of Payment (Check one): ☐ Check ☐ Bank Wire\* ☐ Credit Card Online\*\*

Please note your full balance must be paid and design/content submitted by the specified deadlines to secure your sponsorship. Any cancellation of sponsorship items must be submitted to Show Management in writing. No refunds will be given. \*Exhibitor is responsible for any bank fees incurred with payment.

\*\*Credit card transactions incur a 4% processing fee at time of online payment.

Your signature below indicates your agreement of these Terms & Conditions. Thank you for your sponsorship!

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## ARTWORK SPECIFICATIONS

### Bold Listing and Logo Specifications

Please send us your company logo with the following qualities: at least 300 dpi; CMYK color; file format PNG, AI or EPS; no smaller than 400 pixels wide.

### Ad Specifications

All ads larger than 10 MB can be sent for free via [www.wetransfer.com](http://www.wetransfer.com).

Photography must be converted to CMYK and provided as high-resolution TIFF or EPS files (no JPEGs). Image resolution should be at least 300 dpi at 100%.

Where possible, fonts should be converted to outlines or embedded in the file.

Preferred applications include Adobe InDesign, Photoshop or Illustrator. PDF files are accepted but are the responsibility of the advertiser, not Show Management.

Organizers will not be responsible for the final reproduction quality of any materials provided that do not meet the defined specifications.

All ad materials must be approved by the organizers.

For more information, contact: Phone: +1 (770) 984 8016  
Email: [TTNAsales@usa.messefrankfurt.com](mailto:TTNAsales@usa.messefrankfurt.com)

# - NOTICE -

**Booth dismantle is NOT permitted prior to  
3:01 pm Wednesday, August 25, 2021.**

**Per the Event Terms & Conditions, any exhibitor who begins to pack or dismantle their booth prior to the show closing will be charged a fee of \$1,000 and may forfeit any seniority at future shows.**

**Please help us preserve the integrity of the event for the sake of the paying visitors. Thank you for your understanding and cooperation.**

### Exhibitor Appointed Contractor Form

If you intend to use an Exhibitor Appointed Contractor please complete this section.

Authorized Representative:

Company Name

/ Booth Number:

Address: \_\_\_\_\_

City: \_\_\_\_\_ Province / State: \_\_\_\_\_

Country: \_\_\_\_\_ Postal / Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

An Exhibitor Appointed Contractor is any company other than the official service contractor listed in the service kit. Exhibitors are responsible for informing appointed contractor of the above requirements and for ensuring their compliance. Any and all outside vendors must fulfill the following requirements.

- Current Workers Compensation Insurance certificate from the state of Georgia.
- A certificate showing adequate general liability and property damage coverage specific to Techtextil North America/Texprocess Americas including the Move-in, Move-out dates and naming Techtextil North America & Texprocess Americas, its directors, officers, agents and employees as "Additional Insured and as Certificate Holder."
- An "Exhibitor Appointed Independent Contractor Form" signed by the Exhibitor. Forms from exhibit houses, public relations companies, etc. will not be accepted. The authorization form must be returned from the exhibiting company.
- A complete list of exhibitors, which the EAC intends to service.

*Failure to fulfill the above requirements will jeopardize the EAC's ability to obtain proper badges and admission to the exhibit floor. All requirements are due by **June 25, 2021**. Please email correspondence to the email address listed on the bottom of this form.*

#### TO BE FILLED OUT BY THE EXHIBITOR APPOINTED CONTRACTOR

Contractor

/ Display House:

Address: \_\_\_\_\_

City: \_\_\_\_\_ Province / State: \_\_\_\_\_

Country: \_\_\_\_\_ Postal / Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Exhibiting Company / Booth #: \_\_\_\_\_

Name of Insurance Company: \_\_\_\_\_

Mail: Messe Frankfurt, Inc. • 3200 Windy Hill Rd SE, Suite 500 West • Atlanta, GA 30339

E-mail: [Courtney.Baker@usa.messefrankfurt.com](mailto:Courtney.Baker@usa.messefrankfurt.com)



## HEALTH AND SAFETY

Stay informed on Product, Services and Resources that will help you plan for a safe return to your next event. [Click Here](#) for our Health and Safety Resources.

## BOOTH EQUIPMENT

Each 10' x 10' booth will be set with 8' high gray back drape and 3' high gray side drape. Booths 300 sqft or less will receive (1) 7" x 44" one-line booth identification sign. Booths larger than 300 sqft may receive a 7" x 44" one-line booth identification sign upon request.

## EXHIBIT HALL CARPET

The exhibit area is not carpeted; however, the aisles will be carpeted in blue.

## DISCOUNT PRICE DEADLINE DATE

Order early on [FreemanOnline](#) to take advantage of advance order discount rates, place your order by July 23, 2021.

## SHOW SCHEDULE

### EXHIBITOR MOVE-IN

For more information and helpful hints on pre-show procedures and move-in, please go to [Pre-Show FAQ](#)

Saturday	August 21, 2021	8:00 a.m. - 5:00 p.m.
Sunday	August 22, 2021	8:00 a.m. - 5:00 p.m.

### EXHIBIT HOURS

Monday	August 23, 2021	10:00 a.m. - 5:00 p.m.
Tuesday	August 24, 2021	10:00 a.m. - 5:00 p.m.
Wednesday	August 25, 2021	10:00 a.m. - 3:00 p.m.

### EXHIBITOR MOVE-OUT

For more information and helpful hints on post-show procedures and move-out, please go to [Post-Show FAQ](#)

Wednesday	August 25, 2021	3:00 p.m. - 10:00 p.m.
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## DISMANTLE AND MOVE-OUT INFORMATION

- All exhibitor materials must be removed from the exhibit facility by Wednesday, August 25, 2021 at 10:00 p.m.
- To ensure all exhibitor materials are removed from the exhibit facility by the Exhibitor Move-Out deadline, please have all carriers check-in by Wednesday, August 25, 2021 at 7:00 p.m.

## POST SHOW PAPERWORK AND LABELS

Our Exhibitor Support Department will gladly prepare your outbound Material Handling Agreement and labels in advance. Complete the Outbound Shipping form and your paperwork will be available at show site. Be sure your carrier knows the company name and booth number when making arrangements for shipping your exhibit at the close of the show.

## EXCESSIVE TRASH AND BOOTH ABANDONMENT

Any excessive trash which consists of display materials, carpet, padding, crates and/or pallets will be disposed of and charged both a handling fee and disposal fee during exhibitor move-in. Excessive booth materials and/or literature left in the booth at the end of the published exhibitor move-out that is not labeled for an outbound shipment will be considered abandoned and deemed as trash. The exhibitor will be charged for the removal and disposal of these items. Charges may include Installation & Dismantle Labor, Forklift/Rigging Labor, and/or Dumpster Fee. Please call our Exhibitor Support Department at (888) 508-5054 for a quote.

## SERVICE CONTRACTOR CONTACTS / INFORMATION:

### FREEMAN

(888) 508-5054 fax (469) 621-5605

[ExhibitorSupport@freeman.com](mailto:ExhibitorSupport@freeman.com)

### FREEMAN EXHIBIT TRANSPORTATION

(800) 995-3579 US & Canada or +1(512) 982-4187 Outside the US or +1(817) 607-5183 International Shipping Services or fax (469) 621-5810 or email [exhibit.transportation@freeman.com](mailto:exhibit.transportation@freeman.com)

### FREEMAN ONLINE®

**Take advantage of discount pricing by ordering online at [FreemanOnline](#) by July 23, 2021.**

Using the enhanced FreemanOnline, you will enjoy easy access to added features and functions as well as the high caliber of Freeman services you've come to expect — **before, during and after** your show.

To place online orders, you will be required to enter your unique Username and Password. If this is your first time to use FreemanOnline, click on the "Create an Account" link. To access Freeman Online without using the email link, visit [FreemanOnline](#).

If you need assistance with Freeman Online, please call our Exhibitor Support Department at (888) 508-5054 Toll Free US and Canada or +1(512) 982-4186 Local and International.

### SHIPPING INFORMATION

#### Warehouse Shipping Address:

Exhibiting Company Name / Booth #  
 Techtextil North America  
 C/O Freeman / UPS Freight  
 150 International Dr  
 Morrisville, NC 27560

Freeman will accept crated, boxed or skidded material beginning Monday, July 19, 2021 at the above address. Material arriving after August 13, 2021 will be received at the warehouse with an additional after deadline charge. Please note that the Freeman Warehouse does not accept uncrated freight (loose, pad-wrapped material and/or unskidded machinery), COD shipments, hazardous materials, freight requiring refrigerated or frozen storage, a single piece of freight weighing more than 5,000 pounds or a single piece of freight beyond the dimensions of 108" H x 93" W. Warehouse materials are accepted at the warehouse Monday through Friday between the hours of 8:00 AM - 3:30 PM. Certified weight tickets must accompany all shipments. If required, provide your carrier with this phone number: (888) 508-5054.

#### Show Site Shipping Address:

Exhibiting Company Name / Booth #  
 Techtextil North America  
 Raleigh Convention Center  
 C/O Freeman  
 500 S Salisbury St  
 Raleigh, NC 27601

Freeman will receive shipments at the exhibit facility beginning Saturday, August 21, 2021. Shipments arriving before this date may be refused by the facility. Any charges incurred for early freight accepted by the facility will be the responsibility of the exhibitor. Certified weight tickets must accompany all shipments. If required, provide your carrier with this phone number: (888) 508-5054.

**Please note: Any materials received by Freeman are subject to Material Handling Charges and are the responsibility of the Exhibitor. This also applies to items not ordered through the Official Show Vendors. Refer to the material handling form for charges for the service.**

Please be aware that disposal of exhibit properties is not included as part of your material handling charges. Please contact Freeman for your quoted rates and rules applicable to disposal of your exhibit properties.

**PURCHASE TERMS**

The Purchase Terms, as may be revised by Freeman without notice, apply to all orders submitted to Freeman for any goods or services. To review the current Purchase terms, [click here](#).

**LABOR INFORMATION**

Union Labor may be required for your exhibit installation and dismantle. Please carefully read the UNION RULES AND REGULATIONS to determine your needs. Exhibitors supervising Freeman labor will need to pick up and release their labor at the Labor Desk. Refer to the order form under Display Labor for Straight time and Overtime hours.

**ASSISTANCE**

We want you to have a successful show. If we can be of assistance, please call our Exhibitor Support Department at (888) 508-5054.

**WE APPRECIATE YOUR BUSINESS!**

## **FREEMAN GENERAL INFORMATION**

### **TRANSLATION SERVICE**

Freeman is pleased to offer a new service for our international exhibitors that provides quick interpretation and translation in 150 languages. This service will not only interpret for us on a three-way conversation, but also translate emails from customers. To access this service you may contact the Freeman Exhibitor Support Department at (888) 508-5054 US & Canada or +1(512) 982-4186 Local & International.

### **HELPFUL HINTS**

#### **SAVE MONEY**

Order early on [FreemanOnline](#) to take advantage of advance order discount rates, place your order by July 23, 2021.

#### **AVOID DELAY**

Ship early to avoid delays. Shipments arriving late at show site will cost you money, time and business!

#### **SAFETY TIPS**

Use a ladder, not a chair. Standing on chairs, tables and other rental furniture is unsafe and can cause injury to you or to others. These objects are not designed to support your standing weight.

Be aware of your surroundings. You are in an active work area with changing conditions during move-in and move-out. Pay attention. Look for obstacles, and machinery and equipment that are in use.

Keep your eyes open for scooters and forklifts. The drivers of these vehicles may not be able to see you.

Stay clear of dock areas, trucks and trailers. These areas can be particularly dangerous.

Prevent electrical shocks, falling items and damage to materials. Do not attach items or equipment to the drapes or metal framework provided for your booth. This can cause serious injury or damage to materials.

We discourage children from being in the exhibit hall during installation and dismantle. If children are present during installation and dismantle, they must be supervised by an adult at all times.

Freeman does not ship or handle Hazardous Materials. If any materials you are shipping to the event fall into this category, please contact Freeman to be sure that the material will be allowed at the facility and by the association. In addition, if authorized by the facility and the association, you will need to make separate arrangements for the transport and handling of the approved materials, since Freeman will not transport or handle them.

The operation or use of all motorized lifts and motorized material handling equipment for installation/dismantle of exhibits is NOT permitted by exhibitors or by their exhibitor appointed contractors (EAC's). Thank you for your cooperation

### **EXHIBITOR ASSISTANCE**

For more information and helpful hints on pre-show procedures and move-in, please go to [Pre-Show FAQ](#)

For more information and helpful hints on post-show procedures and move-out, please go to [Post-Show FAQ](#)

Call Freeman's Exhibitor Support Department at (888) 508-5054 with any questions or needs you may have.

## Interested in going green and saving money?

Follow these tips to make sure your sustainable booth strategies are cost-neutral or even cost-saving! Leave an impact on the show floor, not the environment.



### 1 *booth structure*

#### Option 1 Multiple Use

Use **Forest Sustainable Certified (FSC)** wood to build your booth and crates.

Get creative! Design your booth with a **small shipping footprint** to minimize carbon emissions. Freeman's eye-catching stretch-fabric booth designs pack up small (and light!) for shipping.

#### Option 2 One-time Use

Rent locally from nearby Freeman offices to reduce both shipping costs and carbon emissions.

### 2 *carpet*

#### Option 1 Rent

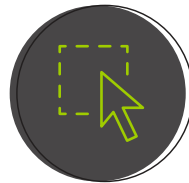
Rent rather than buy carpet to save on shipping, cleaning, and storage. Freeman Classic carpet can be reused at least four times.

#### Option 2 Color

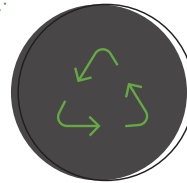
Use darker-colored carpet, which is easier to reuse and recycle. Freeman Classic dark-colored carpets are made of 20-50 percent recycled content.



### 3 *shipping*



**Online + before deadline = better bottom line.** Take advantage of early-bird pricing and consolidate shipping when ordering supplies.



**Choose reusable shipping padding.** Avoid packing peanuts and foam plastic materials that never decompose.



**Ship early.** Use the 30-day policy to ship materials to the Freeman advance warehouse.

### 4 *graphics*

#### Option 1 Multiple Use

Print on a durable substrate **without dates, event names, or locations.**

#### Option 2 One-time Use

Print on 100 percent recyclable materials like Freeman Honeycomb and Smartbuild Eco, which are just as cost-effective as PVC.

### 5 *printing*



Reduce printing and **go digital** with your booth literature.



**Print locally.** Supporting local businesses while reducing shipping? It's a win-win.



Print on at least **50 percent post-consumer recycled paper.**

6

## ON SITE

### save energy



**Use Energy Star-rated equipment** for audio-visual equipment and monitors.



**Power down.** Turn off equipment at the end of each day.



**Light up your booth** with CFLs, LEDs, or other energy-efficient lighting.



## MOVE OUT

### train your team

Educate your installation and dismantling teams about **recycling and donation processes**.



8

### shipping out

#### Pack in, pack out.

Leave no traces on show site.

#### Join a caravan.

If you're shipping directly to another show, ask **Freeman Transportation** about **joining a caravan** to your next show.



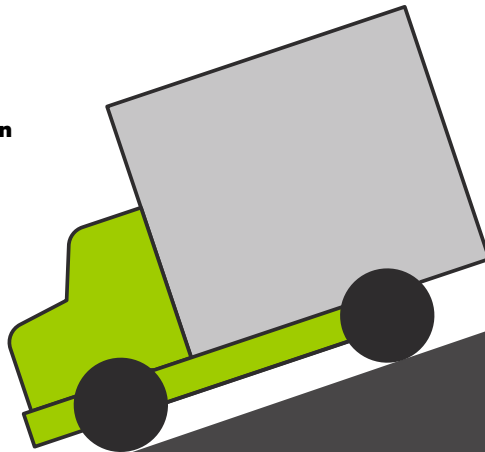
### leftover materials

#### Remember to label.

Clearly **label recyclable leftover material** for disposal.

#### Donate the rest.

Ask the Freeman Exhibitors Services desk about local donation programs.



#### TYPICALLY\* DONATE-ABLE

**Furniture:** Purchased items  
Home furnishing: Décor  
staging materials

**Unused raw materials:** Plywood,  
subflooring, non-laminate wood

**Flooring:** 100 square feet of  
flooring. Excludes carpet.

**Left over giveaways:** Pens, pads  
of paper, sunglasses, USBs, etc., left  
over in your promotional giveaway

#### TYPICALLY\* RECYCLABLE

**Cardboard:** Used for signs or  
shipping boxes

**Glass:** Green, brown, clear

**Plastics:** Shrink-wrap or plastic  
banding used to secure shipments;  
water/soda bottles; plexiglass  
(acrylics) clear, smoked, or tinted;  
Visqueen used to protect flooring

**Metal:** Aluminum cans/  
steel banding

**Paper:** Fliers, brochures, programs,  
tickets, office paper, newspaper,  
magazines, paperboard

**Wood:** Non-laminate wood

FREEMAN

FREEMAN.COM

## PAYMENT INFORMATION

Freeman only accepts payment information electronically. Place your order on [FreemanOnline](#) or follow the steps below to provide your payment information electronically and submit your order forms.

***Freeman will no longer accept cash payments for any Freeman services.***

### 1. Submit your payment information

Proceed to our electronic Freeman Pay site to securely submit your payment information

<https://www.freemanpay.com/504826>

### 2. Submit your order

Upload your order forms through the same link used to submit your payment information

- Both your order and your payment must be received by the discount price deadline date to guarantee discount pricing.
- Orders received without payment or after the discount price deadline date will be charged at the standard price.
- Copies of invoices may be picked up from the Freeman Service Center prior to show closing.

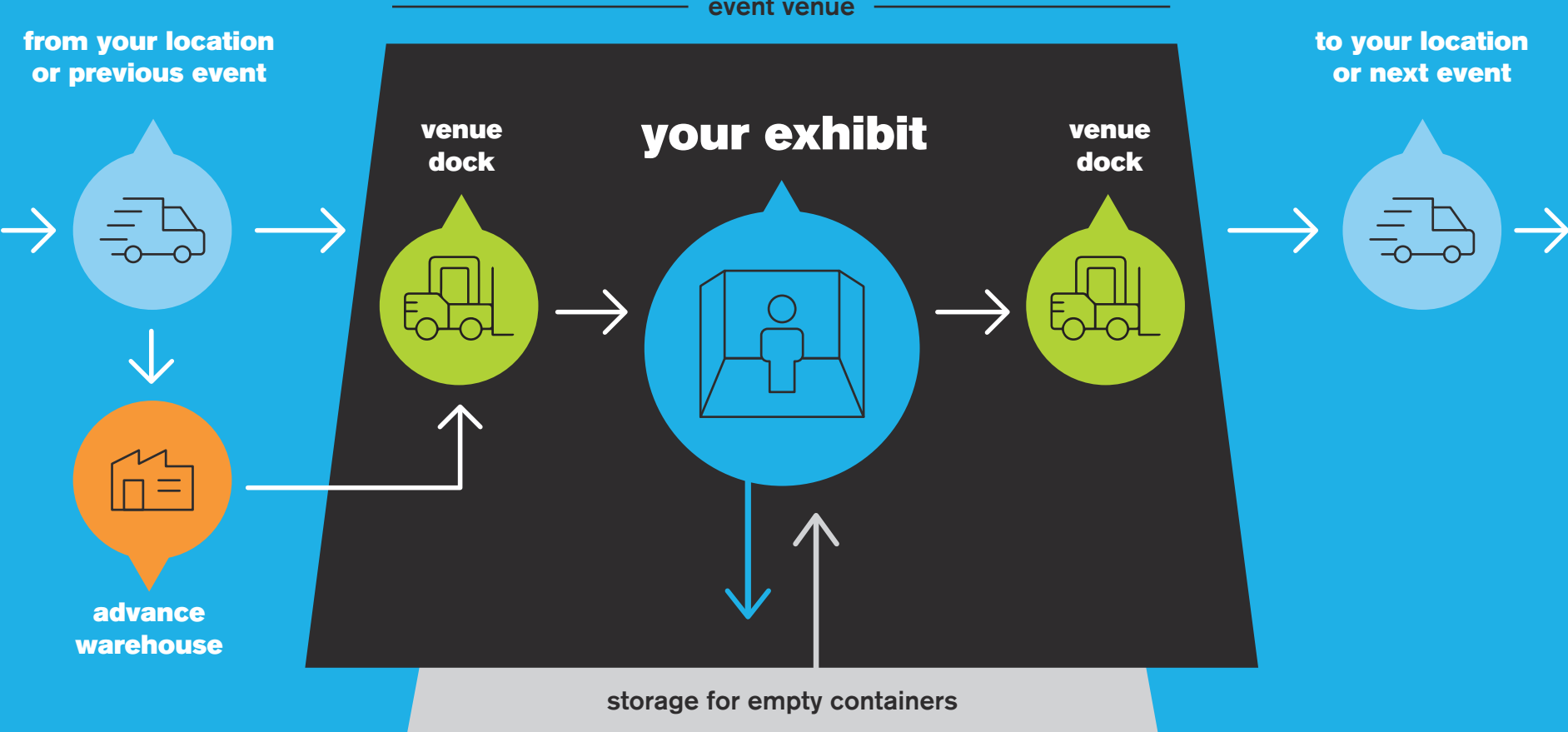
*before event*

*during the event*

*after event*

from your location  
or previous event

to your location  
or next event



*advance warehouse*

where exhibit materials are  
stored before an event

*shipping*

transport to the venue's shipping  
dock then from the shipping dock to  
the next event or customer location

*material handling*

move items from the dock, to the  
exhibit, back to the dock after the show





# TRANSPORTATION SERVICE, FULLY LOADED.

Our convenient, affordable package puts productivity in overdrive.

Turn to Freeman for one-stop transportation services. Our all-inclusive round trip standard ground shipping and material handling package means transporting materials to any exhibit location has never been easier or more affordable. Plus, Freeman works directly with you and show site decision makers to streamline the process, so it's faster than ever to get on the road to success.

## The Freeman Exhibit Transportation promise:

- ALL-INCLUSIVE PRICING WITH NO ADDITIONAL FEES FOR PICKUPS AND DELIVERIES, INCLUDING WEEKEND AND NIGHT SERVICE
- PICK-UP AND TRANSPORTATION FROM POINT OF ORIGIN TO YOUR CHOICE OF EITHER ADVANCE WAREHOUSE OR SHOW SITE
- ON-SITE TRANSPORTATION EXPERTS ARE AVAILABLE BEFORE, DURING AND AFTER THE SHOW
- RELIABLE CUSTOMER SERVICE SEVEN DAYS A WEEK, OFFERING COMPLETE SHIPMENT VISIBILITY AND EXPERT SUPERVISION
- PRE-PRINTED SHIPPING LABELS AND OUTBOUND PAPERWORK

## Benefits:

- TURNKEY PRICING ENSURES PRECISE BUDGETING
- NO ADDITIONAL HANDLING, PICK-UP OR DELIVERY FEES
- NO ADDITIONAL FUEL SURCHARGES OR OVERTIME SURCHARGES
- NO CARRIER WAITING TIME FEES
- EXPERIENCED ON-SITE TRANSPORTATION REPS FROM MOVE-IN THROUGH MOVE-OUT
- LTL (LESS THAN TRUCK LOAD) SHIPPING

\*Services apply to destinations anywhere in the Continental U.S.



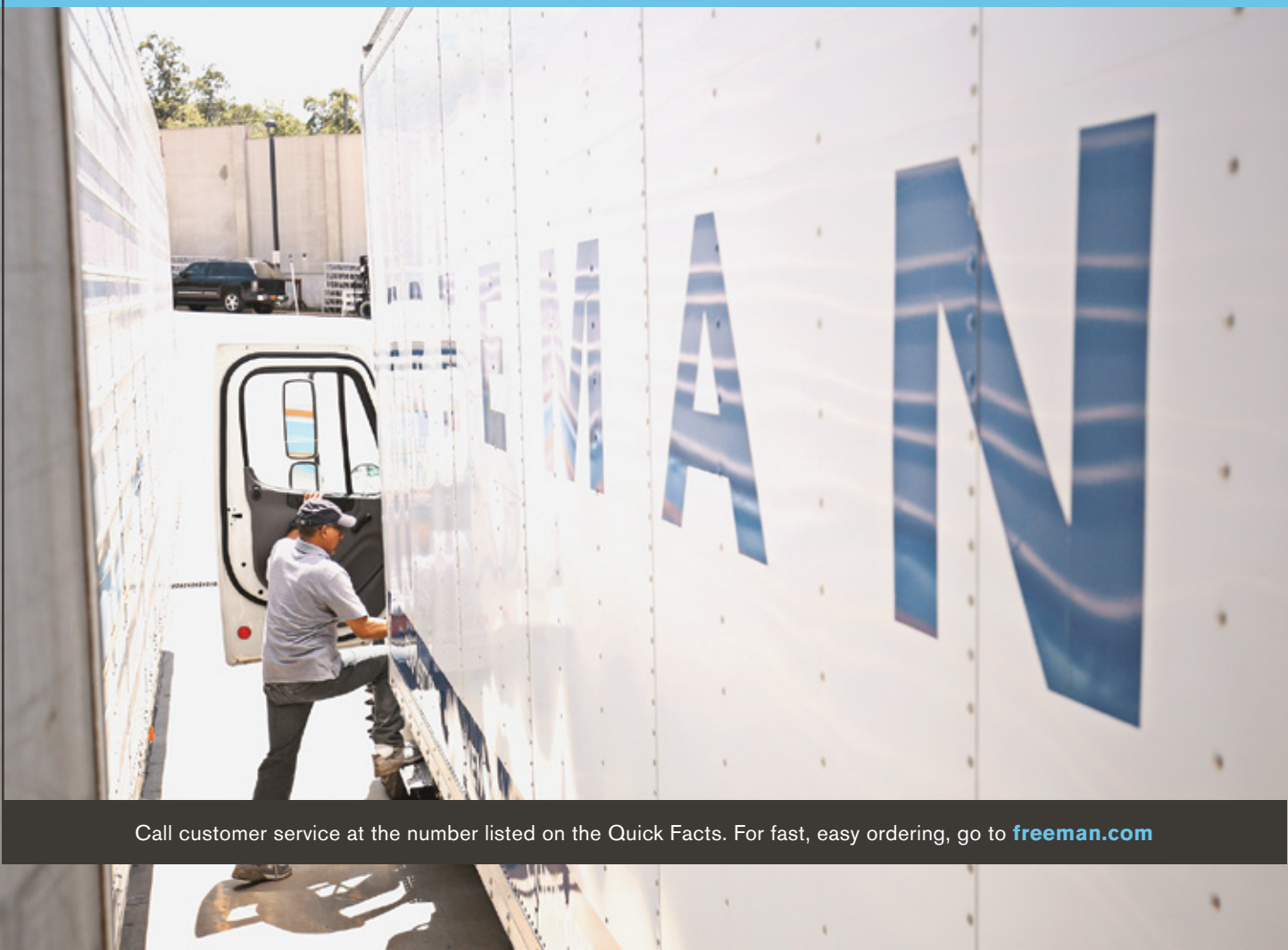
To take advantage, call **1-800-995-3579** or email **[exhibit.transportation@freeman.com](mailto:exhibit.transportation@freeman.com)** for a quote.

# RESULTS, DELIVERED

.....

With more than 90 years of experience in the events industry, no one understands exhibit transportation better than Freeman. Our transportation services are a seamless extension of the premium products that exhibitors around the world rely on time and time again.

Between our all-inclusive pricing and superior customer service, Freeman Exhibit Transportation is the most reliable, convenient and cost-effective solution available. Our team of experts has the ability to quickly respond to changes when necessary, remaining entirely responsive to all of your show requirements, whenever and wherever they arise.



Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to [freeman.com](http://freeman.com)

## EXHIBIT TRANSPORTATION SERVICES

Freeman Exhibit Transportation is an EPA Smartway Partner and is dedicated to reducing carbon emissions related to the transportation of goods. Renting or shipping items locally saves on carbon emissions and your shipping footprint.

### Freeman Exhibit Transportation promise:

- ALL-INCLUSIVE PRICING WITH NO ADDITIONAL FEES FOR PICKUPS AND DELIVERIES, INCLUDING WEEKEND AND NIGHT SERVICE
- ONE CONVENIENT INVOICE ENCOMPASSING ALL FREEMAN SHOW SERVICES
- ON-SITE TRANSPORTATION EXPERTS ARE AVAILABLE BEFORE, DURING AND AFTER THE SHOW
- RELIABLE CUSTOMER SERVICE SEVEN DAYS A WEEK, OFFERING COMPLETE SHIPMENT VISIBILITY AND EXPERT SUPERVISION

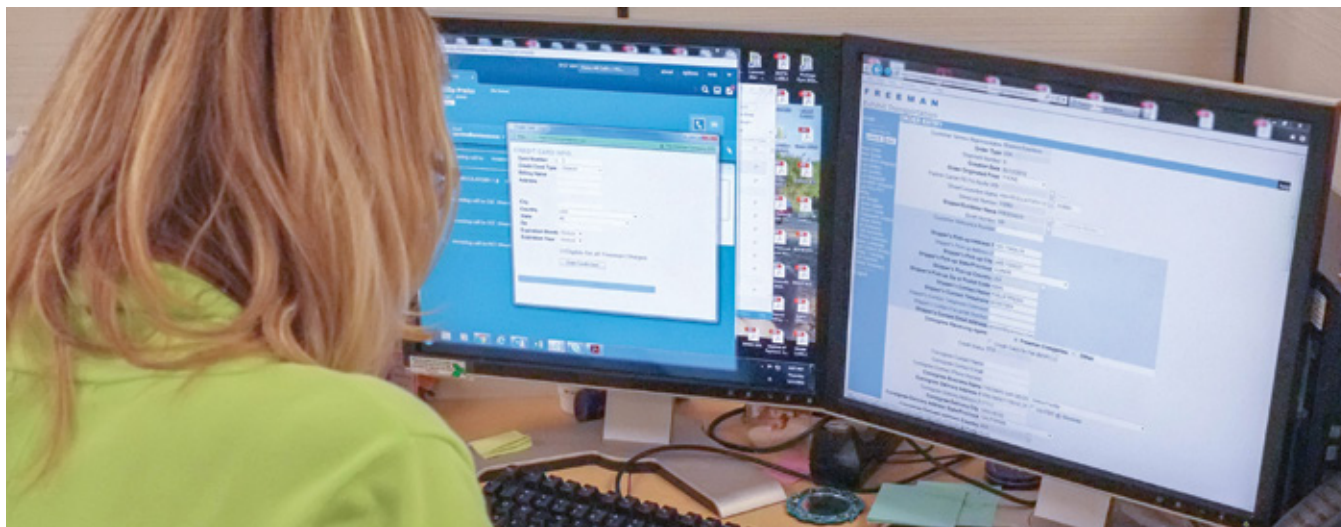
### Questions?

For more information regarding our services, rates, shipment deadlines, documentation requirements, ordering and the terms and conditions of our service offerings, please visit **freeman.com**

Continental U.S. Exhibitors: Contact our exhibit transportation experts at **800.995.3579** or via email at **exhibit.transportation@freeman.com**

International Exhibitors: Contact our exhibit transportation experts at **+1.817.607.5183** or via email at **international.freight@freeman.com**

**DON'T FORGET ABOUT INBOUND SHIPPING! COMPLETE AND SEND THE ORDER FORM**



# FREEMAN

(800) 995-3579 Toll Free US & Canada  
(817) 607-5183 Local & International

COMPLETE THIS FORM ONLY IF YOU ARE  
SHIPPING YOUR EXHIBIT MATERIALS BY  
FREEMAN EXHIBIT TRANSPORTATION

exhibit transportation

NAME OF SHOW: **TECHTEXTIL NORTH AMERICA / AUGUST 23 - 25, 2021**

COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

CONTACT NAME : \_\_\_\_\_ PHONE #: \_\_\_\_\_

E-MAIL ADDRESS : \_\_\_\_\_

For fast, easy ordering, go to [www.freeman.com/store](http://www.freeman.com/store).

## EXHIBIT TRANSPORTATION

### TIPS FOR EASY ORDERING

- Credit card information must be on file prior to pick up, as charges will be included on your show services invoice.
- International Exhibitors remember - Shipments originating from countries other than the US must be cleared through customs. Please call for additional information:  
(800) 995-3579 Toll Free US & Canada  
(817) 607-5183 Local & International

COMPLETE THE FOLLOWING ITEMS  
ON THIS FORM:

### PICK UP INFORMATION

Requested Pick Up Date: \_\_\_\_\_

SHIPPER NAME \_\_\_\_\_

SHIPPER ADDRESS \_\_\_\_\_

\_\_\_\_\_

(City) (State) (Zip Code)

### DESTINATION

- ☐ I will be shipping to the **WAREHOUSE**

**FREEMAN / Exhibiting Company Name / Booth #**

**TECHTEXTIL NORTH AMERICA**

C/O: FREEMAN/UPS FREIGHT

150 INTERNATIONAL DR

MORRISVILLE, NC 27560

MUST BE DELIVERED BY AUGUST 13, 2021

- ☐ I will be shipping to **SHOW SITE**

**FREEMAN / Exhibiting Company Name / Booth #**

**TECHTEXTIL NORTH AMERICA**

C/O: FREEMAN

RALEIGH CONVENTION CENTER

500 SOUTH SALISBURY STREET

RALEIGH, NC 27601

CANNOT BE DELIVERED BEFORE AUGUST 21, 2021

### TYPE OF SERVICE

- ☐ Next Day Air: Delivery next business day by 5:00 PM  
☐ Second Day Air: Delivery second business day by 5:00 PM  
☐ 3-5 Day Service: Delivery within 3 - 5 business days  
☐ Declared Value \$ \_\_\_\_\_

**Air Transportation charges are billed by Dimensional or Actual Weight, whichever is greater.**

- ☐ Standard Ground: Dependent on distance  
☐ Expedited Ground: Tailored to specific requirements  
☐ Specialized: Pad wrapped, uncrated, truck load

### SHIPPING INFORMATION

#### Items to be shipped

Number of Pieces	Est. Weight
____ Crates (wooden)	_____
____ Cartons (cardboard)	_____
____ Cases/Trunks (fiber) (color _____)	_____
____ Skids/Pallets	_____
____ Carpet (color _____)	_____
____ Other ( _____ )	_____
____ Total	_____

Size of largest piece: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (L) \_\_\_\_\_

**NOTE: Shipments will be weighed and measured prior to delivery.**

### OUTBOUND SHIPPING

- ☐ I would like to schedule outbound Freeman Exhibit Transportation. Please provide me with a Material Handling Agreement at show site for my shipping instructions and signature. So we may print your Outbound Material Handling Agreement and labels, please complete the following information **if different from pick up address:**

Ship to address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Number of Labels : \_\_\_\_\_

FAX THIS COMPLETED FORM VIA:

E-mail:

[exhibit.transportation@freeman.com](mailto:exhibit.transportation@freeman.com)

or

Fax: (469) 621-5810

A TRANSPORTATION SPECIALIST  
WILL CALL YOU TO CONFIRM  
RECEIPT OF SHIPMENT REQUEST  
AND FINALIZE DETAILS.

SHOW # (504826) \_\_\_\_\_

# WHAT ARE FREIGHT SERVICES?

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As the official service contractor, Freeman is the exclusive provider of freight services. Material handling includes unloading your exhibit material, storing up to 30 days in advance at the warehouse address, delivering to the booth, the handling of empty containers to and from storage, and removing of material from the booth for reloading onto outbound carriers. It should not be confused with the cost to transport your exhibit material to and from the convention or event. You have two options for shipping your advance freight — either to the warehouse or directly to show site.

## HOW DO I SHIP TO THE WAREHOUSE?

- We will accept freight beginning 30 days prior to show move-in.
- To check on your freight arrival, call Exhibitor Services at the location listed on the Quick Facts.
- To ensure timely arrival of your materials at show site, freight should arrive by the deadline date listed on the Quick Facts. Your freight will still be received after the deadline date, but additional charges will be incurred.
- The warehouse will receive shipments Monday through Friday, except holidays. Refer to the Quick Facts for warehouse hours. No appointment is necessary.
- The warehouse will accept crates, cartons, skids, trunks/cases and carpets/pads. Loose or pad-wrapped material must be sent directly to show site.
- All shipments must have a bill of lading or delivery slip indicating the number of pieces, type of merchandise and weight.
- Shipments received without receipts or freight bills, such as Federal Express and UPS, will be delivered to the booth without guarantee of piece count or condition.
- Certified weight tickets must accompany all shipments.
- Warehouse freight will be delivered to the booth prior to exhibitor set up.

## HOW DO I SHIP TO SHOW SITE?

- Freight will be accepted only during exhibitor move-in. Please refer to the Quick Facts for the specific exhibitor move-in dates and times.
- All shipments must have a bill of lading or delivery slip indicating the number of pieces, type of merchandise and weight.
- Shipments received without receipts or freight bills, such as Federal Express and UPS, will be delivered to the booth without guarantee of piece count or condition.
- Certified weight tickets must accompany all shipments.

## WHAT ABOUT PREPAID OR COLLECT SHIPPING CHARGES?

- Collect shipments will be returned to the delivery carrier.
- To ensure that your freight does not arrive collect, mark your bill of lading "prepaid."
- "Prepaid" designates that the transportation charges will be paid by the exhibitor or a third party.

## HOW SHOULD I LABEL MY FREIGHT?

- The label should contain the exhibiting company name, the booth number and the name of the event.
- The specific shipping address for either the warehouse or show site is located on the Quick Facts.

## HOW DO I ESTIMATE MY MATERIAL HANDLING CHARGES?

- Charges will be based on the weight of your shipment. Each shipment received is billed individually and is subject to the applicable show weight minimum. The shipment weight will be rounded to the next 100 pounds. Each 100 pounds is considered one "cwt." (one hundred weight). All shipments are subject to reweigh.
- On the Material Handling Order Form, select whether the freight will arrive at the warehouse or be sent directly to show site.
- Next, select the rate for the freight category that best describes your shipment. There are four categories of freight:

**Crated:** material that is skidded or is in any type of shipping container that can be unloaded at the dock with no additional handling required.

**Special Handling:** material delivered by the carrier in such a manner that it requires additional handling, such as ground unloading, stacked and constricted space unloading, designated piece unloading, loads mixed with pad-wrapped material, loads failing to maintain shipping integrity, and shipments that require additional time, equipment or labor to unload. Federal Express and UPS are included in this category due to their delivery procedures.



**Uncrated:** material that is shipped loose or pad-wrapped, and/or unskidded machinery without proper lifting points.

**Carpet and/or Pad Only:** shipments that consist of loose carpet and/or padding only require additional labor and equipment to unload.

- All inbound and outbound shipments are subject to overtime charges if the shipments are received, loaded or unloaded during the overtime hours specified on the Material Handling Order Form. This includes both warehouse and show site shipments.
- Add any late delivery or off-target charges listed on the Material Handling Order Form if the freight will be received after the deadlines listed on the Quick Facts.
- The above services, whether used completely or in part, are offered as a package and the charges will be based on the total inbound weight of the shipment.

## WHAT HAPPENS TO MY EMPTY CONTAINERS DURING THE SHOW?

- Pick up "Empty Labels" at the Freeman Service Center. Once the container is completely empty, place a label on each container individually. Labeled empty containers will be picked up periodically and stored in non-accessible storage during the event.
- At the close of the show, the empty containers will be returned to the booth in random order. Depending on the size of the show, this process may take several hours.

## HOW DO I PROTECT MY MATERIALS AFTER THEY ARE DELIVERED TO THE SHOW OR BEFORE THEY ARE PICKED UP AFTER THE SHOW?

- Consistent with trade show industry practices, there may be a lapse of time between the delivery of your shipment(s) to your booth and your arrival. The same is true for the outbound phase of the show — the time between your departure and the actual pick-up of your materials. During these times, your materials will be left unattended. We recommend that you arrange for a representative to stay with your materials or that you hire security services to safeguard your materials.

## HOW DO I SHIP MY MATERIALS AFTER THE CLOSE OF THE SHOW?

- Each shipment must have a completed Material Handling Agreement in order to ship materials from the show. All pieces must be labeled individually.
- To save time, complete and submit the Outbound Shipping Form in advance, or you may contact the Freeman Service Center at show site for your shipping documents.
- Once we receive your outbound shipping information we will create your Material Handling Agreement and shipping labels. If the shipping information is provided in advance, the Material Handling Agreement will be delivered to your booth with your invoice. Otherwise the Material Handling Agreement and labels will be available for pick up at the Freeman Service Center.

- After materials are packed, labeled, and ready to be shipped, the completed Material Handling Agreement must be turned in at the Freeman Service Center.
- Call your designated carrier with pick-up information. Please refer to the Quick Facts for specific dates, times and address for pick up. In the event your selected carrier fails to show by the final move-out day, your shipment will either be rerouted on Freeman's carrier choice or delivered back to the warehouse at the exhibitor's expense.
- For your convenience, approved show carriers will be on site to book outbound transportation if you have not made arrangements in advance.

## WHERE DO I GET A FORKLIFT?

- Forklift orders to install or dismantle your booth after materials are delivered may be ordered in advance or at show site. We recommend that you order in advance to avoid additional charges at show site. Refer to the Rigging Order Form for available equipment.
- Advance and show site orders for equipment and labor will be dispatched once a company representative signs the labor order at the Freeman Service Center.
- Start time is guaranteed only when equipment is requested for the start of the working day.

## DO I NEED INSURANCE?

- Be sure your materials are insured from the time they leave your firm until they are returned after the show. It is suggested that exhibitors arrange all-risk coverage. This can be done by riders to your existing policies.
- All materials handled by Freeman are subject to the Terms and Conditions, which can be found in the exhibit service manual or online at [www.freeman.com](http://www.freeman.com).

## OTHER AVAILABLE FREIGHT SERVICES

(may not be available in all locations)

- Cranes
- Accessible storage at show site
- Exhibit transportation services (see enclosed brochure)
- Security storage at show site
- Short-term and long-term warehouse storage
- Local pick-up and delivery
- Priority empty return

### MATERIAL HANDLING

Let Freeman Online® estimate your material handling charges for you. Log on to [www.freeman.com/store](http://www.freeman.com/store) select your show and click on "Estimate My Material Handling Costs". From Freeman Online® you can print extra shipping labels, get tips on how to package your freight and much more.

### MATERIAL HANDLING SERVICES

- CRATED:** Material that is skidded or is in any type of shipping container that can be unloaded at the dock with no additional handling required.
- SPECIAL HANDLING:** Material delivered in such a manner that it requires additional handling, such as ground unloading, stacked or constricted space unloading, designated piece unloading, shipment integrity, alternate delivery location, loads mixed with pad wrapped material, no documentation and shipments that require additional time, equipment or labor to unload. **Federal Express, UPS & DHL** are included in this category due to their delivery procedures.  
(See definitions on back)
- UNCRATED:** Material that is shipped loose or pad-wrapped, and/or unskidded machinery without proper lifting points.
- CARPET AND/OR PAD ONLY:** Shipments that consist of loose carpet and/or padding only require additional labor and equipment to unload.
- STRAIGHT TIME:** 8:00 AM to 5:00 PM Monday through Friday
- OVERTIME:** 5:00 PM to 8:00 AM Monday through Friday, all day Saturday, Sunday, and Holidays  
(Overtime will be applied to all freight received at the warehouse and/or show site that must be moved into or out of booth during above listed times.)

### MATERIAL HANDLING RATES

Description	Price Per CWT	200 lb. Minimum
<b>RATE CLASSIFICATIONS:</b>		
<b>Warehouse Shipment (200 lb. minimum)</b>		
Crated or Skidded Shipment.....	\$ 83.75	167.50
Special Handling Shipment.....	\$ 109.00	218.00
Carpet and/or Pad Only Shipment.....	\$ 125.75	251.50
<b>Show Site Shipment (200 lb. minimum)</b>		
Crated or Skidded Shipment.....	\$ 83.75	167.50
Special Handling Shipment.....	\$ 109.00	218.00
Uncrated or Pad Wrapped Shipment.....	\$ 125.75	251.50
Carpet and/or Pad Only Shipment.....	\$ 125.75	251.50
<b>Small Package - Maximum weight is 30 lbs per shipment*</b>		
Per Shipment .....	\$ 40.00	
* A small package shipment is a shipment totaling any number of pieces with a combined weight not to exceed 30 lbs that is received on the same day, from the same shipper and delivered by the same carrier.		
<b>ADDITIONAL SURCHARGES:</b>		
<b>Shipment Delivered after Deadline Date (in addition to above rates)</b>		
Warehouse Shipment after <b>August 13, 2021</b> .....	\$ 21.00	42.00
Show Site Shipment after <b>Show Open</b> .....	\$ 21.00	42.00
<b>Overtime Charge - Inbound (in addition to above rates)</b>		
Crated or Skidded Shipment.....	\$ 21.00	42.00
Special Handling Shipment.....	\$ 27.25	54.50
Uncrated or Pad Wrapped Shipment.....	\$ 31.50	63.00
Carpet and/or Pad Only Shipment.....	\$ 31.50	63.00
<b>Overtime Charge - Outbound (in addition to above rates)</b>		
Crated or Skidded Shipment.....	\$ 21.00	42.00
Special Handling Shipment.....	\$ 27.25	54.50
Uncrated or Pad Wrapped Shipment.....	\$ 31.50	63.00
Carpet and/or Pad Only Shipment.....	\$ 31.50	63.00

## SPECIAL HANDLING DEFINITIONS

For frequently asked questions and material handling estimator tools, go to [www.freeman.com/store](http://www.freeman.com/store).

Special handling applies to shipments that are loaded by cubic space and/or packed in such a manner as to require additional labor/handling, such as ground unloading, constricted space unloading, designated piece unloading, carpet/pad only shipments or stacked shipments. Also included are shipment integrity, alternate delivery locations, mixed shipments, and shipments without individual bills of lading. Shipments loaded in this manner require additional time, labor, or equipment, to unload, sort and deliver.

### **What is Ground Loading/Unloading?**

Vehicles that are not dock height, preventing the use of loading docks, such as U-hauls, flat bed trailers, double drop trailers, company vehicles with trailers that are not dock level, etc.

### **What is Constricted Space Loading/Unloading?**

Trailer loaded “high and tight” shipments that are not easily accessible. Freight is loaded to full capacity of trailer – top to bottom, side to side. One example of this is freight that is loaded down one side of a trailer that must be bypassed to reach targeted freight.

### **What is Designated Piece Loading/Unloading?**

Drivers that require the loading crew to bring multiple pieces of the freight to the rear of the trailer to select the next piece, having to remove freight from the trailer then reload to fit or the trailer must be loaded in a sequence to ensure all items fit.

### **What are Stacked Shipments?**

Shipments loaded in such a manner requiring multiple items to be removed to ground level for delivery to booth. Stacked or “cubed out” shipments, loose items placed on top of crates and/or pallets constitute special handling.

### **What is Shipment Integrity?**

Shipment integrity involves shipments on a carrier that are intermingled, or delivered in such a manner that additional labor is needed to sort through and separate the various shipments on a truck for delivery to our customers.

### **What is Alternate Delivery Location?**

Alternative delivery location refers to shipments that are delivered by a carrier that requires us to deliver some shipments to different levels in the same building, or to other buildings in the same facility.

### **What are Mixed Shipments?**

Mixed shipments are defined as shipments of mixed crated and uncrated goods, where the percentage of uncrated is minimal and does not warrant the full uncrated rate for the shipment, but does require special handling. Freeman defines special handling for mixed loads as having less than 50% of the volume as uncrated.

### **What does it mean if I have “No Documentation”?**

Shipments arrive from a small package carrier (including, among others, Federal Express, UPS, & DHL) without an individual Bill of Lading, requiring additional time, labor and equipment to process.

### **What is the difference between Crated and Uncrated Shipments?**

Crated shipments are those that are packed in any type of shipping container that can be unloaded at the dock with no additional handling required. Such containers include crates, fiber cases, cartons, and properly packed skids. An uncrated shipment is material that is shipped loose or pad-wrapped, and/or unskidded without proper lifting points.

### **What about carpet only shipments?**

Shipments that consist of loose carpet and/or carpet padding only require additional labor and equipment to unload.



NAME OF SHOW: **TECHTEXTIL NORTH AMERICA / AUGUST 23 - 25, 2021**

COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_ PHONE #: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

Let Freeman Online® estimate your material handling charges for you. Log on to [www.freeman.com/store](http://www.freeman.com/store) select your show and click on "Estimate My Material Handling Costs". From Freeman Online® you can print extra shipping labels, get tips on how to package your freight and much more.

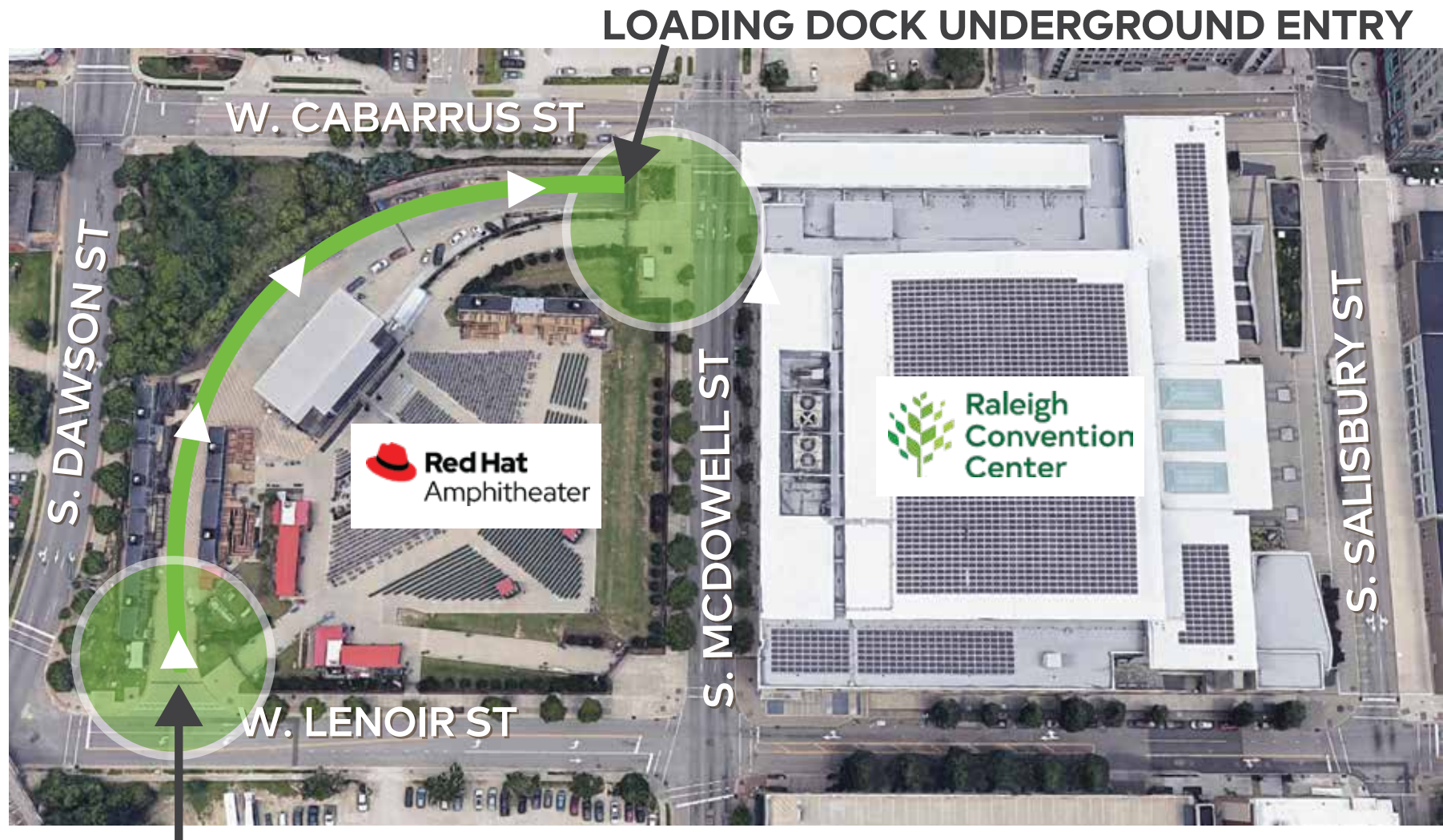
## SELF UNLOADING SERVICES

- Exhibitors and full time employees of exhibiting companies may hand carry their own materials into the exhibit facility. However, the use of mechanical equipment is not permitted.  
**Company provided hand carts are permitted.**
- Freeman has the responsibility of receiving and handling all exhibit materials and crates. Freeman will control access to the loading docks in order to provide for a safe and orderly move in/out. Unloading or reloading at the dock of any and all contracted carriers will be handled by Freeman.

### EXHIBITORS MAY UNLOAD THEIR OWN MATERIALS FROM THEIR OWN COMPANY VEHICLES ACCORDING TO THE FOLLOWING GUIDELINES:

- Exhibiting companies will be allowed to unload their vehicles on a "first come first serve" basis.
- The self unloading process is restricted to company vehicles or privately owned vehicles ONLY. Rented vehicles are included in the self unloading process, but must be driven by a company employee. This DOES NOT include a 3rd party or over-the-road carriers such as YRC, United Van Lines, etc. Freeman has jurisdiction to unload 3rd party or over-the-road carriers at the applicable Material Handling Rates.
- Any vehicle requiring dock space will be dispatched to the convention center loading docks as space becomes available. Please anticipate wait time due to the heavy traffic at the loading docks. All other rules and regulations for POV's will apply for those companies requiring a dock space.
- Those companies wishing to unload their own company vehicle MUST HAVE a valid certificate of insurance on file with Freeman. if you do not, Freeman reserves the right to unload the materials at the applicable Material Handling Rates.
- Privately owned or company owned vehicles MUST be unloaded by Full-Time company employees ONLY - No EACs, temp labor, or carriers may unload/deliver ANY materials.
- Exhibiting companies must provide a list of company-approved set-up personnel in advance of the show and/or set-up personnel must produce a letter of certification from the exhibiting company on company letterhead. These companies must be specialized in set-up and installation of the exhibiting booth. If these letters are not received in advance of the show, the vehicle will not be allowed access to the self unload area and/or Freeman will be required to unload materials at applicable material handling rates. Please fax letters to (469) 621-5610
- Empty container storage is the responsibility of all self-unloading exhibitors, empty containers stored by the official contractor will be subject to prevailing rates.

## LOADING DOCK ACCESS MAP



### LOADING DOCK ACCESS

ENTER FROM W. LENOIR STREET AT REAR OF RED HAT AMPHITHEATER

# Parking Map



[raleighnc.gov](http://raleighnc.gov)





# P Parking Map

	Parking Deck	Address
A	Blount Street 🚶 🚸	314 Blount St
B	Cabarrus Deck 🚶 🚸	436 S. Salisbury St
C	Convention Center Charter Sq Underground 🚶 🚸 🚶	1 W. Lenoir St./ 502 S. Wilmington St.
D	City Center Red Hat Deck 🚶 🚸 🚶	429 S. Wilmington St
F	Moore Square 🚶 🚸 🚶	233 S. Wilmington St
G	Municipal Complex 🚶 🚸	201 W. Morgan St
H	Performing Arts 🚶 🚸 🚶	128 W. South St
I	Wilmington Street 🚶 🚸 🚶	117 S. Wilmington St

## Estimated Walk Time

🚶 15 Minute Walk  
🚸

## Right of Way

👉 Traffic flow

## For more information

visit [raleighnc.gov](http://raleighnc.gov), search for "Raleigh Parking"

- 🚶 Electric Vehicle Charging Station
- 🚸 ADA Accessible Parking Spaces
- 🚶 Elevators



# Raleigh Convention Center Parking Customer Service Information:

## [Directions & Parking](#)

We trust you will find the office to be a pleasant environment to conduct your business or request assistance. The following services can be completed while at the Raleigh Parking Office:

- [Purchase Residential Parking Permits or Guest Passes](#)
- [Pay citations](#)
- [Appeal citations](#)
- Purchase Contractor Permits (For both residential and commercial uses)
- Help locating a lost vehicle
- Pay for applied Immobilization devices

### **About Our Customer Service Staff**

Customer Service staff is also available to answer any parking-related questions or concerns, assist citizens with parking problems, issue permits, process payments, review account histories and provide information about appealing a ticket.

[View our Common Questions](#) for answers to other questions about parking issues or ordinances.

If you can not find what you are looking for in the FAQs please contact a Customer Service Representative at 919-996-3996 for further assistance.

## **About Our Parking Ambassadors**

Parking Ambassadors enforce all City of Raleigh parking ordinances to maintain order and convenience for the benefit of all users. Ambassadors strive to provide a high level of customer service by assisting customers in operating the pay stations and answering questions about parking or way finding.

## **Contact Information and Hours**

8:30 a.m. to 5 p.m. Monday to Friday except for City-observed holidays.

[Dillon building at 310 W. Martin Street](#)

919-996-3996

[raleighparking@raleighnc.gov](mailto:raleighparking@raleighnc.gov)

# FREEMAN

(888) 508-5054 Fax: (469) 621-5610  
ExhibitorSupport@freeman.com

NAME OF SHOW: **TECHTEXTIL NORTH AMERICA / AUGUST 23 - 25, 2021**

COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

CONTACT NAME : \_\_\_\_\_ PHONE #: \_\_\_\_\_

E-MAIL ADDRESS : \_\_\_\_\_

For fast, easy ordering, go to [www.freeman.com/store](http://www.freeman.com/store).

EVERY OUTBOUND SHIPMENT WILL REQUIRE A MATERIAL HANDLING AGREEMENT AND SHIPPING LABELS. WE WOULD BE HAPPY TO PREPARE THESE FOR YOU AND DELIVER THEM TO YOUR BOOTH PRIOR TO SHOW CLOSE. TO TAKE ADVANTAGE OF THIS SERVICE, PLEASE COMPLETE AND RETURN THIS FORM TO THE FREEMAN.

## SHIPPING INFORMATION

SHIP TO: COMPANY NAME: \_\_\_\_\_

DELIVERY ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE/ PROVINCE: \_\_\_\_\_ ZIP/ POSTAL CODE: \_\_\_\_\_

PHONE#: \_\_\_\_\_ ATTN: \_\_\_\_\_

SPECIAL INSTRUCTIONS: \_\_\_\_\_

BILL TO: ☐ Same as Ship to:

COMPANY NAME: \_\_\_\_\_

DELIVERY ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE/ PROVINCE: \_\_\_\_\_ ZIP/ POSTAL CODE: \_\_\_\_\_

## METHOD OF SHIPMENT

Select a Carrier:

☐ Freeman Exhibit Transportation

☐ Other Carrier

No need to schedule your outbound shipment.  
Charges will appear on your Freeman invoice.

Carrier Name: \_\_\_\_\_

Carrier Phone: \_\_\_\_\_

Freeman will make arrangements for all Freeman Exhibit Transportation shipments.  
Arrangements for pick-up by other carriers is the responsibility of the exhibitor.

Select a Level of Service:

☐ 1 Day: Delivery next business day

☐ Standard Ground

☐ 2 Day: Delivery by 5:00 PM second business day

☐ Specialized: Pad wrapped, uncrated, or truckload

☐ Deferred: Delivery within 3-5 business days

Select Shipment Options (if applicable)

☐ Have loading dock

☐ Lift gate required

☐ Inside delivery

☐ Air ride required

☐ Pad wrap required

☐ Residential

☐ Do not stack

Select Desired Number of Labels: \_\_\_\_\_

Once your shipment is packed and ready to be picked up from your booth, please return completed the Material Handling Agreement to the Freeman Service Center. Shipments without a Material Handling Agreement turned in will be returned to our warehouse at exhibitor's expense.

outbound shipping



**F R E E M A N**

**R U S H**

**DO NOT DELAY**

**RECEIVING DATE BEGINS: JULY 19, 2021**

**DEADLINE DATE IS: AUGUST 13, 2021**

**TO:** \_\_\_\_\_

**EXHIBITOR NAME**

**C/O: FREEMAN/UPS FREIGHT  
150 INTERNATIONAL DR**

**MORRISVILLE, NC 27560**

**WAREHOUSE**

(504826)

**EVENT: TECHTEXTIL NORTH AMERICA**

**BOOTH NO: \_\_\_\_\_ NO. \_\_\_\_\_ OF \_\_\_\_\_ PCS**

**F R E E M A N**

**R U S H**

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150 INTERNATIONAL DR**

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**WAREHOUSE**

(504826)

**EVENT: TECHTEXTIL NORTH AMERICA**

**BOOTH NO: \_\_\_\_\_ NO. \_\_\_\_\_ OF \_\_\_\_\_ PCS**

THE ABOVE LABELS ARE PROVIDED FOR YOUR CONVENIENCE.  
PLACE ONE ON EACH PIECE SHIPPED TO ENSURE PROPER DELIVERY.  
IF MORE LABELS ARE NEEDED, COPIES ARE ACCEPTABLE.



**F R E E M A N**

**R U S H**

***DO NOT DELAY***

***CANNOT DELIVER BEFORE AUGUST 21, 2021***

**TO:**

***EXHIBITOR NAME***

**C/O: FREEMAN**

**RALEIGH CONVENTION CENTER  
500 SOUTH SALISBURY STREET**

**RALEIGH, NC 27601**

**SHOW SITE**

(504826)

**EVENT: *TECHTEXTIL NORTH AMERICA***

**BOOTH NO: \_\_\_\_\_ NO. \_\_\_\_\_ OF \_\_\_\_\_ PCS**

**F R E E M A N**

**R U S H**

***DO NOT DELAY***

***CANNOT DELIVER BEFORE AUGUST 21, 2021***

**TO:**

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**C/O: FREEMAN**

**RALEIGH CONVENTION CENTER  
500 SOUTH SALISBURY STREET**

**RALEIGH, NC 27601**

**SHOW SITE**

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**TO:** \_\_\_\_\_

**EXHIBITOR NAME**

**C/O: FREEMAN/UPS FREIGHT  
150 INTERNATIONAL DR**

**MORRISVILLE, NC 27560**

**HANGING SIGN**

(504826)

**EVENT: TECHTEXTIL NORTH AMERICA**

**BOOTH NO: \_\_\_\_\_ NO. \_\_\_\_\_ OF \_\_\_\_\_ PCS**

**F R E E M A N**

**R U S H**

**DO NOT DELAY**

**RECEIVING DATE BEGINS: JULY 19, 2021**

**DEADLINE DATE IS: AUGUST 13, 2021**

**TO:** \_\_\_\_\_

**EXHIBITOR NAME**

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**MORRISVILLE, NC 27560**

**HANGING SIGN**

(504826)

**EVENT: TECHTEXTIL NORTH AMERICA**

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IF MORE LABELS ARE NEEDED, COPIES ARE ACCEPTABLE.

NAME OF SHOW: **TECHTEXTIL NORTH AMERICA 2021 / AUGUST 23 - 25, 2021**

COMPANY NAME:

BOOTH #:

CONTACT NAME:

EMAIL:

## OPTIONAL BOOTH PACKAGE A



### Booth Package A includes:

- 8' high gray back drape
- 3' high gray side drape
- (1) 30"H x 36"W black round table
- (4) gray side chairs
- (1) 10' x 10' blue carpet
- (1) corrugated wastebasket

Discount Price **\$224.95**

Standard Price **\$314.90**

### PLEASE NOTE:

- Booth Package price does not include electricity
- Booth Package may not be altered
- Visual above is not an exact reflection of equipment used

### TOTAL COST

Sub-Total \_\_\_\_\_ + Tax (8.9%) \_\_\_\_\_ = TOTAL \_\_\_\_\_

NAME OF SHOW: **TECHTEXTIL NORTH AMERICA 2021 / AUGUST 23 - 25, 2021**

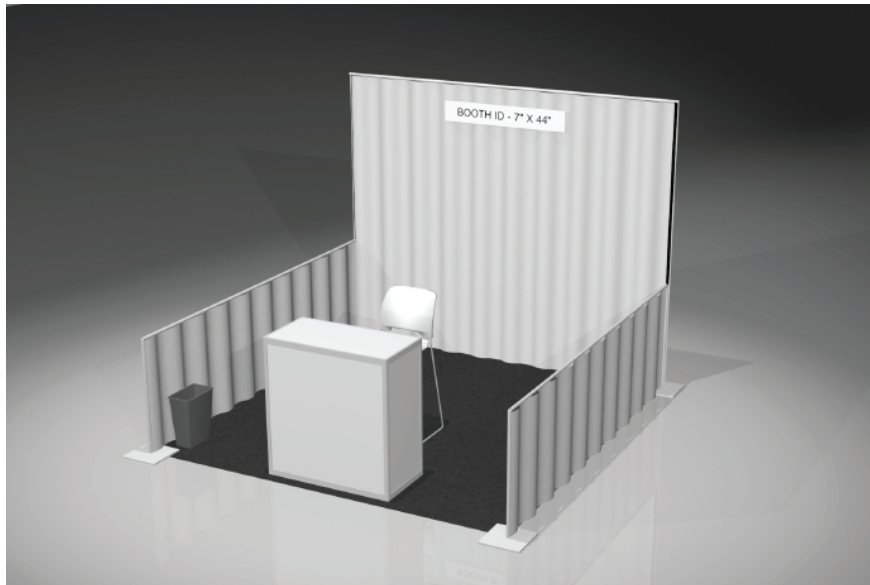
COMPANY NAME:

BOOTH #:

CONTACT NAME:

EMAIL:

## OPTIONAL BOOTH PACKAGE B



### Booth Package B includes:

- 8' high gray back drape
- 3' high gray side drape
- (1) lockable information counter
- (1) gray counter stool
- (1) 10' x 10' blue carpet
- (1) corrugated wastebasket

Discount Price **\$331.00**

Standard Price **\$463.40**

### PLEASE NOTE:

- Booth Package price does not include electricity
- Booth Package may not be altered
- Visual above is not an exact reflection of equipment used

### TOTAL COST

Sub-Total \_\_\_\_\_ + Tax (8.9%) \_\_\_\_\_ = TOTAL \_\_\_\_\_

F R E E M A N®

# *furnishings 2020*



## Nationwide Service

Visit us at [freeman.com](https://freeman.com) or call 1.888.508.5054 for customer service,  
7am-7pm CT Monday through Friday and 8am-5pm CT Saturday.

FREEMAN® Trade Show Furnishings are proud to offer this collection of the highest quality, design-oriented furnishings. Our nationwide distribution and professional staff is dedicated to the success of your exhibit. Make FREEMAN® Trade Show Furnishings your furniture solution.



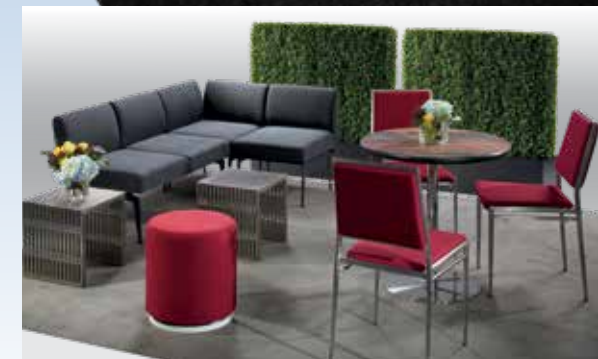
## EMPOWERING YOUR BUSINESS FROM THE GROUND UP

Meaningful engagement doesn't have to be complicated. You just need the right elements. Whether you're a global brand testing a new product, a startup seeking exposure, or an organization needing flexibility, the furnishings to create a dynamic brand experience start here. To learn more about our exhibit solutions, go to [freeman.com/exhibit-design](https://freeman.com/exhibit-design)

**It's not about building a booth.  
It's about designing a**

# beacon

## Fairfax Sofa & La Brea Chair 10'x10' Booth



10'x10' Munich Sectional Booth



10'x20' Malba Café & Bench Theater Booth



# Top 10 Booth Design Tips

Attract, Engage and Inspire.

10.

**Provide a Pop!**  
Colorful furnishings attract attention and help reinforce brand themes.



1.



**Spin Around.**  
Swivel chairs in small spaces maximize functionality and allow you to engage with those all around!

2.

**Get Connected.**  
Communal tables help facilitate networking opportunities and build connections.



9.

**Charge it!**  
Powered tables and seating encourages clients to linger in the booth and recharge.



3.

**Creature Comforts.**  
Design a comfortable "living room" space with soft lounge seating to relax clients and encourage conversation.



4.

**Keep it Green.**  
Don't forget the greenery to warm up your booth environment by bringing nature indoors.



8.

**Gather Round!**  
Ottomans styled around a side table create an informal campfire setting for small group discussions.



7.

**Stay Social.**  
Stylize furnishings to create shareable moments worthy of Instagram.



6.

**Level the field!**  
Low and casual seating makes clients more comfortable and open to learning.



5.

**Demo Down.**  
Square or circular ottomans are a great way to design small theaters for quick demonstrations.



**Roma Powered Seating and Rustique Table Booth**  
10'x20'



Keep clients charged with powered seating and add a wireless charging table for attendees without charging cords.

**Malba Conference and Beverly Demonstration Booth**  
10'x20'



Create a comfortable "living room" space with soft lounge seating to relax clients and facilitate conversation.

**Munich Sectional Booth**  
10'x10'



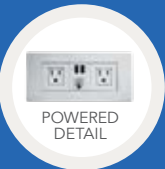
Design multifunctional booths with areas for demonstrations and a place for conferencing.

# Power Up In Style.

Denotes Powered Products 

## HEDGE

85035  
4' Boxwood Hedge  
46"L 9"D 47"H



## ROMA



83017 Sofa, Powered  
(white vinyl) 78"L 31"D 33"H



## ROMA



81021 Chair, Powered  
(white vinyl) 37"L 31"D 33"H



 **WIRELESS  
CHARGING TABLE,  
POWERED**  
820710  
(white, AC plug-in)  
20"L 20"D 18"H

## Powered Seating

Empower attendees at your next show with functional charging furniture and make searching for wall outlets history. From soft seating and tables to pedestals and lamps, our complete charging collection lets you Power Up the Possibilities.

## Powered Seating



A.



POWERED  
DETAIL



B.



C.

## Powered Tables



C.



POWERED  
DETAIL



A.



D.

**Ventura  
POWERED  
TABLES**



B.



F.



POWERED  
DETAIL



A) 810120  
Naples Chair, Powered  
(black vinyl)  
36"L 30"D 33.25"H

B) 830121  
Naples Sofa, Powered  
(black vinyl)  
87"L 30"D 33.25"H

C) 830122  
Naples Loveseat,  
Powered  
(black vinyl)  
62"L 30"D 33.25"H



**Ventura Powered  
Bar Tables**  
72.25"L 26.25"D 42"H  
(silver frame)  
A) 820955 (white top)  
B) 820950 (black top)

**Ventura Powered  
Café Tables**  
72.25"L 26.25"D 30"H  
(silver frame)  
C) 820964 (black top)  
D) 820965 (white top)



**Sydney Powered  
Cocktail Tables**  
48"L 26"D 18"H  
(brushed steel)  
E) 82073 (white)  
F) 82076 (black)

**Please Note:** Client is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.



# Powered Banquettes.

Denotes Powered Products



## Modular System

Create round banquettes or custom serpentine seating. The Power Banquette system has three AC and two USB plugs built into the center cone so your client will never be left powerless. Center power cone may also be rented as a freestanding charging station.



Detail of Electrical Charging Outlet

**Full Banquette**  
w/ Electrical Charging Outlet  
(white vinyl)  
72" RND 51"H



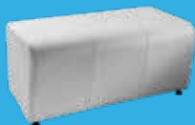
**8506 Center Cone**  
w/ Electrical Charging Outlet  
(white vinyl)  
38" RND 51"H



**8507 Quarter Curve Ottoman**  
(white vinyl)  
53"L 22"D 18"H



**Ottoman Ring**  
(4 curved ottoman seats)  
(white vinyl)  
72" RND 18"H



**815119 Half Bench Ottoman**  
(white vinyl)  
39"L 22"D 18"H

## Powered Pedestals

Denotes AC and USB charging outlets



A. | B.



C. | D.



E.



(The flip top electrical units rotate 180 degrees, allowing devices to be charged from inside the locked cabinet or on the surface.)

(Mobile devices must be compatible with Qi wireless charging pad.)

**Please Note:** Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

## Powered Tech Desk



**A) 84083 Tech Desk, Powered w/ 3 Drawer File Cabinet**  
(black metal, laminate)  
60"L 30"D 30"H

**B) 84084 Tech Desk, Powered**  
(black metal, laminate)  
60"L 30"D 30"H

**C) 84080 3 Drawer File Cabinet on Castors**  
(black metal, laminate)  
16"L 20"D 28"H

# Soft Seating

Create Engaging Booth Environments

## VALENCIA

**810180 Chair**  
(spice orange velvet)  
28"L 30.5"D 31"H  
**83045 Sofa**  
(coffee brown velvet)  
63"L 30.5"D 31"H

## MARCHE

**81540 Swivel Ottoman**  
(Forest Green Vinyl)  
17"RND 18"H

## HEDGE

**85035**  
**4' Boxwood Hedge**  
46"L 9"D 47"H



Valencia Sofa & Chair 10'x10' Booth

## PALM BEACH

**83040 Sofa**  
(white vinyl, brushed metal)  
69"L 29"D 33"H

## HEDGE

**85035**  
**4' Boxwood Hedge**  
46"L 9"D 47"H



Palm Beach Sofa & Swanson Chairs 10'x10' Booth

## SWANSON

**810875 Swivel Chair**  
(white vinyl)  
28"L 25"D 30"H

# Soft Seating Collections



## VALENCIA

**A) 810180 Chair**  
(spice orange velvet)  
28"L 30.5"D 31"H  
**B) 83045 Sofa**  
(coffee brown velvet)  
63"L 30.5"D 31"H



## BAJA

**A) 81050 Chair**  
(white vinyl)  
36"L 30.5"D 28"H

**B) 83019 Sofa**  
(white vinyl)  
86"L 28"D 30"H



**C) 83020 Loveseat**  
(white vinyl)  
61"L 30.5"D 28"H



## TANGIERS

**A) 830118 Sofa**  
(beige textured)  
78"L 37"D 36"H

**B) 810118 Chair**  
(beige textured)  
34"L 37"D 36"H

**C) 830220 Loveseat**  
(beige textured)  
57.5"L 37"D 37"H



## PALM BEACH

**A) 83040 Sofa**  
(white vinyl, brushed metal)  
69"L 29"D 33"H

# Munich Collection

*Modular Seating to Design Custom Exhibits*

Denotes Powered Products



## HEDGE

85035  
4' Boxwood Hedge  
46"L 9"D 47"H

## MUNICH

830201 Sectional 3pc.  
(gray fabric)  
93.5"L 27"D 28.5"H

 **WIRELESS CHARGING TABLE, POWERED**

820710  
(white, AC plug-in)  
20"L 20"D 18"H



POWERED  
DETAIL



830200 Munich Armless Loveseat  
(gray fabric)  
45"L 27"D 28.5"H




810150 Munich Corner Chair  
(gray fabric)  
26"L 27"D 28.5"H



810151 Munich Armless Chair  
(gray fabric)  
22.5"L 27"D 28.5"H

# Soft Seating Collections

Available in Power 



A.



B.

## ALLEGRO

**A) 81019 Chair**  
(blue fabric)  
36"L 34.5"D 30"H  
**B) 83015 Sofa**  
(blue fabric)  
73"L 34.5"D 30"H



A.



B.



C.

## KEY LARGO

**A) 810950 Chair**  
(black fabric)  
35"L 35"D 34"H  
**B) 830950 Loveseat**  
(black fabric)  
57"L 35"D 34"H  
**C) 830951 Sofa**  
(black fabric)  
79"L 35"D 34"H



A.



B.

## FAIRFAX

**A) 830949 Sofa**  
(white vinyl, brushed metal)  
62"L 26"D 30"H  
**B) 810949 Chair**  
(white vinyl, brushed metal)  
27"L 26"D 30"H



A.



B.



C.

## NAPLES

**A) 810119 Chair**  
(black vinyl)  
36"L 30"D 33.25"H  
**810120 (Powered)**  
**B) 830119 Sofa**  
(black vinyl)  
87"L 30"D 33.25"H  
**830121 (Powered)**  
**C) 830120 Loveseat**  
(black vinyl)  
62"L 30"D 33.25"H  
**830122 (Powered)**



# Accent Chairs



A) 810874 La Brea Chair (charcoal gray, fabric) 35"L 27"D 40"H  
B) 810145 Wentworth Chair (brown vinyl) 32.1"L 26"D 31.5"H  
C) 8103 Key West Chair (black) 31"L 31"D 31"H  
D) 810875 Swanson Swivel Chair (white vinyl) 28"L 25"D 30"H



# Accent Chair Styles



A) 810816  
Madrid Chair  
(white vinyl)  
30"L 30"D 31"H  
  
B) 810949  
Fairfax Chair  
(white vinyl, brushed metal)  
27"L 26"D 30"H  
  
C) 810151  
Munich Armless Chair  
(gray fabric)  
22.5"L 27"D 28.5"H  
  
D) 810947  
Pro Executive Guest Chair  
(black vinyl)  
24"L 22"D 36"H

# Meeting & Stage Chairs



Marina Chair  
17.5"L 19.5"D 35"H  
A) 810164 (white vinyl)  
B) 810160 (black vinyl)  
C) 810161 (brown fabric)  
  
Meeting Chair  
25.5"L 23.5"D 34"H  
D) 810835 (espresso vinyl)  
E) 810836 (taupe fabric)  
F) 810948 (white vinyl)

# Group Seating

## ZENITH

A) 810851 Chair  
(white, chrome)  
18.25"L 22"D 32"H

B) 820241  
Madison Hydraulic  
Café Table  
(chrome base, gray  
acajou top)  
30"RND 29"H



## LAGUNA

C) 810861 Chair  
(maple, chrome)  
18"L 19"D 34"H

D) 8201223  
Round Café Table  
(white laminate top,  
chrome hydraulic base)  
30" RND 29"H



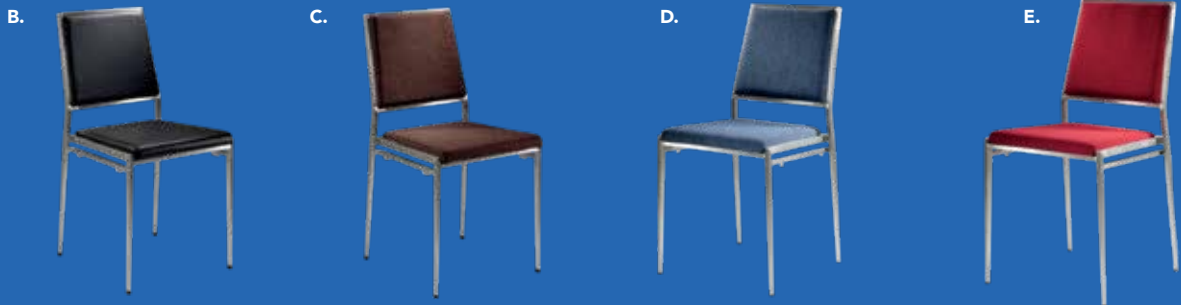
## MALBA

20"L 20"D 32"H  
A) 810131 Chair (gray)  
B) 810130 Chair (green)



## MARINA

17.5"L 19.5"D 35"H  
A) 810164 (white vinyl)  
B) 810160 (black vinyl)  
C) 810161 (brown fabric)  
D) 810162 (ocean blue fabric)  
E) 810163 (red fabric)



# Styles & Shapes



A) 810810  
Berlin Chair  
(black, white)  
18"L 22"D 32"H

B) 810846  
Christopher Chair  
(white vinyl, chrome)  
17"L 19"D 35"H

C) 810841  
Rustique Chair w/arms  
(gunmetal)  
20"L 18"D 31"H

D) 81093  
Lucent Chair  
(frosted, acrylic)  
19.5"L 19.75"D 32.5"H

E) 71089  
Diamond Side Chair  
(black)  
21"W X 23"L X 32"H

F) 71090  
Diamond Arm Chair  
(black)  
20"W X 21"L X 33"H

G) 810837  
Razor Armless Chair  
(white)  
15.38"L 15.5"D 30.5"H

H) 81083  
Blade Chair  
(sky blue)  
20.5"L 19"D 30.5"H

I) 81082  
Blade Chair  
(red)  
20.5"L 19"D 30.5"H

## Mix & Match

Create the ultimate seating configuration. Choose from a variety of shapes and sizes to design the perfect look.

J) 210108 LIMERICK® Chair BY HERMAN MILLER™  
(gray) 18"W X 17.75"L X 33"H

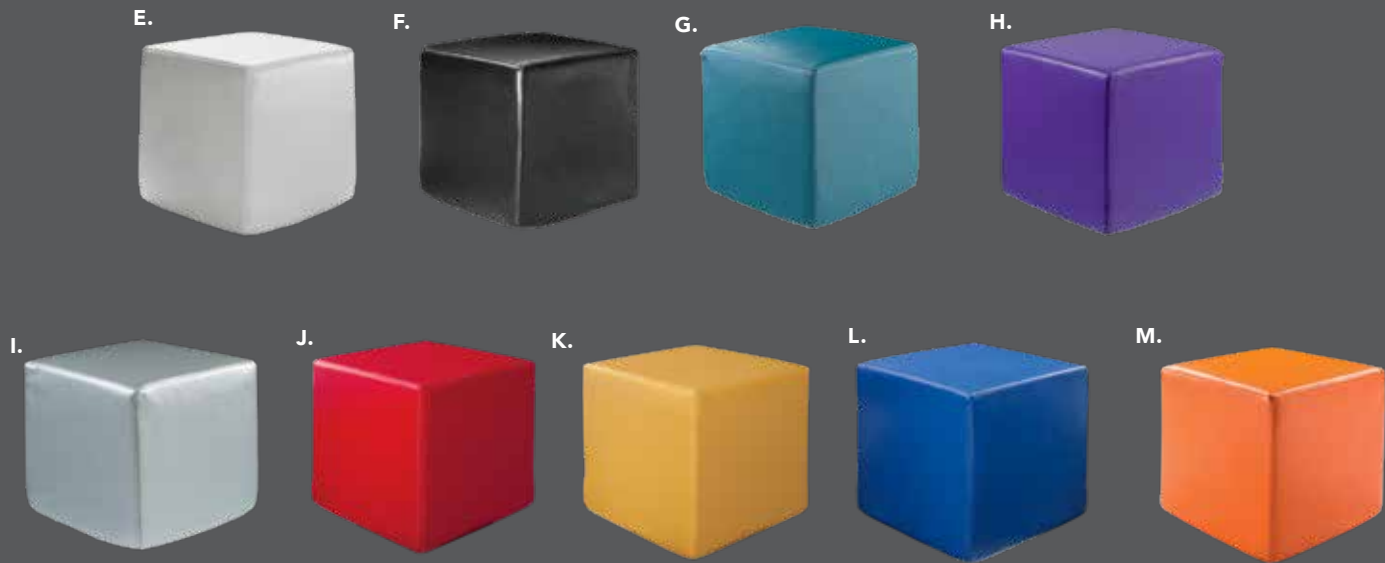
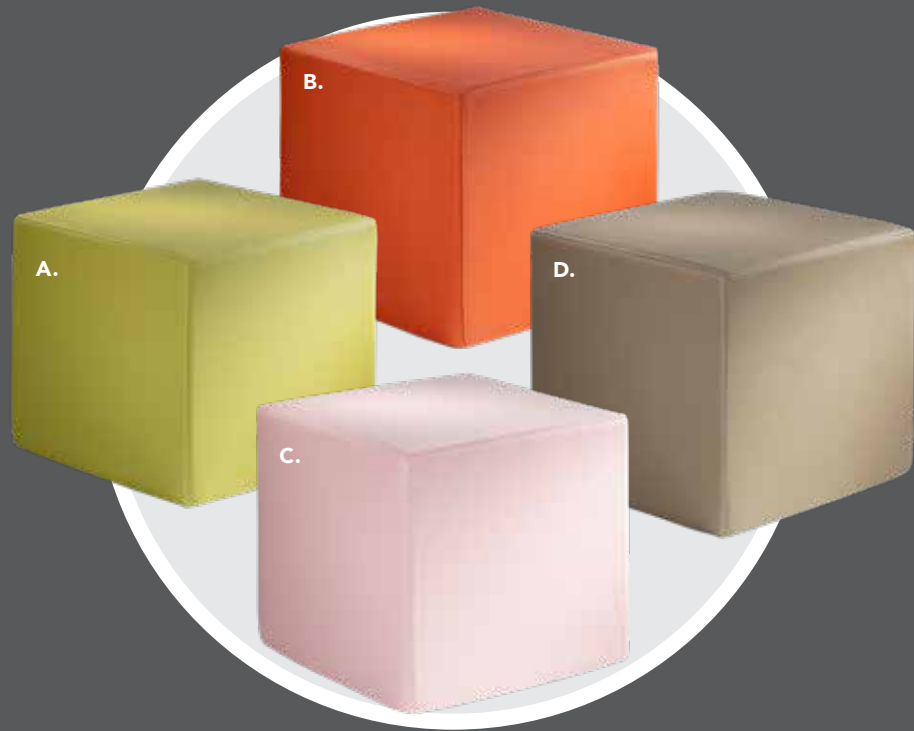


# Ottomans

## Vibe Cube

18"L 18"D 18"H

- A) 81535 (citrus green vinyl)
- B) 81537 (spice orange vinyl)
- C) 81538 (desert rose vinyl)
- D) 81536 (taupe vinyl)
- E) 81531 (white vinyl)
- F) 81530 (black vinyl)
- G) 81532 (steel blue vinyl)
- H) 81534 (purple vinyl)
- I) 81533 (silver vinyl)
- J) 81519 (red vinyl)
- K) 81517 (yellow vinyl)
- L) 81518 (blue vinyl)
- M) 81525 (orange vinyl)



## Styles & Shapes



**Beverly Bench**  
60"L 20"D 18"H  
A) 81556 (white vinyl)  
B) 81550 (black vinyl)  
C) 81552 (gray fabric)  
D) 81555 (red fabric)  
E) 81554 (ocean blue fabric)  
F) 81553 (linen fabric)  
G) 81551 (brown fabric)

**H) 815119 Half Bench**  
(white vinyl)  
39"L 22"D 18"H

**ENDLESS Square**  
34"L 34"D 15"H  
I) 815123 (black)  
J) 815122 (white)  
**ENDLESS Curved**  
60.5"L 37.5"D 15"H  
K) 815952 (black)  
L) 815953 (white)

**M) 8507 Quarter Curve**  
(white vinyl)  
53"L 22"D 18"H  
**Ring** (4 ottoman seats)  
(white vinyl)  
72" RND 18"H

**N) 81526 Edge LED Cube**  
(white plastic)  
19"L 19"D 19"H  
AC power only

**O) 82074 Regis Bench**  
(brushed metal)  
47"L 15.5"D 16"H

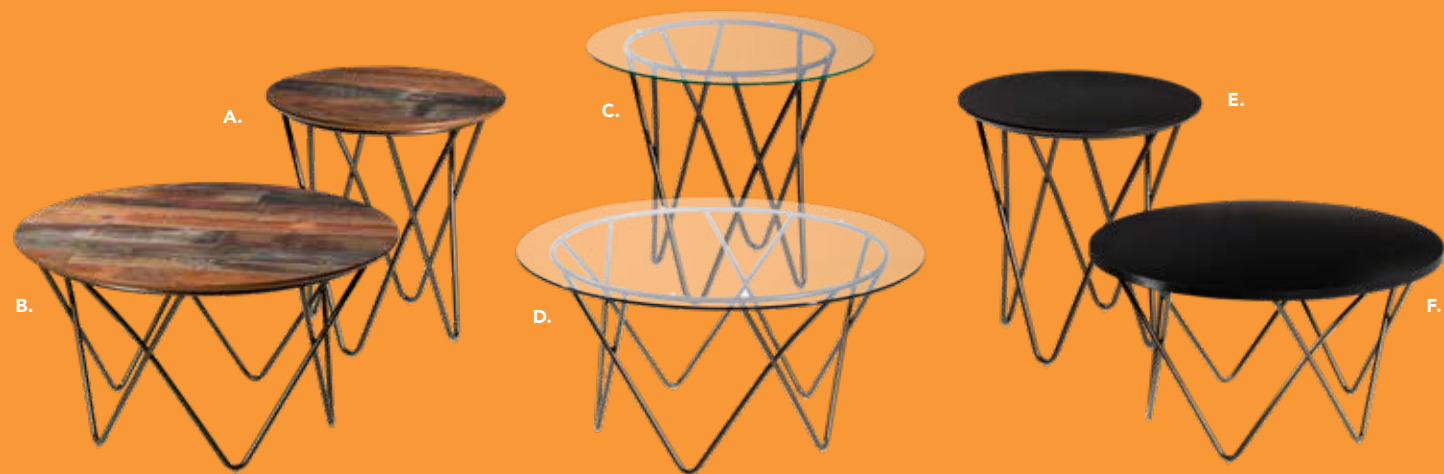
**Marche Swivel Ottomans**  
17" RND 18"H  
A) 815150 (white vinyl)  
B) 815154 (red fabric)  
C) 815158 (pear yellow fabric)  
D) 815156 (plum fabric)  
E) 815159 (blue fabric)  
F) 815151 (gray fabric)  
G) 815155 (rose quartz fabric)  
H) 815152 (linen fabric)  
I) 815153 (raspberry fabric)  
J) 815157 (meadow green fabric)  
K) 815160 (orange fabric)  
L) 81543 (black vinyl)  
M) 81540 (forest green vinyl)  
N) 81541 (teal velvet)  
O) 81542 (distressed brown vinyl)

## Marche Swivel





# Accent Tables

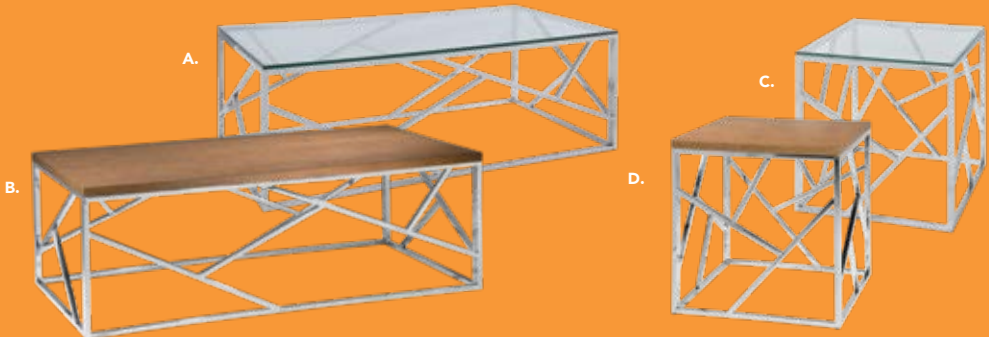


## MESA

- A) 820135 End Table**  
20.5"RND 21.25"H (wood top, bronze)
- B) 820132 Cocktail Table**  
32.25"RND 17.25"H (wood top, bronze)
- C) 820134 End Table**  
24"RND 21.25"H (glass top, bronze)
- D) 820131 Cocktail Table**  
36"RND 17.25"H (glass top, bronze)
- E) 820133 End Table**  
20.5"RND 21.25"H (black top, bronze)
- F) 820130 Cocktail Table**  
32.25"RND 17.25"H (black top, bronze)

## ALONDRA

- Cocktail Table**  
47"L 24"D 16"H
- A) 820250** (glass, chrome)
- B) 820251** (wood, chrome)
- End Table**  
20"L 20"D 20"H
- C) 820252** (glass, chrome)
- D) 820253** (wood, chrome)

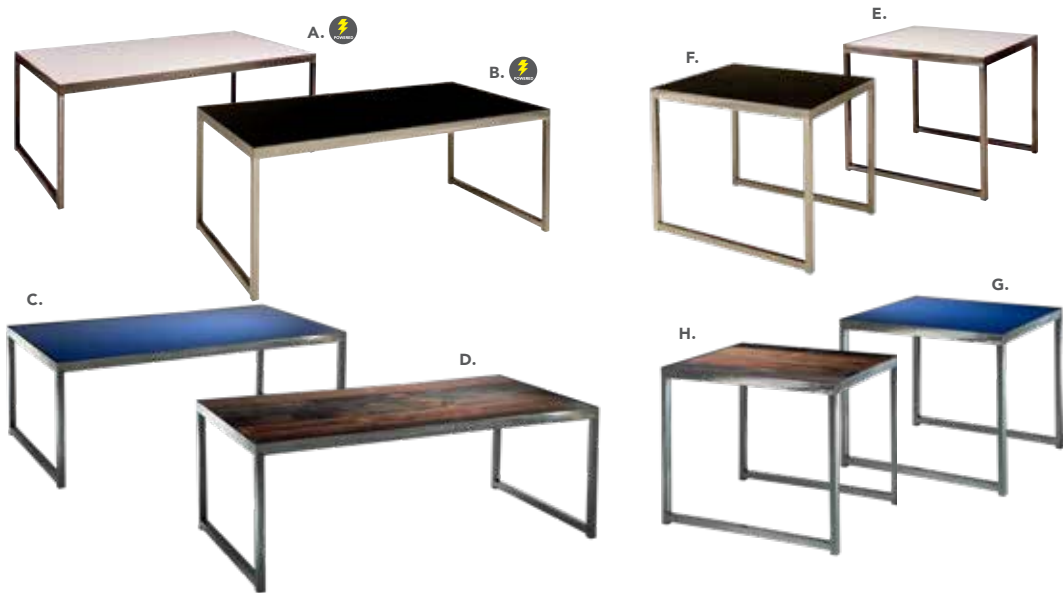


## GEO

- Cocktail Table**  
50"L 22"D 16"H
- A) 82034** (glass, chrome)
- B) 82027** (wood, black)
- End Table**  
26"L 26"D 20"H
- C) 82035** (glass, chrome)
- D) 82028** (wood, black)



# Styles & Shapes



Available in Power 

- Taos Side Tables**  
15.75"L 15.75"D 24"H
- A) 820322**  
(white top, bronze)
- B) 820320**  
(black top, bronze)
- C) 820321**  
(wood top, bronze)

- Sedona Side Tables**  
15.75"L 15.75"D 24"H
- D) 820312**  
(white top, bronze)
- E) 820310**  
(black top, bronze)
- F) 820311**  
(wood top, bronze)

- Sydney Cocktail Tables**  
(brushed steel)  
48"L 26"D 18"H
- A) 82053** (white)
- 82073** (powered)
- B) 82052** (black)
- 82076** (powered)
- C) 82077** (blue)
- D) 82078** (wood)

- Sydney End Tables**  
27"L 23"D 22"H
- E) 82055** (white)
- F) 82054** (black)
- G) 82079** (blue)
- H) 82080** (wood)

- Regis Tables**  
(brushed metal)
- I) 82074 Bench Table**  
47"L 15.5"D 16"H
- J) 82075 End Table**  
16"L 15.5"D 16.5"H

- Silverado Tables**  
(glass, chrome)
- K) 82015 End Table**  
24" RND 22"H
- L) 82014 Cocktail Table**  
36" RND 17"H

- Edge LED Cube Table**  
**M) 82057**  
(plexi top, white plastic)  
20"L 20"D 20"H  
AC power only

- Wireless Charging Table, Powered**  
**N) 820710**  
(white, AC plug-in)  
20"L 20"D 18"H

- Aura Round Table**  
**O) 820844**  
(white metal)  
15" Round 22"H



# Café Tables



A) 820940 Blue Hydraulic Café Table  
(chrome base, blue top) 30" RND 29"H  
B) 810131 Malba Chair  
(gray) 20"L 20"D 32"H



A) 820241 Madison Hydraulic Café Table  
(chrome base, gray acajou top) 30" RND 29"H  
B) 810130 Malba Chair  
(green) 20"L 20"D 32"H

85030 7' Boxwood Hedge  
36.5"L 12"D 84"H



30" Round Café Table  
A) 820941 Standard Black Base (blue top) 30" RND 29"H  
B) 81093 Lucent Chair (frosted, acrylic) 19.5"L 19.75"D 32.5"H



A) 8201233 Hydraulic Cafe Table  
(orange top, chrome) 30" RND 29"H  
B) 810861 Laguna Chair  
(maple, chrome) 18"L 19"D 34"H

## Customize and Create

Choose your base, black or chrome, then pick a color that suits your design.



GRAPHITE NEBULA	MAPLE	RED
WHITE	MADISON/GRAY ACAJOU	BLUE
WOOD	BLACK	BRUSHED GUNMETAL
ORANGE	BRUSHED YELLOW	GREEN

### Café Tables Standard Black Base 30" RND 29"H

A) 8201220 (white)  
also available  
820265 (Madison/gray  
acajou)  
820941 (blue)  
820943 (wood)  
8201236 (black)  
8201235 (brushed gunmetal)  
8201239 (brushed yellow)  
8201237 (green)  
8201238 (orange)

36" RND 29"H  
8201243 (black)

### Café Tables Hydraulic Chrome Base 30" RND 29"H

B) 820923 (graphite nebula)  
also available  
8201208 (maple)  
820921 (red)  
820940 (blue)  
820942 (wood)  
8201223 (white)  
8201231 (black)  
8201230 (brushed gunmetal)  
8201234 (brushed yellow)  
8201232 (green)  
8201233 (orange)

36" RND 29"H  
820126 (white)  
8201209 (graphite nebula)  
8201206 (maple)  
8201242 (black)

## Mix & Match

Create your look. Choose from a wide variety of tables and seating options.



C) 72063 Chelsea Butcher Block-Top Café Table  
(oak) 30" RND 30"H  
also available  
72064 36" RND 30"H

D) 810164 Marina Chair  
(white vinyl) 17.5"L 19.5"D 35"H

E) 72069 Soho Black-Top Café Table  
(black) 24" RND 30"H  
also available  
72067 36" RND 30"H | 72066 18" RND 18"H

F) 81082 Blade Chair  
(red) 20.5"L 19"D 30.5"H



# Bar Tables

A) 8201222 30" Round Bar Table  
(white top, chrome hydraulic base) 30" RND 45"H  
B) 810952 Apex Barstool  
(blue ultra suede) 21"L 21"D 33"H



C) 8201226 Rustique Square Metal Bar Table  
(gunmetal) 23.75"L 23.75"D 41.25"H  
D) 810839 Rustique Barstool  
(gunmetal) 13"L 13"D 30"H



E) 820930 30" Round Bar Table  
(blue top, chrome hydraulic base) 30" RND 45"H  
F) 810860 Laguna Barstool  
(maple, chrome) 18"L 20"D 47"H



G) 820240 30" Round Bar Table w/ Hydraulic Chrome Base  
(Madison/gray acajou) 30" RND 45"H  
H) 810850 Zenith Barstool (white, chrome) 19"L 20"D 44"H



## Customize and Create

Choose your base, black or chrome, then pick a color that suits your design.



GRAPHITE NEBULA	MAPLE	RED
WHITE	MADISON/GRAY ACAJOU	BLUE
WOOD	BLACK	BRUSHED GUNMETAL
ORANGE	BRUSHED YELLOW	GREEN

### Bar Tables Standard Black Base 30" RND 42"H

A) 8201221 (white)  
B) 820919 (brushed yellow)  
also available  
820264  
(Madison/gray acajou)  
820915 (brushed gunmetal)  
820916 (black)  
820917 (green)  
820918 (orange)  
820931 (blue)  
820933 (wood)

36" RND 42"H  
8201241 (black)

### Bar Tables Hydraulic Chrome Base 30" RND 45"H

C) 820920 (red)  
also available  
8201207 (maple)  
820922  
(graphite nebula)  
820910 (brushed gunmetal)  
820911 (black)  
820912 (green)  
820913 (orange)  
820914 (brushed yellow)  
820930 (blue)  
820932 (wood)  
8201236 (black)

36" RND 45"H  
820125 (white)  
8201211 (graphite nebula)  
8201205 (maple)  
8201240 (black)

## Style & Design

Choose from a variety of table top colors and styles for the perfect look.



C) 720163 Chelsea Butcher Block-Top Bistro Table  
(oak) 30" RND 42"H  
also available  
720164 36" RND 42"H

D) 81092 Lucent Barstool  
(frosted, acrylic) 22"L 22.5"D 45.5"H

E) 72070 Soho Black-Top Bistro Table  
(black) 24" RND 42"H  
also available  
72068 36" RND 42"H

F) 810953 Apex Barstool  
(red vinyl) 21"L 21"D 33"H





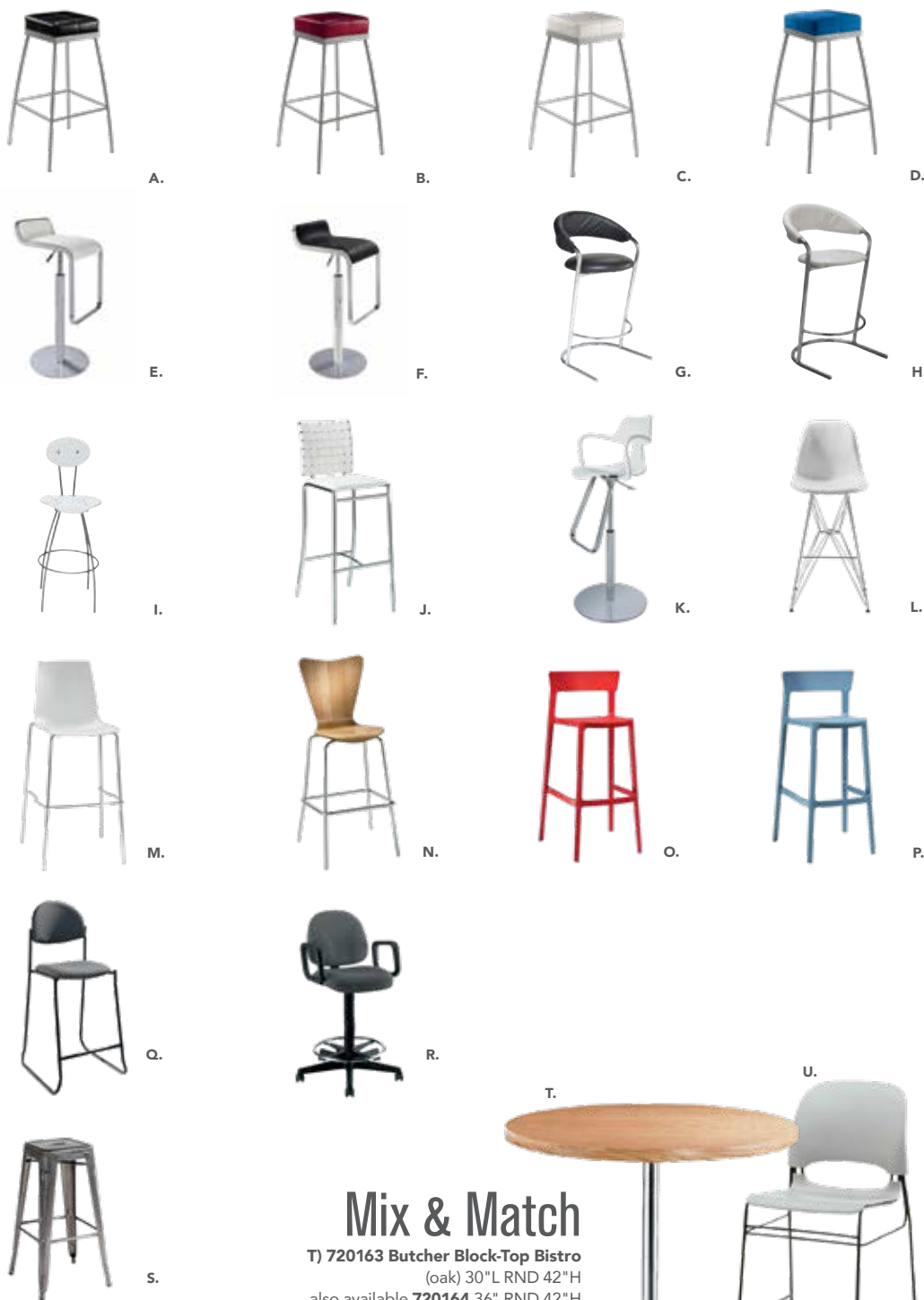
# Barstools



## LIFT Barstools

15" RND 23-33.5"H  
A) 810870 (white vinyl)  
B) 810873 (red vinyl)  
C) 810871 (black vinyl)  
D) 810872 (gray vinyl)

## Styles & Shapes



## Mix & Match

T) 720163 Butcher Block-Top Bistro  
(oak) 30"L RND 42"H  
also available 720164 36" RND 42"H  
U) 210109 LIMERICK® Stool BY HERMAN MILLER™  
(white) 18" X 17.75"L X 44"H

**Apex Barstools**  
21"L 21"D 33"H  
A) 810951 (black vinyl)  
B) 810953 (red vinyl)  
C) 810954 (white vinyl)  
D) 810952 (blue ultra suede)

**Zoey Barstools**  
15"L 16"D 30-34.75"H  
E) 810840 (white, chrome)  
F) 810834 (black, chrome)

**Banana Barstools**  
21"L 22"D 41.75"H  
G) 810104 (black, chrome)  
H) 810103 (white, chrome)

I) 810201 Oslo Barstool  
(white)  
17"L 20"D 45"H

J) 810848 Christopher Barstool  
(white vinyl, chrome)  
19"L 15"D 41"H

K) 810202 Shark Barstool  
(white, chrome)  
22"L 19"D 34-44"H

L) 810850 Zenith Barstool  
(white, chrome)  
19"L 20"D 44"H

M) 81092 Lucent Barstool  
(frosted, acrylic)  
22"L 22.5"D 45.5"H

N) 810860 Laguna Barstool  
(maple, chrome)  
18"L 20"D 47"H

**Blade Barstool**  
20.5"L 20.125"D 40.5"H  
O) 81080 (red)  
P) 81081 (sky blue)

Q) 71088 Black Diamond Stool  
(black) 22"W X 18"L X 46"H

R) Gas Lift Stool w/ arms  
24"W X 20"L X 46"H  
71048 (gray, adjustable)  
also available  
71047 w/o arms

S) 810839 Rustique Barstool  
(gunmetal) 13"L 13"D 30"H

# Conference Tables

**42" Round Conference Table**  
42"RND 29"H  
**A) 820708** (white laminate)  
**B) 820260** (Madison/gray acajou)  
**C) 8201244** (black top, black)



**MADISON**  
(Madison/gray acajou)  
**C) 820261 5' Table**  
60"L 48"D 29"H  
**D) 820262 8' Table**  
96"L 60"D 29"H  
**E) 820263 10' Table**  
120"L 48"D 29"H



**A) 810170 Cupertino Mid Back Chair**  
(black vinyl, chrome) 27"L 30.5"D 40-43"H Adjustable.  
**B) 810175 Genesis Chair**  
(black fabric, black) 27.5"L 27.5"D 40-43.5"H Adjustable.

## Styles & Shapes



**Pro Executive Mid Back Chair**  
24"L 22"D 40"H  
**A) 810945** (white vinyl)  
**B) 810944** (black vinyl)  
Adjustable height

**Atomic Round Tables**  
(glass, chrome)  
**C) 8201225 42" RND 30"H**  
**D) 8201224 36" RND 30"H**



**Geo Rectangular Tables**  
60"L 36"D 29"H  
**E) 82041** (glass, black)  
**F) 82051** (glass, chrome)

**Geo Rounded Square Tables**  
42"L 42"D 29"H  
**G) 82044** (glass, chrome)  
**H) 82043** (glass, black)

**I) 820203**  
**6' Conference Tables**  
(graphite nebula)  
72"L 42"D 29"H

**J) 820707 Merlin Multi Use Table**  
(gray laminate, black)  
46"L 29"D 30"H  
**K) 820706 Work Table**  
(white laminate, white)  
48"L 24"D 30"H





# Executive Seating

## Pro Executive High Back Chair

25"L 24"D 48"H  
A) 810844 (white vinyl)  
B) 810946 (black vinyl)  
Adjustable height



## Cupertino Mid Back Chair

A) 810170 (black vinyl, chrome) 27"L 30.5"D 40-43"H Adjustable.  
Genesis Chair

B) 810175 (black fabric, black) 27.5"L 27.5"D 40-43.5"H Adjustable.

## Gas Lift Chair

26" X 20" L X 38" H  
A) 71045 (gray, adjustable)  
71046 w/ arms

## Gas Lift Stool

24"W X 20"L X 46"H  
B) 71048 (gray, adjustable)  
71047 w/o arms



## Pro Executive Mid Back Chair

24"L 22"D 40"H  
A) 810945 (white vinyl)  
B) 810944 (black vinyl)  
Adjustable height



## Pro Executive Guest Chair

24"L 22"D 36"H  
810947 (black vinyl)



## Task Stool

810135 (black fabric)  
27.5"L 27.5"D 32.75"-40.25"H  
Adjustable height



# Communal and Powered Tables

Choose from a variety of powered, solid or grommet hole table tops.

## Bar Tables

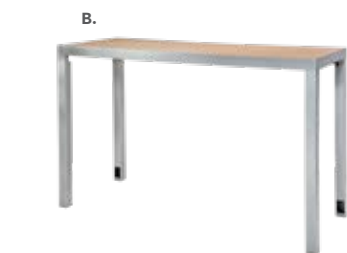
### Table Top Options



Colors not available in all table options. Please check options listed to the right.



810860  
Laguna Barstool  
(maple, chrome)  
18"L 20"D 47"H



## Café Tables



Denotes AC and USB charging outlets



POWERED  
DETAIL

### Ventura Powered Bar Tables

(silver frame)  
72.25"L 26.25"D 42"H

A) 820950 (black top)  
820955 (white top)

### Ventura Communal Bar Tables

(silver frame)  
72.25"L 26.25"D 42"H

Maple Top  
B) 820954 (solid)  
820951 (grommets)

White Top  
C) 820953 (grommets)  
820956 (solid)

Black Top  
820952 (solid)

### Ventura Powered Café Tables

72.25"L 26.25"D 30"H  
(silver frame)

A) 820964 (black top)  
B) 820965 (white top)

### Ventura Communal Café Tables

(silver frame)  
72.25"L 26.25"D 30"H

Maple Top  
C) 820963 (solid)  
820960 (grommets)

White Top  
D) 820961 (grommets)  
820966 (solid)

Black Top  
E) 820962 (solid)

# Office Essentials

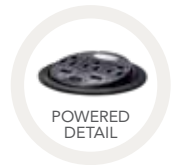
## MADISON

**A) 84075 Madison Executive Desk**  
(gray acajou) 60"L 30"D 29"H  
**B) 84077 Madison Credenza**  
(gray acajou) 60"L 20"D 29"H

**C) 810135 Task Stool**  
(black fabric)  
27.5"L 27.5"D 32.75"-40.25"H Adjustable  
**D) 810844 Pro Executive High Back Chair**  
(white classic vinyl)  
25"L 24"D 48"H Adjustable



## Tech Powered Desk



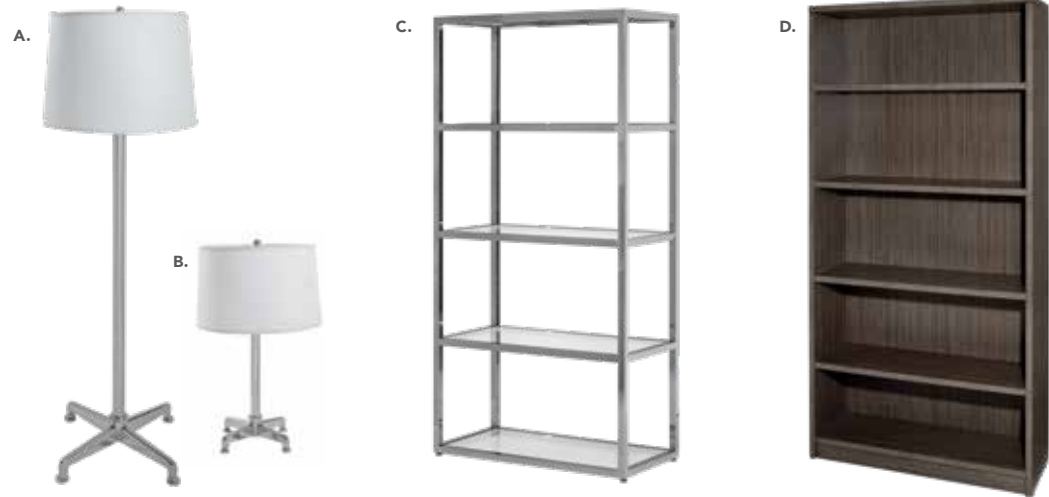
Denotes AC and USB charging outlets

**A) 84083 Tech Desk, Powered, w/ 3 Drawer File Cabinet**  
(black metal, laminate)  
60"L 30"D 30"H

**B) 84084 Tech Desk, Powered**  
(black metal, laminate)  
60"L 30"D 30"H

**C) 84080 3 Drawer File Cabinet on Castors**  
(black metal, laminate)  
16"L 20"D 28"H

## Lighting & Shelving



## ACCENT LAMPS

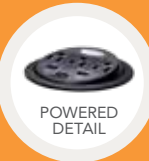
**Mason Lamps**  
(brushed silver)  
**A) 850708 Floor Lamp**  
18" RND 55"H  
**B) 850707 Table Lamp**  
16" RND 26"H

## SHELVING

**C) 85020 Posh Shelving**  
(chrome, acrylic)  
36"L 18"D 72"H  
**D) 84078 Madison Bookcase**  
(gray acajou)  
36"L 12"D 72"H

# Show Essentials

Denotes AC and USB  
charging outlets



## Midtown Powered Counter

Metallic pewter gray curved counter with taupe-colored glass top features two AC outlets, three USB charging outlets, locking storage cabinet and two shelves.



**Midtown Powered Counter**  
60"L 18"D 42"H (pewter/glass)  
**850103** (unlighted)  
**850102** (lighted with plug-in)



**85030**  
**7' Boxwood Hedge**  
36.5"L 12"D 84"H



**810860**  
**Laguna Barstool**  
(maple, chrome)  
18"L 20"D 47"H

## Display Counter

**A) 72056**  
**Display Counter**  
(black)  
24"W X 49"L X 42"H

**B) 210109**  
**LIMERICK® Stool**  
BY HERMAN MILLER™  
(white)  
18" X 17.75"L X 44"H



## Midtown Bar

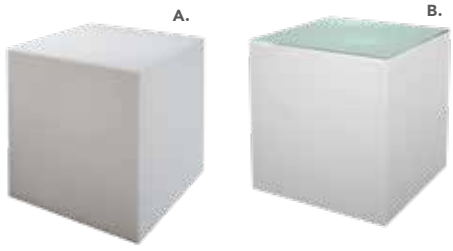
Metallic pewter gray curved bar with taupe-colored glass top features locking cabinet for storage and two shelves.



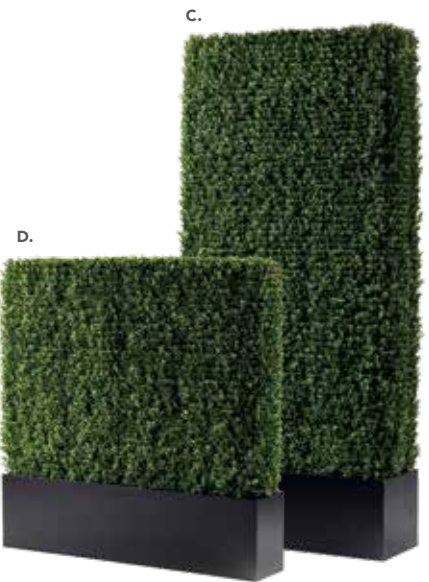
**Midtown Bar**  
60"L 18"D 42"H  
(pewter)  
**A) 850101**  
(unlighted)  
**B) 850100**  
(lighted with plug-in)

**Apex Barstool**  
**C) 810952**  
(blue ultra suede)  
21"L 21"D 33"H

## Lighted & Greenery Products



LED light available in white, red, green, blue and rolling color.



**A) 81526 Edge**  
**LED Cube Ottoman**  
(white plastic)  
20"L 20"D 20"H  
A/C power only  
**B) 82057 Edge LED**  
**Cube Table**  
(plexi top, white plastic)  
20"L 20"D 20"H  
A/C power only

**C) 85030**  
**7' Boxwood Hedge**  
36.5"L 12"D 84"H  
**D) 85035**  
**4' Boxwood Hedge**  
46"L 9"D 47"H



# Draped or Undraped Tables & Counters

## Table-Drape Colors



**Special Draping:** Special drape is available in a variety of colors. Refer to the order form for details. Table-top risers are available in a variety of sizes. See order form for details.

Visit us at [freeman.com](http://freeman.com) for ordering and full product line

## Sizing Chart\*

\*Table and counter widths are available in select cities

### 24"D X 30"H | Tables Draped

<b>124330</b>	Tables Draped	<b>3'L</b> x 24"D x 30"H
<b>124430</b>	Tables Draped	<b>4'L</b> x 24"D x 30"H
<b>124630</b>	Tables Draped	<b>6'L</b> x 24"D x 30"H
<b>124830</b>	Tables Draped	<b>8'L</b> x 24"D x 30"H

### 24"D X 30"H | Tables Undraped

<b>125330</b>	Tables Undraped	<b>3'L</b> x 24"D x 30"H
<b>125430</b>	Tables Undraped	<b>4'L</b> x 24"D x 30"H
<b>125630</b>	Tables Undraped	<b>6'L</b> x 24"D x 30"H
<b>125830</b>	Tables Undraped	<b>8'L</b> x 24"D x 30"H

### 30"D X 30"H | Tables Draped

<b>130330</b>	Tables Draped	<b>3'L</b> x 30"D x 30"H
<b>130430</b>	Tables Draped	<b>4'L</b> x 30"D x 30"H
<b>130630</b>	Tables Draped	<b>6'L</b> x 30"D x 30"H
<b>130830</b>	Tables Draped	<b>8'L</b> x 30"D x 30"H

### 30"D X 30"H | Tables Undraped

<b>131330</b>	Tables Undraped	<b>3'L</b> x 30"D x 30"H
<b>131430</b>	Tables Undraped	<b>4'L</b> x 30"D x 30"H
<b>131630</b>	Tables Undraped	<b>6'L</b> x 30"D x 30"H
<b>131830</b>	Tables Undraped	<b>8'L</b> x 30"D x 30"H

### 4th Side | Table Draped 30"

<b>12404630</b>	Drape Table 4th Side	<b>6' X 30"</b>
<b>12404830</b>	Drape Table 4th Side	<b>8' X 30"</b>

### 24"D X 42"H | Counter Draped

<b>124342</b>	Counter Draped	<b>3'L</b> x 24"D x 42"H
<b>124442</b>	Counter Draped	<b>4'L</b> x 24"D x 42"H
<b>124642</b>	Counter Draped	<b>6'L</b> x 24"D x 42"H
<b>124842</b>	Counter Draped	<b>8'L</b> x 24"D x 42"H

### 24"D X 42"H | Counter Undraped

<b>125342</b>	Counter Undraped	<b>3'L</b> x 24"D x 42"H
<b>125442</b>	Counter Undraped	<b>4'L</b> x 24"D x 42"H
<b>125642</b>	Counter Undraped	<b>6'L</b> x 24"D x 42"H
<b>125842</b>	Counter Undraped	<b>8'L</b> x 24"D x 42"H

### 30"D X 42"H | Counter Draped

<b>130342</b>	Counter Draped	<b>3'L</b> x 30"D x 42"H
<b>130442</b>	Counter Draped	<b>4'L</b> x 30"D x 42"H
<b>130642</b>	Counter Draped	<b>6'L</b> x 30"D x 42"H
<b>130842</b>	Counter Draped	<b>8'L</b> x 30"D x 42"H

### 30"D X 42"H | Counter Undraped

<b>131342</b>	Counter Undraped	<b>3'L</b> x 30"D x 42"H
<b>131442</b>	Counter Undraped	<b>4'L</b> x 30"D x 42"H
<b>131642</b>	Counter Undraped	<b>6'L</b> x 30"D x 42"H
<b>131842</b>	Counter Undraped	<b>8'L</b> x 30"D x 42"H

### 4th Side | Table Draped 42"

<b>12404642</b>	Drape Table 4th Side	<b>6' X 42"</b>
<b>12404842</b>	Drape Table 4th Side	<b>8' X 42"</b>

## Product Display

A.



C.



B.



D.



E.



F.



J.



I.



H.



**A) 72056**  
**Display Counter**  
(black)  
24"W X 49"L X 42"H

**B) 75079**  
**Orion Computer Kiosk**  
(black)  
28"L X 28"D X 40.5"H  
(computer not included)

**C) 810840**  
**Zoeey Barstool**  
(white, chrome)  
15"L 16"D 30-34.75"H

**D) 75032**  
**Display Cube-Large**  
(black)  
24"W X 24"L X 42"H

**E) 75031**  
**Display Cube-Medium**  
(black)  
18"W X 18"L X 36"H

**F) 75030**  
**Display Cube-Small**  
(black)  
12"W X 12"L X 42"H

**G) 75022**  
**Display Cylinder-High**  
(black)  
24"W X 24"L X 36"H

**H) 75021**  
**Display Cylinder-Medium**  
(black)  
18"W X 18"L X 20"H

**I) 75020**  
**Display Cylinder-Low**  
(black)  
30"W X 12"L X 15"H

**J) 810947**  
**Pro Executive Guest Chair**  
(black vinyl)  
24"L 22"D 36"H

# Product Storage



## RACKS

**A) 750135**  
**Round Literature Rack**  
(black)  
17"W X 17"L X 57"H

**B) 750136**  
**Flat Literature Rack**  
(black)  
10"W X 55"H

## CABINETS

**C) 84080**  
**3 Drawer File Cabinet**  
**on Castors**  
(black metal, laminate)  
16"L 20"D 28"H

**D) 74082**  
**2 Drawer File Cabinet**  
**w/ Lock**  
(tan metal)  
15"W X 29"L X 28"H

**E) 74081**  
**4 Drawer File Cabinet**  
**w/ Lock**  
(tan metal)  
15"W X 29"L X 50"H

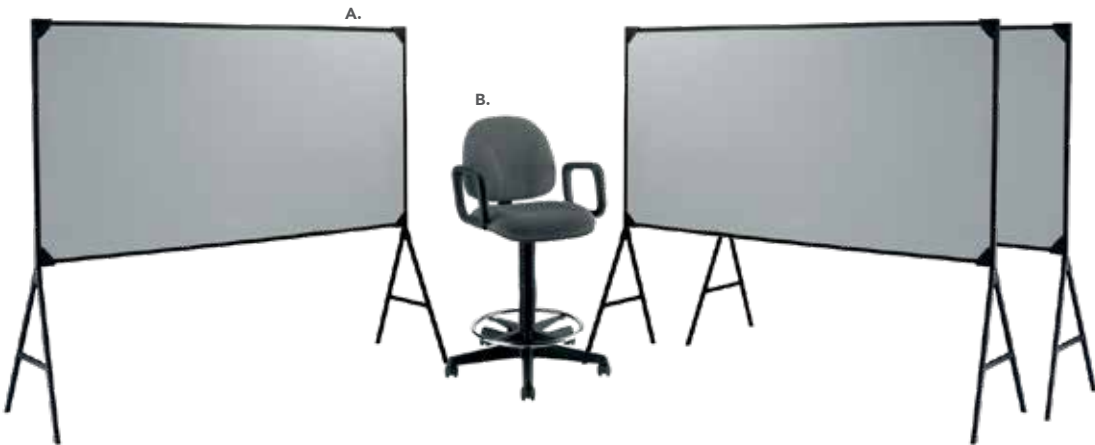


## REFRIGERATORS

**F) 8503001**  
**Large Refrigerator**  
(white) 14.0 cubic feet  
28"W X 28"L X 64"H

**G) 75057**  
**Small Refrigerator**  
4.0 cubic feet  
20"W X 22"L X 33"H

# Show & Office Accessories



**A) 10201484**  
**Floor Standing**  
**Bulletin Board**  
(black)  
48"W X 96"L X 78"H

**B) 71048**  
**Gas Lift Stool w/ arms**  
(gray, adjustable)  
24"W X 20"L X 46"H  
also available  
**71047 w/o arms**

**C) 220121**  
**Chrome Stanchion**  
**w/ 8' Retractable Belt**  
(black, belt) 42"H

**D) 220110**  
**Chrome Bag Rack**  
(3" at center)  
1"W X 41"H X 26"W

**E) 220109**  
**Chrome Coat Tree**  
(21" w at the base)  
8 1/4"W X 69 1/2"H

**F) 220118**  
**Chrome Sign Holder**  
(sign holds)  
22"W X 28"H

**G) 220143**  
**Brushed Aluminum Easel**  
(open 5 1/4"W X 64 1/4"H)  
26"W X 62"H

**H) 220106**  
**Corrugated Wastebasket**  
(black)

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JULY 23, 2021

NAME OF SHOW: **TECHTEXTIL NORTH AMERICA / AUGUST 23 - 25, 2021**

COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
<b>SOFT SEATING</b>						
<b>Naples Group - Black Vinyl</b>						
_____	810119	Chair.....	481.65	529.80	674.30	_____
_____	830120	Loveseat.....	645.95	710.55	904.35	_____
_____	830119	Sofa.....	716.65	788.30	1,003.30	_____
<b>Munich Group - Gray Fabric</b>						
_____	810151	Armless Chair.....	510.60	561.65	714.85	_____
<b>Baja Group - White Vinyl</b>						
_____	81050	Chair.....	549.00	603.90	768.60	_____
_____	83020	Loveseat.....	603.90	664.30	845.45	_____
_____	83019	Sofa.....	791.05	870.15	1,107.45	_____
<b>Valencia - Velvet</b>						
_____	810180	Chair - Spice Orange.....	348.15	382.95	487.40	_____
_____	83045	Sofa - Coffee Brown.....	523.25	575.60	732.55	_____
<b>Key Largo Group - Black Fabric</b>						
_____	830950	Loveseat.....	508.00	558.80	711.20	_____
_____	830951	Sofa.....	561.70	617.85	786.40	_____
_____	810950	Chair.....	400.55	440.60	560.75	_____
<b>Allegro Group - Blue Fabric</b>						
_____	81019	Chair.....	487.85	536.65	683.00	_____
_____	83015	Sofa.....	778.75	856.65	1,090.25	_____
<b>Fairfax Group - White Vinyl</b>						
_____	810949	Chair.....	337.90	371.70	473.05	_____
_____	830949	Sofa.....	539.25	593.20	754.95	_____
<b>Palm Beach - White Vinyl</b>						
_____	83040	Sofa.....	597.40	657.15	836.35	_____
<b>Sterling Group - Gray Fabric</b>						
_____	81037	Chair.....	820.00	902.00	1,148.00	_____
_____	8309	Sofa.....	1,224.00	1,346.40	1,713.60	_____

<b>CASUAL SEATING</b>						
<b>Ottomans</b>						
_____	815122	Endless Square - White Vinyl.....	308.80	339.70	432.30	_____
_____	815123	Endless Square - Black Vinyl.....	308.80	339.70	432.30	_____
_____	815953	Endless Curve - White Vinyl.....	418.45	460.30	585.85	_____
_____	815952	Endless Curve - Black Vinyl.....	418.45	460.30	585.85	_____
_____	81518	Vibe Cube - Blue Vinyl.....	141.00	155.10	197.40	_____
_____	81519	Vibe Cube - Red Vinyl.....	141.00	155.10	197.40	_____
_____	81525	Vibe Cube - Orange Vinyl.....	141.00	155.10	197.40	_____
_____	81517	Vibe Cube - Yellow Vinyl.....	141.00	155.10	197.40	_____
_____	81530	Vibe Cube - Black Vinyl.....	123.20	135.50	172.50	_____
_____	81531	Vibe Cube - White Vinyl.....	123.20	135.50	172.50	_____
_____	81532	Vibe Cube - Steel Blue Vinyl.....	141.00	155.10	197.40	_____

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
<b>Ottomans (continued)</b>						
_____	81533	Vibe Cube - Silver Vinyl.....	141.00	155.10	197.40	_____
_____	81534	Vibe Cube - Purple Vinyl.....	141.00	155.10	197.40	_____
_____	81535	Vibe Cube -Citrus Green Vinyl.....	133.90	147.30	187.45	_____
_____	81536	Vibe Cube - Taupe Vinyl.....	133.90	147.30	187.45	_____
_____	81537	Vibe Cube - Spice Orange Vinyl.....	133.90	147.30	187.45	_____
_____	81538	Vibe Cube - Desert Rose Vinyl.....	133.90	147.30	187.45	_____
_____	815151	Marche Swivel - Gray Fabric.....	216.50	238.15	303.10	_____
_____	815154	Marche Swivel - Red Fabric.....	216.50	238.15	303.10	_____
_____	815159	Marche Swivel - Blue Fabric.....	216.50	238.15	303.10	_____
_____	815152	Marche Swivel - Linen Fabric.....	216.50	238.15	303.10	_____
_____	815157	Marche Swivel - Meadow Green Fabric.....	216.50	238.15	303.10	_____
_____	815158	Marche Swivel - Pear Yellow Fabric.....	216.50	238.15	303.10	_____
_____	815156	Marche Swivel - Plum Fabric.....	216.50	238.15	303.10	_____
_____	815153	Marche Swivel - Raspberry Fabric.....	216.50	238.15	303.10	_____
_____	815155	Marche Swivel - Rose Quartz Fabric.....	216.50	238.15	303.10	_____
_____	815150	Marche Swivel - White Vinyl.....	216.50	238.15	303.10	_____
_____	815160	Marche Swivel - Orange Fabric.....	216.50	238.15	303.10	_____
_____	81540	Marche Swivel - Forest Green Vinyl.....	208.05	228.85	291.25	_____
_____	81541	Marche Swivel - Teal Velvet.....	208.05	228.85	291.25	_____
_____	81542	Marche Swivel - Distressed Brown Vinyl.....	208.05	228.85	291.25	_____
_____	81543	Marche Swivel - Black Vinyl.....	208.05	228.85	291.25	_____
_____	81539	Marche Swivel - Ivory Faux Sheep Fur.....	208.05	228.85	291.25	_____
<b>Beverly Bench Ottomans</b>						
_____	81550	Black Vinyl.....	434.35	477.80	608.10	_____
_____	81551	Brown Fabric.....	434.35	477.80	608.10	_____
_____	81552	Gray Fabric.....	434.35	477.80	608.10	_____
_____	81553	Linen Fabric.....	434.35	477.80	608.10	_____
_____	81554	Ocean Blue Fabric.....	434.35	477.80	608.10	_____
_____	81555	Red Fabric.....	434.35	477.80	608.10	_____
_____	81556	White Vinyl.....	434.35	477.80	608.10	_____
<b>Beverly Small Bench Ottomans</b>						
_____	81560	Black Vinyl.....	382.00	420.20	534.80	_____
_____	81561	Blue Fabric.....	382.00	420.20	534.80	_____
_____	81562	Brown Fabric.....	382.00	420.20	534.80	_____
_____	81563	Green Fabric.....	382.00	420.20	534.80	_____
_____	81565	Linen Fabric.....	382.00	420.20	534.80	_____
_____	81568	Red Fabric.....	382.00	420.20	534.80	_____
_____	81569	White Vinyl.....	382.00	420.20	534.80	_____
_____	81566	Lavender Fabric.....	382.00	420.20	534.80	_____
_____	81567	Orange Fabric.....	382.00	420.20	534.80	_____
_____	81564	Gray Fabric.....	382.00	420.20	534.80	_____
_____	81570	Yellow Fabric.....	382.00	420.20	534.80	_____
<b>Accent Chairs</b>						
_____	71089	Black Diamond Side Chair.....	144.85	159.35	202.80	_____
_____	71090	Black Diamond Arm Chair.....	166.70	183.35	233.40	_____
_____	810861	Laguna Chair - Maple/Chrome.....	134.00	147.40	187.60	_____
_____	210108	Limerick® Chair by Herman Miller.....	81.15	89.25	113.60	_____

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
Accent Chairs (continued)						
	810816	Madrid Chair - White Vinyl/Chrome.....	772.00	849.20	1,080.80	
	810948	Meeting Chair - White Vinyl.....	277.50	305.25	388.50	
	810164	Marina Chair - White Vinyl.....	138.00	151.80	193.20	
	810160	Marina Chair - Black Vinyl.....	138.00	151.80	193.20	
	810161	Marina Chair - Brown Fabric.....	138.00	151.80	193.20	
	810162	Marina Chair - Ocean Blue Fabric.....	138.00	151.80	193.20	
	810163	Marina Chair - Red Fabric.....	138.00	151.80	193.20	
	810131	Malba Chair - Gray Molded Plastic.....	93.65	103.00	131.10	
	810130	Malba Chair - Green Molded Plastic.....	93.65	103.00	131.10	
	810846	Christopher Chair - White Vinyl/Chrome.....	114.25	125.70	159.95	
	810851	Zenith Chair - White/Chrome.....	151.55	166.70	212.15	
	810841	Rustique Chair - Gunmetal.....	120.80	132.90	169.10	
	810837	Razor Armless Chair - White High Density Plastic.....	55.95	61.55	78.35	
	810875	Swanson Swivel Chair - White Vinyl.....	262.55	288.80	367.55	
	81083	Blade Chair - Sky Blue.....	76.20	83.80	106.70	
	81082	Blade Chair - Red.....	76.20	83.80	106.70	
	81093	Lucent Chair - Frosted Acrylic.....	191.60	210.75	268.25	
	810145	Wentworth Chair - Brown Vinyl.....	245.15	269.65	343.20	
	81024	Atherton Chair - Brown Leather.....	732.00	805.20	1,024.80	
	81034	Bowery Chair - Yellow Fabric.....	508.00	558.80	711.20	
	81035	Century Chair - Gray Velvet.....	492.00	541.20	688.80	
	81036	Lena Chair - Green Leather.....	620.00	682.00	868.00	
	81031	Montreal Chair - Blue Fabric.....	570.00	627.00	798.00	
	81032	Pasadena Chair - White Plastic.....	318.00	349.80	445.20	
	81038	Tech Chair - Gray Vinyl.....	378.00	415.80	529.20	
	81039	Tech Tablet Chair - Gray Vinyl.....	378.00	415.80	529.20	
Executive Seating						
	71046	Gray Gaslift Chair With Arms.....	220.80	242.90	309.10	
	71045	Gray Gaslift Chair Without Arms.....	189.10	208.00	264.75	
	810874	La Brea Swivel Chair - Charcoal Gray Fabric.....	308.25	339.10	431.55	
	810175	Genesis Chair - Black.....	377.00	414.70	527.80	
	810844	Pro Executive High Back Chair - White Vinyl.....	272.85	300.15	382.00	
	810946	Pro Executive High Back Chair - Black Vinyl.....	277.50	305.25	388.50	
	810945	Pro Executive Mid Back Chair - White Vinyl.....	344.65	379.10	482.50	
	810944	Pro Executive Mid Back Chair - Black Vinyl.....	338.20	372.00	473.50	
	810947	Pro Executive Guest Chair - Black Vinyl.....	360.30	396.35	504.40	
	810170	Cupertino Mid Back Chair - Black Vinyl.....	436.70	480.35	611.40	
Barstools						
	71088	Black Diamond Stool.....	196.65	216.30	275.30	
	71048	Gray Gaslift Stool with Arms.....	276.15	303.75	386.60	
	71047	Gray Gaslift Stool without Arms.....	246.60	271.25	345.25	
	810860	Laguna Barstool - Maple/Chrome.....	169.15	186.05	236.80	
	210109	Limerick® Stool by Herman Miller.....	139.10	153.00	194.75	
	810872	Lift Barstool - Gray Vinyl/Chrome.....	158.90	174.80	222.45	
	810873	Lift Barstool - Red Vinyl/Chrome.....	158.90	174.80	222.45	
	810871	Lift Barstool - Black Vinyl/Chrome.....	158.90	174.80	222.45	
	810870	Lift Barstool - White Vinyl/Chrome.....	158.90	174.80	222.45	
	810103	Banana Barstool - White Vinyl/Chrome.....	183.55	201.90	256.95	

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
<b>Barstools (continued)</b>						
	810104	Banana Barstool - Black Vinyl/Chrome.....	183.55	201.90	256.95	
	810850	Zenith Barstool - White/Chrome.....	151.50	166.65	212.10	
	810840	Zoey Barstool - White Vinyl/Chrome.....	297.65	327.40	416.70	
	810848	Christopher Barstool - White Vinyl/Chrome.....	205.90	226.50	288.25	
	810202	Shark Swivel Barstool - White Plastic/Chrome.....	326.65	359.30	457.30	
	810839	Rustique Barstool - Gunmetal.....	120.80	132.90	169.10	
	81080	Blade Barstool - Red.....	152.45	167.70	213.45	
	81081	Blade Barstool - Sky Blue.....	152.45	167.70	213.45	
	81092	Lucent Barstool - Frosted Acrylic.....	203.95	224.35	285.55	
	810135	Task Stool - Black Fabric.....	168.90	185.80	236.45	
	81026	Marina Barstool - Ocean Blue.....	264.00	290.40	369.60	
	81027	Marina Barstool - Black Vinyl.....	264.00	290.40	369.60	
	81028	Marina Barstool - Brown Fabric.....	264.00	290.40	369.60	
	81029	Marina Barstool - Red Fabric.....	203.95	224.35	285.55	
	81030	Marina Barstool - White Vinyl.....	264.00	290.40	369.60	

**Draped Tables & Counters**

<b>Draped Tables - Tables are 24" wide</b> <input type="checkbox"/> Black <input type="checkbox"/> Blue <input type="checkbox"/> White <input type="checkbox"/> Gray <input type="checkbox"/> Red
--

	124330	Draped Table 3'L x 30"H.....	125.15	137.65	175.20	
	124430	Draped Table 4'L x 30"H.....	152.40	167.65	213.35	
	124630	Draped Table 6'L x 30"H.....	179.85	197.85	251.80	
	124830	Draped Table 8'L x 30"H.....	207.15	227.85	290.00	
	12404630	4th Side Drape 6'L x 30"H.....	57.10	62.80	79.95	
	12404830	4th Side Drape 8'L x 30"H.....	57.10	62.80	79.95	
	124342	Draped Counter 3'L x 42"H.....	172.95	190.25	242.15	
	124442	Draped Counter 4'L x 42"H.....	200.30	220.35	280.40	
	124642	Draped Counter 6'L x 42"H.....	227.75	250.55	318.85	
	124842	Draped Counter 8'L x 42"H.....	255.05	280.55	357.05	
	12404642	4th Side Drape 6'L x 42"H.....	57.10	62.80	79.95	
	12404842	4th Side Drape 8'L x 42"H.....	57.10	62.80	79.95	

**Undraped Tables & Counters**

	125330	Undraped Table 3'L x 30"H.....	62.45	68.70	87.45	
	125430	Undraped Table 4'L x 30"H.....	70.15	77.15	98.20	
	125630	Undraped Table 6'L x 30"H.....	80.35	88.40	112.50	
	125830	Undraped Table 8'L x 30"H.....	89.35	98.30	125.10	
	125342	Undraped Counter 3'L x 42"H.....	89.35	98.30	125.10	
	125442	Undraped Counter 4'L x 42"H.....	107.20	117.90	150.10	
	125642	Undraped Counter 6'L x 42"H.....	125.20	137.70	175.30	
	125842	Undraped Counter 8'L x 42"H.....	142.90	157.20	200.05	

**Table Top Risers - Risers are 8" wide**

	1504100	Black 4'L x 7"H Corrugated Riser.....	30.15	33.15	42.20	
	1504101	White 4'L x 7"H Corrugated Riser.....	30.15	33.15	42.20	
	1506100	Black 6'L x 7"H Corrugated Riser.....	35.30	38.85	49.40	
	1506101	White 6'L x 7"H Corrugated Riser.....	35.30	38.85	49.40	
	1508100	Black 8'L x 7"H Corrugated Riser.....	40.70	44.75	57.00	
	1508101	White 8'L x 7"H Corrugated Riser.....	40.70	44.75	57.00	



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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
<b>Table Top Risers - Risers are 8" wide (continued)</b>						
_____	1504200	Black 4'L x 14"H Corrugated Riser.....	46.10	50.70	64.55	_____
_____	1504201	White 4'L x 14"H Corrugated Riser.....	46.10	50.70	64.55	_____
_____	1506200	Black 6'L x 14"H Corrugated Riser.....	56.40	62.05	78.95	_____
_____	1506201	White 6'L x 14"H Corrugated Riser.....	56.40	62.05	78.95	_____
_____	1508200	Black 8'L x 14"H Corrugated Riser.....	66.70	73.35	93.40	_____
_____	1508201	White 8'L x 14"H Corrugated Riser.....	66.70	73.35	93.40	_____
<b>Pedestal Tables - Soho Series</b>						
_____	72069	Black Top Cafe Table - 30"H x 24"W.....	263.65	290.00	369.10	_____
_____	72067	Black Top Cafe Table - 30"H x 36"W.....	263.65	290.00	369.10	_____
_____	72066	Black Top Mini Table - 18"H x 18"W.....	156.25	171.90	218.75	_____
_____	72070	Black Top Bistro Table - 42"H x 24"W.....	263.65	290.00	369.10	_____
_____	72068	Black Top Bistro Table - 42"H x 36"W.....	263.65	290.00	369.10	_____
<b>Pedestal Tables - Chelsea Series</b>						
_____	72063	Butcher Block Top Cafe Table - 30"H x 30"W.....	201.35	221.50	281.90	_____
_____	72064	Butcher Block Top Cafe Table - 30"H x 36"W.....	201.35	221.50	281.90	_____
_____	720163	Butcher Block Top Bistro Table - 42"H x 30"W.....	201.35	221.50	281.90	_____
_____	720164	Butcher Block Top Bistro Table - 42"H x 36"W.....	201.35	221.50	281.90	_____
<b>Pedestal Tables</b>						
_____	8201208	Hydraulic Base Cafe Table - Maple.....	338.20	372.00	473.50	_____
_____	8201207	Hydraulic Base Bar Table - Maple.....	351.40	386.55	491.95	_____
_____	8201209	Hydraulic Base Cafe Table - Graphite.....	375.55	413.10	525.75	_____
_____	8201211	Hydraulic Base Bar Table - Graphite.....	386.50	425.15	541.10	_____
_____	8201206	Hydraulic Base Cafe Table - Maple.....	384.30	422.75	538.00	_____
_____	8201205	Hydraulic Base Bar Table - Maple.....	382.15	420.35	535.00	_____
_____	820126	Hydraulic Base Cafe Table - White Laminate.....	384.30	422.75	538.00	_____
_____	820125	Hydraulic Base Bar Table - White Laminate.....	401.90	442.10	562.65	_____
_____	820241	Madison Hydraulic Base Cafe Table - Gray Acajou.....	300.20	330.20	420.30	_____
_____	820240	Madison Hydraulic Base Bar Table - Gray Acajou.....	300.20	330.20	420.30	_____
_____	820265	Madison Cafe Table - Gray Acajou.....	236.90	260.60	331.65	_____
_____	820264	Madison Bar Table - Gray Acajou.....	259.45	285.40	363.25	_____
_____	8201220	30" Cafe Table Black Base - White Laminate.....	251.95	277.15	352.75	_____
_____	8201221	30" Bar Table Black Base - White Laminate.....	271.00	298.10	379.40	_____
_____	8201222	30" Bar Table Chrome Base - White Laminate.....	388.05	426.85	543.25	_____
_____	8201223	30" Cafe Table Chrome Base - White Laminate.....	388.05	426.85	543.25	_____
_____	820920	30" Bar Table Chrome Hydraulic Base - Red.....	300.20	330.20	420.30	_____
_____	820921	30" Cafe Table Chrome Hydraulic Base - Red.....	300.20	330.20	420.30	_____
_____	820922	30" Bar Table Chrome Hydraulic Base - Graphite.....	300.20	330.20	420.30	_____
_____	820923	30" Cafe Table Chrome Hydraulic Base - Graphite.....	300.20	330.20	420.30	_____
_____	820930	30" Bar Table w/ Hydraulic Base - Blue.....	282.20	310.40	395.10	_____
_____	820931	30" Bar Table w/ Black Base - Blue.....	224.55	247.00	314.35	_____
_____	820932	30" Bar Table w/ Hydraulic Base - Wood.....	344.00	378.40	481.60	_____
_____	820933	30" Bar Table w/ Black Base - Wood.....	238.95	262.85	334.55	_____
_____	820940	30" Cafe Table w/ Hydraulic Base - Blue.....	282.20	310.40	395.10	_____
_____	820941	30" Cafe Table w/ Black Base - Blue.....	201.90	222.10	282.65	_____
_____	820942	30" Cafe Table w/ Hydraulic Base - Wood.....	344.00	378.40	481.60	_____

COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

CONTACT NAME : \_\_\_\_\_ PHONE #: \_\_\_\_\_

E-MAIL ADDRESS : \_\_\_\_\_

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
<b>Pedestal Tables (continued)</b>						
	820943	30" Cafe Table w/ Black Base - Wood.....	218.35	240.20	305.70	
	820910	30" Bar Table w/ Hydraulic Base - Gunmetal.....	370.80	407.90	519.10	
	820911	30" Bar Table w/ Hydraulic Base - Black.....	370.80	407.90	519.10	
	820912	30" Bar Table w/ Hydraulic Base - Green.....	370.80	407.90	519.10	
	820913	30" Bar Table w/ Hydraulic Base - Orange.....	370.80	407.90	519.10	
	820914	30" Bar Table w/ Hydraulic Base - Yellow.....	370.80	407.90	519.10	
	820915	30" Bar Table w/ Black Base - Gunmetal.....	259.55	285.50	363.35	
	820916	30" Bar Table w/ Black Base - Black.....	259.55	285.50	363.35	
	820917	30" Bar Table w/ Black Base - Green.....	259.55	285.50	363.35	
	820918	30" Bar Table w/ Black Base - Orange.....	259.55	285.50	363.35	
	820919	30" Bar Table w/ Black Base - Yellow.....	259.55	285.50	363.35	
	8201230	30" Cafe Table w/ Hydraulic Base - Gunmetal.....	370.80	407.90	519.10	
	8201231	30" Cafe Table w/ Hydraulic Base - Black.....	370.80	407.90	519.10	
	8201232	30" Cafe Table w/ Hydraulic Base - Green.....	370.80	407.90	519.10	
	8201233	30" Cafe Table w/ Hydraulic Base - Orange.....	370.80	407.90	519.10	
	8201234	30" Cafe Table w/ Hydraulic Base - Yellow.....	370.80	407.90	519.10	
	8201235	30" Cafe Table w/ Black Base - Gunmetal.....	241.00	265.10	337.40	
	8201236	30" Cafe Table w/ Black Base - Black.....	241.00	265.10	337.40	
	8201237	30" Cafe Table w/ Black Base - Green.....	241.00	265.10	337.40	
	8201238	30" Cafe Table w/ Black Base - Orange.....	241.00	265.10	337.40	
	8201239	30" Cafe Table w/ Black Base - Yellow.....	241.00	265.10	337.40	
	8201240	36" Bar Table w/ Hydraulic Base - Black.....	385.20	423.70	539.30	
	8201241	36" Bar Table w/ Black Base - Black.....	263.70	290.05	369.20	
	8201242	36" Cafe Table w/ Hydraulic Base - Black.....	366.70	403.35	513.40	
	8201243	36" Cafe Table w/ Black Base - Black.....	282.20	310.40	395.10	
<b>Accent Tables</b>						
	82015	Silverado End Table - Tempered Glass/Painted Steel.....	248.45	273.30	347.85	
	82014	Silverado Cocktail Table - Tempered Glass/Painted Steel.....	264.10	290.50	369.75	
	820252	Alondra End Table - Glass/Chrome.....	219.55	241.50	307.35	
	820250	Alondra Cocktail Table - Glass/Chrome.....	304.65	335.10	426.50	
	820253	Alondra End Table - Wood/Chrome.....	219.55	241.50	307.35	
	820251	Alondra Cocktail Table - Wood/Chrome.....	304.65	335.10	426.50	
	8201224	Atomic 36" Round Table - Glass/Chrome.....	339.10	373.00	474.75	
	8201225	Atomic 42" Round Table - Glass/Chrome.....	339.10	373.00	474.75	
	82028	Geo End Table - Wood/Black Steel.....	260.05	286.05	364.05	
	82027	Geo Cocktail Table - Wood/Black Steel.....	265.55	292.10	371.75	
	82035	Geo End Table - Glass/Chrome.....	191.05	210.15	267.45	
	82034	Geo Cocktail Table - Glass/Chrome.....	210.85	231.95	295.20	
	82054	Sydney End Table - Black Laminate/Brushed Steel..	230.60	253.65	322.85	
	82055	Sydney End Table - White Laminate/Brushed Steel..	230.60	253.65	322.85	
	82052	Sydney Cocktail Table - Black Laminate/Brushed Steel.....	281.10	309.20	393.55	
	82053	Sydney Cocktail Table - White Laminate/Brushed Steel.....	281.10	309.20	393.55	
	82079	Sydney End Table - Blue Laminate/Brushed Steel.....	220.40	242.45	308.55	
	82080	Sydney End Table - Wood Laminate/Brushed Steel..	220.40	242.45	308.55	
	82077	Sydney Cocktail Table - Blue Laminate/Brushed Steel.....	265.75	292.35	372.05	

NAME OF SHOW: **TECHTEXTIL NORTH AMERICA / AUGUST 23 - 25, 2021**

COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

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E-MAIL ADDRESS : \_\_\_\_\_

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
<b>Accent Tables (continued)</b>						
	82078	Sydney Cocktail Table - Wood Laminate/Brushed Steel.....	265.75	292.35	372.05	
	82075	Regis End Table - Brushed Metal.....	234.95	258.45	328.95	
	82074	Regis Bench Table - Brushed Metal.....	331.20	364.30	463.70	
	820844	Aura Round Table - White Metal.....	127.65	140.40	178.70	
	82043	Geo Square-Round Table - Glass/Black Steel.....	307.45	338.20	430.45	
	82044	Geo Square-Round Table - Glass/Chrome.....	307.45	338.20	430.45	
	8201226	Rustique Square Metal Bar Table - Gray.....	298.20	328.00	417.50	
	820130	Mesa Cocktail Table - Black/Bronze.....	271.90	299.10	380.65	
	820131	Mesa Cocktail Table - Glass/Bronze.....	271.90	299.10	380.65	
	820132	Mesa Cocktail Table - Wood/Bronze.....	271.90	299.10	380.65	
	820133	Mesa End Table - Black/Bronze.....	243.10	267.40	340.35	
	820134	Mesa End Table - Glass/Bronze.....	243.10	267.40	340.35	
	820135	Mesa End Table - Wood/Bronze.....	243.10	267.40	340.35	
	820310	Sedona Side Table - Black/Bronze.....	201.90	222.10	282.65	
	820311	Sedona Side Table - Wood/Bronze.....	201.90	222.10	282.65	
	820312	Sedona Side Table - White/Bronze.....	201.90	222.10	282.65	
	820320	Taos Side Table - Black/Bronze.....	201.90	222.10	282.65	
	820321	Taos Side Table Wood/Bronze.....	201.90	222.10	282.65	
	820322	Taos Side Table - White/Bronze.....	201.90	222.10	282.65	
<b>Conference Tables</b>						
	82041	Geo Conference Table - Glass/Black Steel.....	419.45	461.40	587.25	
	82051	Geo Conference Table - Glass/Chrome.....	373.75	411.15	523.25	
	820260	Madison Conference Table - Gray Acajou.....	405.70	446.25	568.00	
	820708	42" Round Conference Table - White Laminate.....	400.75	440.85	561.05	
	820261	Madison 5' Conference Table - Gray Acajou.....	491.55	540.70	688.15	
	820262	Madison 8' Conference Table - Gray Acajou.....	981.70	1,079.85	1,374.40	
	820263	Madison 10' Conference Table - Gray Acajou.....	981.70	1,079.85	1,374.40	
	820951	Ventura Bar Table - Maple w/ Grommets.....	698.00	767.80	977.20	
	820952	Ventura Communal Bar Table - Black.....	720.30	792.35	1,008.40	
	820953	Ventura Bar Table - White w/ Grommets.....	698.00	767.80	977.20	
	820954	Ventura Communal Bar Table - Maple.....	698.00	767.80	977.20	
	820956	Ventura Communal Bar Table - White.....	698.00	767.80	977.20	
	820963	Ventura Communal Cafe Table - Maple.....	467.60	514.35	654.65	
	820960	Ventura Cafe Table - Maple w/ Grommets.....	655.10	720.60	917.15	
	820961	Ventura Cafe Table - White w/ Grommets.....	655.10	720.60	917.15	
	820966	Ventura Communal Cafe Table - White.....	467.60	514.35	654.65	
	820962	Ventura Communal Cafe Table - Black.....	467.60	514.35	654.65	
	8201244	42" Round Conference Table - Black Laminate.....	383.15	421.45	536.40	
	8201	10' Table - Black Laminate.....	808.00	888.80	1,131.20	
	8203	5' Table - Black Laminate.....	416.00	457.60	582.40	
	8205	8' Table - Black Laminate.....	608.00	668.80	851.20	
<b>Office</b>						
	84075	Madison Desk - Gray Acajou.....	586.35	645.00	820.90	
	84078	Madison Bookcase - Gray Acajou.....	417.25	459.00	584.15	

NAME OF SHOW: **TECHTEXTIL NORTH AMERICA / AUGUST 23 - 25, 2021**

COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

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E-MAIL ADDRESS : \_\_\_\_\_

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
Office						
_____	84075	Madison Desk - Gray Acajou.....	586.35	645.00	820.90	_____
_____	84078	Madison Bookcase - Gray Acajou.....	417.25	459.00	584.15	_____

## Computer Desks/Tables

_____	820706	Work Desk - White Laminate.....	344.80	379.30	482.70	_____
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**POWERED**

## Powered Seating

_____	810120	Naples Chair, Powered - Black Vinyl.....	682.50	750.75	955.50	_____
_____	830122	Naples Loveseat, Powered - Black Vinyl.....	917.45	1,009.20	1,284.45	_____
_____	830121	Naples Sofa, Powered - Black Vinyl.....	1,056.15	1,161.75	1,478.60	_____

## Powered Tables

_____	820950	Ventura Communal Bar Table, Powered - Black.....	891.55	980.70	1,248.15	_____
_____	820955	Ventura Communal Bar Table, Powered - White.....	810.20	891.20	1,134.30	_____
_____	820964	Ventura Communal Cafe Table, Powered - Black.....	580.90	639.00	813.25	_____
_____	820965	Ventura Communal Cafe Table, Powered - White.....	580.90	639.00	813.25	_____
_____	84083	Tech Desk w/ 3 Drawer File Cabinet, Powered - Black Metal.....	608.65	669.50	852.10	_____
_____	84084	Tech Desk, Powered - Black Metal.....	534.85	588.35	748.80	_____
_____	82076	Sydney Cocktail Table, Powered - Black.....	414.00	455.40	579.60	_____
_____	82073	Sydney Cocktail Table, Powered - White.....	414.00	455.40	579.60	_____
_____	8202	10' Table, Powered - Black Laminate.....	1,010.00	1,111.00	1,414.00	_____
_____	8204	5' Table, Powered - Black Laminate.....	522.00	574.20	730.80	_____
_____	8206	8' Table, Powered - Black Laminate.....	1,010.00	1,111.00	1,414.00	_____

## Powered Pedestals

_____	85060	Powered Locking Pedestal 36" H, Black.....	499.00	548.90	698.60	_____
_____	85061	Powered Locking Pedestal 36" H, White.....	499.00	548.90	698.60	_____
_____	85062	Powered Locking Pedestal 42" H, Black.....	595.25	654.80	833.35	_____
_____	85063	Powered Locking Pedestal 42" H, White.....	595.25	654.80	833.35	_____
_____	820710	Wireless Charging Table, Powered.....	463.50	509.85	648.90	_____

## Midtown Counters &amp; Bars

_____	850103	Midtown Powered Counter Unlighted - Pewter.....	1,483.20	1,631.50	2,076.50	_____
_____	850102	Midtown Powered Counter Lighted w/ Plug-In - Pewter.....	1,726.30	1,898.95	2,416.80	_____
_____	850101	Midtown Bar Unlighted - Pewter.....	1,328.70	1,461.55	1,860.20	_____
_____	850100	Midtown Bar Lighted w/ Plug-In - Pewter.....	1,577.95	1,735.75	2,209.15	_____

**DISPLAY & ACCESSORIES**

## Product Storage

_____	84080	3 Door File Cabinet on Castors - Black .....	185.70	204.25	260.00	_____
_____	85020	Posh Shelving w/ Chrome Frame - White.....	542.45	596.70	759.45	_____

## Refrigerator

_____	8503001	Refrigerator - White.....	762.05	838.25	1,066.85	_____
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## Lighting

_____	850707	Mason Table Lamp - White/Brushed Silver.....	153.75	169.15	215.25	_____
_____	850708	Mason Floor Lamp - White/Brushed Silver.....	226.20	248.80	316.70	_____

NAME OF SHOW: **TECHTEXTIL NORTH AMERICA / AUGUST 23 - 25, 2021**

COMPANY NAME: BOOTH #:

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
<b>Display</b>						
	75030	Display Cube - Black - 12" Small.....	234.35	257.80	328.10	
	75031	Display Cube - Black - 18" Medium.....	254.50	279.95	356.30	
	75032	Display Cube - Black - 24" Large.....	295.45	325.00	413.65	
	72056	Display Counter - Black.....	N/A	N/A	N/A	
	75079	Orion Computer Kiosk - Black.....	455.60	501.15	637.85	
<b>Boxwood Hedges</b>						
	85030	7' Boxwood Hedge.....	659.20	725.10	922.90	
	85035	4' Boxwood Hedge.....	360.50	396.55	504.70	
<b>Accessories</b>						
	220121	Chrome Stanchion w/ 8' Retractable Belt.....	108.90	119.80	152.45	
	220118	Chrome Sign Holder.....	112.25	123.50	157.15	
	750135	Round Literature Rack.....	264.65	291.10	370.50	
	750136	Flat Literature Rack.....	200.85	220.95	281.20	
	220109	Chrome Coat Tree.....	71.60	78.75	100.25	
	220134	Aluminum Easel.....	46.00	50.60	64.40	
	220110	Chrome Bag Rack.....	127.85	140.65	179.00	
	10201484	Floor Standing Bulletin Board.....	228.75	251.65	320.25	
	220106	Corrugated Wastebasket.....	24.10	26.50	33.75	
	8502	Village Charging Hub.....	254.00	279.40	355.60	

**Special Drape**

☐ Black ☐ Blue ☐ White ☐ Gray ☐ Red

	12103	Special Drape 3'H (per ft.).....	21.95	24.15	30.75	
	12108	Special Drape 8'H (per ft.).....	30.20	33.20	42.30	

TOTAL COST		
	+	=
Sub-Total	7.25% Tax	Total Cost

Taxes: Due to varying taxes across counties and cities for various categories, applicable taxes will be applied to your order accordingly based on the jurisdictions of the show city.



NAME OF SHOW: **TECHTEXTIL NORTH AMERICA / AUGUST 23 - 25, 2021**

COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_ PHONE #: \_\_\_\_\_

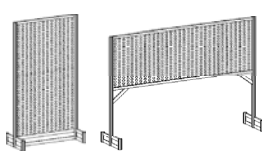
E-MAIL ADDRESS: \_\_\_\_\_

For Assistance, please call 888-508-5054 to speak with one of our experts.

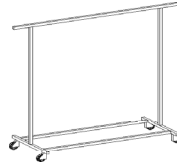
For fast, easy ordering, go to [www.freeman.com/store](http://www.freeman.com/store)

## ACCESSORIES

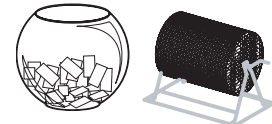
### PERFBOARD-SINGLE SIDED



### CHROME GARMENT RACK

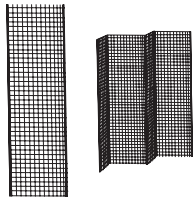


### FISH BOWL

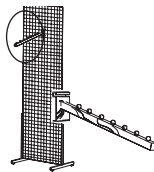


### TICKET TUMBLER

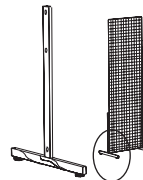
### 2' x 8' GRID PANELS



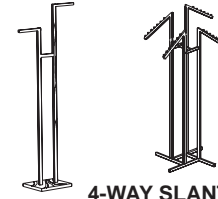
### GRID ACCESSORIES



### GRID LEGS



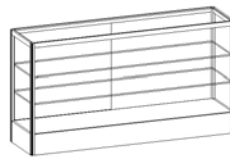
### 2-WAY STRAIGHT ARM



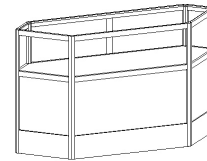
### 4-WAY SLANT ARM



### HALF VISION SHOWCASE



### FULL VISION SHOWCASE



### CORNER SHOWCASE

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
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#### PERFBOARD / BULLETIN BOARDS

_____	10201287	1/2M x 87" - Single Sided .....	<b>\$138.90</b>	152.80	194.45	_____
_____	10201288	1/2M x 87" - Double Sided .....	<b>\$194.55</b>	214.00	272.35	_____
_____	10201087	1M x 87" - Single Sided .....	<b>\$221.45</b>	243.60	310.05	_____
_____	10201088	1M x 87" - Double Sided .....	<b>\$276.20</b>	303.80	386.70	_____

#### ACCESSORIES

_____	10405	Garment Rack .....	<b>\$106.90</b>	117.60	149.65	_____
_____	15905	Fish Bowl .....	<b>\$30.55</b>	33.60	42.75	_____
_____	159011	Ticket Tumbler - small .....	<b>\$72.15</b>	79.35	101.00	_____
_____	10404	4-way Slant Arm .....	<b>\$230.60</b>	253.65	322.85	_____
_____	10403	2-way Straight Arm .....	<b>\$179.95</b>	197.95	251.95	_____

#### GRIDS (continued)

_____	103028	Chrome - Grid .....	<b>\$140.75</b>	154.85	197.05	_____
_____	103011	White - Grid .....	<b>\$140.75</b>	154.85	197.05	_____
_____	103029	Chrome - Grid Legs .....	<b>\$47.10</b>	51.80	65.95	_____
_____	103029	White - Grid Legs .....	<b>\$47.10</b>	51.80	65.95	_____
_____	10307	7-Ball Waterfall (for grids) .....	<b>\$19.15</b>	21.05	26.80	_____

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
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#### SHOWCASES

_____	175561	Full Vision Case .....	<b>\$615.95</b>	677.55	862.35	_____
_____	175560	Half Vision Case .....	<b>\$615.95</b>	677.55	862.35	_____
_____	175563	Corner Case .....	<b>\$615.95</b>	677.55	862.35	_____

**FULL VISION CASE** 79 1/2"L x 20 7/16"W x 42"H Includes two plexi-glass shelves with adjustable brackets and 32 3/8" of viewing area. No storage below display area.

**HALF VISION CASE** 79 1/2"L x 20 7/16"W x 42"H Includes one plexi-glass shelf with adjustable brackets and 14 1/2" of viewing area.

**CORNER SHOW CASE** Includes an area for storage below the display surface and has 12 1/4" of viewing area.

**All showcases are 42" high and include a lightbar mounted inside the top front edge and a sliding door with lock on the back.**

**Electrical service for lightbar must be arranged through the facility.**

#### TOTAL COST

Sub-Total \_\_\_\_\_ + Tax (7.25%) \_\_\_\_\_ = TOTAL \_\_\_\_\_

Don't see what you need?  
Please call an Exhibitor Support Representative @ 888-508-5054.

# FROM THE GROUND UP

.....

Engage your audience from the moment they set foot in your exhibit with custom carpets. Our colorfast carpeting boasts a consistent shade every time and the padding exceeds industry standards, ensuring that you'll be floored by the quality. Custom options can be ordered and include borders, patterns and logo applications in both our classic and prestige carpeting lines.

---

#### Sustainability Tip:



DARKER COLORED CARPETS SUCH AS BLACK AND GRAY AND THE TWO-TONED CARPET ARE MADE OF 20-25% RECYCLED CONTENT. RENTING CARPET FROM FREEMAN MINIMIZES YOUR SHIPPING FOOTPRINT.

- Colorfast carpet technology guarantees a uniform and professional look throughout the life of your exhibit
- Diverse customization options guarantee the fulfillment of your brand standards
- All carpet and padding is manufactured with recycled material
- Rental prices are all-inclusive so there are never hidden charges for material handling or pickup
- Renting carpet from Freeman minimizes your shipping footprint.



Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to [freeman.com](https://freeman.com)



## PRESTIGE CARPET

Freeman's prestige carpet combines plush comfort with durable soil and stain resistance, perfect for high-traffic areas. Five popular colors are available in a luxurious 40-ounce weight and all nine designer colors are available in a 28-ounce weight.

Freeman's prestige carpet packages include new 10-foot-wide carpet, delivery, Visqueen covering, installation, carpet tape, carpet removal and all carpet material handling fees. Prestige carpet is one time use. The carpet for your booth will be brand new and recycled at the end of the show. Price includes environmentally friendly disposal of carpet after usage. Foam carpet padding is available for a minimal fee. If you have a large order, please contact us to see if volume discounts may apply.

### Custom Options

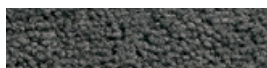
Prestige carpets can also be customized to fit your exhibit needs with unique logos, patterns and borders. Call the phone number on the Quick Facts for assistance.



*black\**



*cardinal*



*charcoal\**



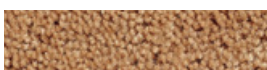
*cream*



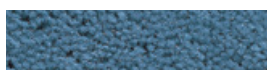
*gray pearl\**



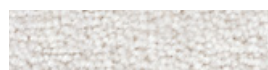
*navy\**



*toast*



*wedgewood*



*white\**

**\*Colors available in both 28 oz. and 40 oz.**



**Sustainability Tip:** Prestige carpet is one time use. The carpet for your booth will be brand new and recycled at the end of the show.

## CLASSIC CARPET

### Custom Cut

Freeman classic carpet is available in a range of colors and includes delivery, Visqueen covering, installation, carpet tape, carpet removal and all carpet material handling fees. Foam carpet padding is available for a minimal fee. If you have a large order, please contact us to see if volume discounts may apply.

### Standard Cut

Our classic carpet comes in a variety of sizes. Prices include delivery, installation, carpet tape, carpet removal and all carpet material handling fees. Foam carpet padding and Visqueen covering are available for a minimal fee.



*black*



*blue*



*gray*



*green*



*latte*



*midnight blue*



*plum*



*red*



*red pepper*



*tuxedo*

**Actual colors may vary slightly**

**Sustainability Tip:** Freeman Classic carpet is reused a minimum of four times before retired from inventory and recycled. Darker colored carpets such as black and gray, as well as the two-toned carpet are made of 20-25% recycled content.

# FREEMAN

(888) 508-5054 Fax: (469) 621-5610  
ExhibitorSupport@freeman.com

ONLINE PRICE  
DISCOUNT PRICE  
DEADLINE DATE  
JULY 23, 2021

NAME OF SHOW: **TECHTEXTIL NORTH AMERICA / AUGUST 23 - 25, 2021**

COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_ PHONE #: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

Take advantage of the Online price by ordering at [www.freeman.com/store](http://www.freeman.com/store) by the deadline date.

## STANDARD SIZE CARPET & PADDING

- Orders received after the deadline date or without payment will be charged the Standard Price and are subject to availability.
- Prestige and Custom Cut Classic Carpet are subject to a 100% Cancellation Charge.
- All utility lines must be installed before carpet installation. Utilities should be ordered in advance.
- All carpet, padding and plastic covering contain recycled content and are recyclable.

## 10' CLASSIC CARPET, PADDING & PLASTIC COVERING

### CHOOSE YOUR CARPET COLOR:

☐ Black ☐ Blue ☐ Gray ☐ Midnight Blue ☐ Red ☐ Tuxedo

Qty	Description	Online Price	Discount Price	Standard Price	Total
_____	10' x 10' Classic Carpet .....	\$ 216.80	\$ 238.50	\$ 303.50	_____
_____	10' x 20' Classic Carpet .....	\$ 433.60	\$ 476.95	\$ 607.05	_____
_____	10' x 30' Classic Carpet .....	\$ 650.40	\$ 715.45	\$ 910.55	_____
_____	10' x 40' Classic Carpet .....	\$ 867.20	\$ 953.90	\$ 1,214.10	_____
_____	10' x 10' Carpet Padding - Single Layer.....	\$ 92.95	\$ 102.25	\$ 130.15	_____
_____	10' x 20' Carpet Padding - Single Layer.....	\$ 185.90	\$ 204.50	\$ 260.25	_____
_____	10' x 30' Carpet Padding - Single Layer.....	\$ 278.85	\$ 306.75	\$ 390.40	_____
_____	10' x 40' Carpet Padding - Single Layer.....	\$ 371.80	\$ 409.00	\$ 520.50	_____
_____	10' x 10' Carpet Padding - Double Layer.....	\$ 185.90	\$ 204.50	\$ 260.25	_____
_____	10' x 20' Carpet Padding - Double Layer.....	\$ 371.80	\$ 409.00	\$ 520.50	_____
_____	10' x 30' Carpet Padding - Double Layer.....	\$ 557.70	\$ 613.45	\$ 780.80	_____
_____	10' x 40' Carpet Padding - Double Layer.....	\$ 743.60	\$ 817.95	\$ 1,041.05	_____
_____	Plastic Covering (price per sqft).....	\$ .70	\$ .75	\$ 1.00	_____

## CUSTOM CUT CLASSIC CARPET

- Order Custom Cut Classic Carpeting by the sqft if your size is not listed above.

Sample: Booth Size: 10 x 25 = 250 sqft \$ 3.45

### CHOOSE YOUR CARPET COLOR - 16 oz. Carpet:

☐ Black ☐ Blue ☐ Gray ☐ Midnight Blue ☐ Red ☐ Tuxedo ☐ Latte ☐ Green ☐ Red Pepper

**16 oz. Carpet Rental** - Price per sqft (100 sqft minimum)

Per sqft	Booth Size: _____ x _____ = _____ sqft	Online Price	Discount Price	Standard Price	Total
		\$ 3.45	\$ 3.80	\$ 4.85	_____

TOTAL COST			
Sub-Total	+	7.25% Tax	= Total Cost

standard size carpet & padding

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COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_ PHONE #: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

Take advantage of the Online price by ordering at [www.freeman.com/store](http://www.freeman.com/store) by the deadline date.

## CUT TO SIZE CARPET & PADDING

- Guaranteed new, high-quality carpet.
- Orders received after the deadline date or without payment will be charged the Standard Price and are subject to availability.
- Prestige and Custom Cut Classic Carpet are subject to a 100% Cancellation Charge.
- All utility lines must be installed before carpet installation. Utilities should be ordered in advance.
- All carpet, padding and plastic covering contain recycled content and are recyclable.

### PRESTIGE CARPET includes plastic covering, delivery, material handling, installation and removal

#### CHOOSE YOUR CARPET COLOR - 28 oz. Carpet:

☐ Black ☐ Cardinal ☐ Charcoal ☐ Cream ☐ Gray Pearl ☐ Navy ☐ Toast ☐ Wedgewood ☐ White

#### 28 oz. Carpet Rental - Price per sq. ft. (100 sqft minimum)

					Online Price	Discount Price	Standard Price	Total
1 - 700 sqft	Booth Size: _____ x _____ = _____ sqft				\$ 4.05	\$ 4.45	\$ 5.65	_____
Over 700 sqft	Booth Size: _____ x _____ = _____ sqft				\$ 3.60	\$ 3.95	\$ 5.05	_____

#### CHOOSE YOUR CARPET COLOR - 40 oz. Carpet:

☐ Black ☐ Charcoal ☐ Gray Pearl ☐ Navy ☐ White

#### 40 oz. Carpet Rental - Price per sq. ft. (100 sqft minimum)

					Online Price	Discount Price	Standard Price	Total
1 - 700 sqft	Booth Size: _____ x _____ = _____ sqft				\$ 4.90	\$ 5.40	\$ 6.85	_____
Over 700 sqft	Booth Size: _____ x _____ = _____ sqft				\$ 4.55	\$ 5.00	\$ 6.35	_____

### CARPET PADDING includes delivery, material handling, installation and removal

- Order Carpet Padding by the sqft if your size is not listed on the standard size order form.

Sample: Booth Size: 10 x 25 = 250 sq. ft. @ \$ 1.00

Qty	Description	Price per sqft (90 sqft minimum)	Online Price	Discount Price	Standard Price	Total
_____	Carpet Padding -1/2" (90 - 700 sq. ft.)		\$ 1.00	\$ 1.10	\$ 1.40	_____
_____	Carpet Padding-1/2" (Over 700 sq. ft.)		\$ .75	\$ .85	\$ 1.05	_____
_____	Double Carpet Padding - 1/2" (90 - 700 sq. ft.)		\$ 2.00	\$ 2.20	\$ 2.80	_____
_____	Double Carpet Padding -1/2" (Over 700 sq. ft.)		\$ 1.50	\$ 1.65	\$ 2.10	_____

#### TOTAL COST

Sub-Total	+	7.25% Tax	=	Total Cost
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cut to size carpet



# FREEMAN

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COMPANY NAME:

BOOTH #:

CONTACT NAME :

PHONE #:

E-MAIL ADDRESS :

For fast, easy ordering, go to [www.freeman.com/store](http://www.freeman.com/store).

## CLEANING SERVICES

- **Cleaning is an exclusive service. This includes all floor services and trash removal.**
- Prices are based on total square footage of booth regardless of area to be cleaned.
- **Show Site Prices will apply to all cleaning orders placed at show site.**

### VACUUMING (per sqft - 100 sqft minimum)

Qty (sqft)	Part #	Description	Advance Price	Show Site Price	Total
_____	610100	Booth Vacuuming - One Time .....	.70	1.00	_____
_____	610200	Booth Vacuuming - 2 Days .....	1.40	1.95	_____
_____	610300	Booth Vacuuming - 3 Days .....	2.10	2.95	_____
_____	610400	Booth Vacuuming - 4 Days .....	N/A	N/A	_____

- Includes emptying of your booth's wastebasket(s) at the time of vacuuming.

### SHAMPOOING (per sqft - 100 sqft minimum)

Qty (sqft)	Part #	Description	Advance Price	Show Site Price	Total
_____	630100	Shampoo Carpet - One Time .....	.90	1.25	_____
_____	630200	Shampoo Carpet - 2 Days .....	1.80	2.50	_____
_____	630300	Shampoo Carpet - 3 Days .....	2.70	3.80	_____

### PORTER SERVICE (per day)

Qty (# days)	Part #	Description	Advance Price	Show Site Price	Total
_____	620500	Exhibit Area / Under 500 sqft. ....	109.55	153.35	_____
_____	6201500	Exhibit Area / 501 - 1,500 sqft.....	153.40	214.75	_____
_____	6202500	Exhibit Area / 1,501 - 2,500 sqft.....	193.55	270.95	_____
_____	6203500	Exhibit Area / Over 2,500 sqft.....	Call for Quote		

### TOTAL COST

Sub-Total	+	7.25 %Tax	=	Total Cost
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# FIT TO PRINT

SmartFabric® is a triple-layered fabric made of 100 percent polyester that's ideal for printed graphics. It's an extremely versatile all-in-one fabric and has been treated to meet NFPA 701 small-scale flammability standards. This lightweight material provides an easy way to make a big impact and has a small shipping footprint to reduce your shipping cost and carbon emissions.



\* Client to provide print-ready artwork, or Freeman can design artwork for an additional fee.

## SMARTFABRIC® RENTAL EXHIBITS



**10 x 10 ft. unit**

**GRAPHIC SIZE**

116"W 92.5"H



**10 x 20 ft. unit**

**GRAPHIC SIZE**

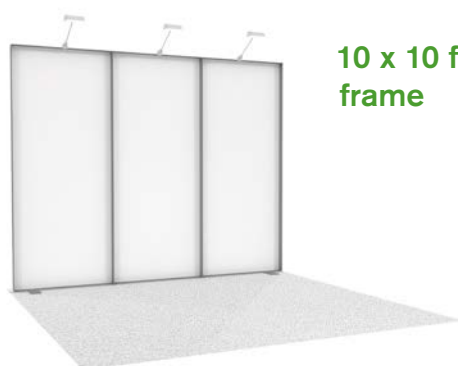
233.5"W 92.5"H

### RENTAL EXHIBITS INCLUDE:

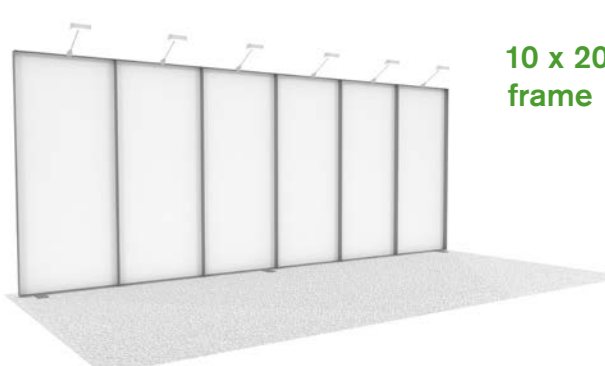
- Custom Fabric Graphic\* with zippered carrying case (fabric graphic purchased to keep)
- Rental Frame, a 100% recyclable structure
- 10' x 10' or 10' x 20' Classic Carpet (color selections on page 3)
- Exhibit Installation & Dismantle
- Exhibit Material Handling
- Nightly Vacuuming
- 3 Arm Lights per 10' Booth
- 6 Arm Lights per 20' Booth
- Power for lights only

## FRAME ONLY UNIT

If you rented a SmartFabric booth previously, you own the graphic. For subsequent shows, all you need to do is rent the frame. We will install your fabric graphic over the frame.\*\*



**10 x 10 ft.  
frame**



**10 x 20 ft.  
frame**

### RENTAL EXHIBITS INCLUDE:

- Rental Frame
- 10' x 10' or 10' x 20' Classic Carpet (color selections on page 3)
- Exhibit Installation & Dismantle
- Exhibit Material Handling
- Nightly Vacuuming
- 3 Arm Lights per 10' Booth
- 6 Arm Lights per 20' Booth
- Power for lights only

\*Client to provide print-ready artwork, or Freeman can design artwork for an additional fee. \*\*Only Freeman SmartFabric will be installed on the frame.

## CLASSIC CARPET

Freeman Classic carpet is reused a minimum of four times before being retired from inventory and recycled. Darker-colored carpets such as black and gray, as well as two-toned carpets, are made of 20-25 percent recycled content.

**10' x 10' or 10' x 20' (16 oz.)** – Color Options Included with Rental Package Options



black



blue



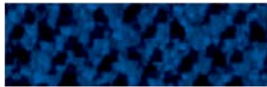
gray



green



latte



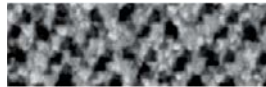
midnight blue



red



red pepper



tuxedo

*10' carpet is laid toward the front edge, leaving 1' at the back of the booth for utility port access. Actual colors may vary slightly.*

## PRESTIGE CARPET

Prestige carpet is for one time use. The carpet for your booth will be brand new and recycled at the end of the show. Renting carpet from Freeman minimizes your shipping footprint.

**(28 oz.)** – Available Upgrade Color Options



black\*



cardinal



charcoal\*



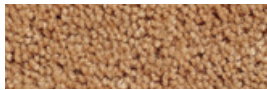
cream



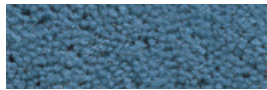
gray pearl\*



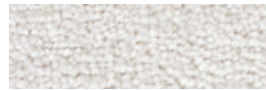
navy\*



toast



wedgewood



white\*

*\*Colors available in both 28 oz. and 40 oz. Actual colors may vary slightly.*

## OPTIONAL ACCESSORIES

### SMARTFABRIC® ZIPPERED CARRYING CASE

20"W 8"H 16"D

One SmartFabric zipper bag is included with purchase.



### CLEAR ACRYLIC SHELF

36"W .25"H 12"D

(holds up to 15 lbs each)



## CUSTOM GRAPHICS

An exhibitor sales specialist will contact you to review the process for providing your own graphic files or options for using our graphic design services to design your back wall.

## FREEMAN SUSTAINABILITY FOCUS



This solution is a clean footprint booth. This rental unit includes a 100 percent recyclable aluminum frame. All flooring, lighting, furniture, and booth structure will go back into inventory to be reused or recycled.

# FREEMAN

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DISCOUNT PRICE

DEADLINE DATE

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COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_ PHONE #: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

For fast, easy ordering, go to [www.freeman.com/store](http://www.freeman.com/store).

## SMARTFABRIC EXHIBIT

SmartFabric Exhibits provide a custom printed fabric graphic to keep and reuse on future events.



### SmartFabric Rental Exhibit Includes:

- 116.5" X 92.5" Custom Fabric Graphic (Purchased item to keep)
- Carrying Case for Graphic (To carry the purchased fabric graphic)
- Classic Carpet 10' X 10' or 10' X 20' (Select color below)
- Installation & Dismantle of Exhibit
- Material Handling of Exhibit
- Nightly Vacuuming
- 3-Arm Lights (per 10 ft.)
- Power for LIGHTS only

Classic Carpet: ☐ Black ☐ Blue ☐ Gray

☐ Midnight Blue ☐ Red ☐ Tuxedo

Qty	Description	Discount	Standard	Total
_____	10' x 10' SmartFabric Exhibit.....	\$ 2,801.50	\$ 3,922.10	_____
_____	10' x 20' SmartFabric Exhibit.....	\$ 5,401.50	\$ 7,562.10	_____

## CUSTOM GRAPHICS

A Freeman Exhibitor Support Specialist will be contacting you to review the process for providing graphic files and helpful tips that will ensure a successful graphic print.

## FRAME ONLY UNIT

The SmartFabric frame only unit is for exhibitors who have previously rented the SmartFabric exhibit (above) and have the fabric graphic ready for reuse. If you need a new graphic made, please select the SmartFabric Rental Exhibit (above). No fabric graphics will be printed without the rental unit.



### Frame Only Unit Includes:

- Classic Carpet 10' X 10' or 10' X 20' (Select color below)
- Installation & Dismantle of Exhibit
- Material Handling of Exhibit
- Nightly Vacuuming
- 3-Arm Lights (per 10 ft.)
- Power for LIGHTS only
- Where is your fabric coming from?:  
Bringing to show site  
In Freeman storage

Classic Carpet: ☐ Black ☐ Blue ☐ Gray

☐ Midnight Blue ☐ Red ☐ Tuxedo

Qty	Description	Discount	Standard	Total
_____	10' x 10' Frame Only Unit.....	\$ 1,833.00	\$ 2,566.20	_____
_____	10' x 20' Frame Only Unit.....	\$ 3,055.00	\$ 4,277.00	_____

## ACCESSORIES

Qty	Description	Discount	Standard	Total
_____	SmartFabric Arm Light .....	\$ 65.00	\$ 91.00	_____
_____	SmartFabric Acrylic Shelf (supports up to 15 lbs).....	\$ 150.00	\$ 210.00	_____
_____	SmartFabric Carrying Case (purchase).....	\$ 20.00	\$ 28.00	_____

## QUICK TIPS

• Orders received after the deadline or without payment will be charged the Standard price and are subject to availability. All graphics are subject to a 100% cancellation charge once production begins.

The product offered has recyclable content or has eco-friendly attributes and is 100% recyclable according to manufacturer's specifications.

### TOTAL COST

Sub-Total	+	7.25 % Tax	=	Total Cost
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CONTACT NAME :

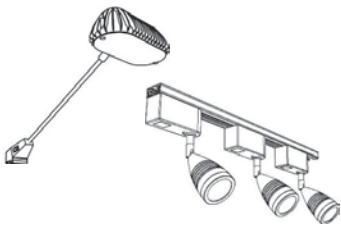
PHONE #:

E-MAIL ADDRESS :

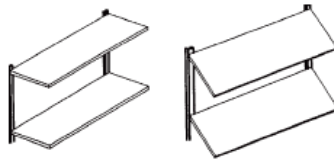
For fast, easy ordering, go to [www.freeman.com/store](http://www.freeman.com/store).

## ACCESSORIES FOR RENTAL UNITS

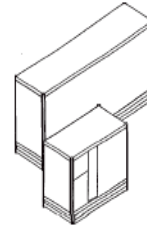
### LIGHTS (use only on rentals)



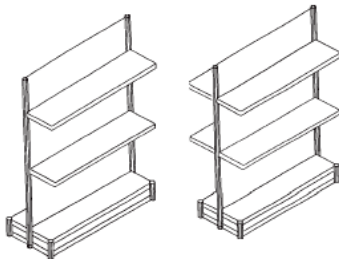
### SHELVES (use only on rentals)



### CABINETS



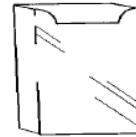
### GONDOLAS



### RADIUS CABINET (does not have doors)



### LITERATURE POCKETS



Qty	Part #	Description	Discount Price	Standard Price	Total
<b>LIGHT FIXTURES</b>					
(electrical service & labor to install lights not included)					
___	172512	Arm Light .....	133.80	187.30	___
___	172514	4' Tracklight (3 lights)	412.20	577.10	___
___	17252	Halogen Light .....	133.80	187.30	___

<b>CABINETS &amp; LOCKS</b>					
<b>Cabinets</b>					
<input type="checkbox"/> Black Fabric <input type="checkbox"/> Blue Fabric <input type="checkbox"/> Gray Fabric <input type="checkbox"/> White PVC					
___	17305	1M x 1/2M x 36" High.....	456.40	638.95	___
___	17306	1M x 1/2M x 42" High.....	456.40	638.95	___
___	17308	2M x 1/2M x 36" High.....	732.95	1,026.15	___
___	17309	2M x 1/2M x 42" High.....	732.95	1,026.15	___
___	173010	1M Radius x 1/2M x 36" High.	677.40	948.35	___
___	173011	1M Radius x 1/2M x 42" High..	677.40	948.35	___
(Radius Cabinets do not have doors)					
___	17301	Cabinet Lock .....	N/A	N/A	___
Inside Shelves Available ..... Quoted on Request					

Qty	Part #	Description	Discount Price	Standard Price	Total
<b>GONDOLAS</b>					
<b>Gondolas</b>					
<input type="checkbox"/> Blue Fabric <input type="checkbox"/> Gray Fabric <input type="checkbox"/> Perfboard <input type="checkbox"/> White PVC					
___	174541	Single Sided 1M x 4' High...	413.90	579.45	___
___	174542	Double Sided 1M x 4' High..	552.75	773.85	___
___	174581	Single Sided 1M x 8' High...	684.55	958.35	___
___	174582	Double Sided 1M x 8' High..	912.85	1,278.00	___

<b>SHELVES</b>					
___	17201	1M Straight (37" x 12") .....	83.00	116.20	___
___	17206	1M Angled (37" x 12") .....	109.55	153.35	___

<b>LITERATURE POCKETS</b>					
___	174015	For 8 1/2 x 11 Literature .....	40.70	57.00	___

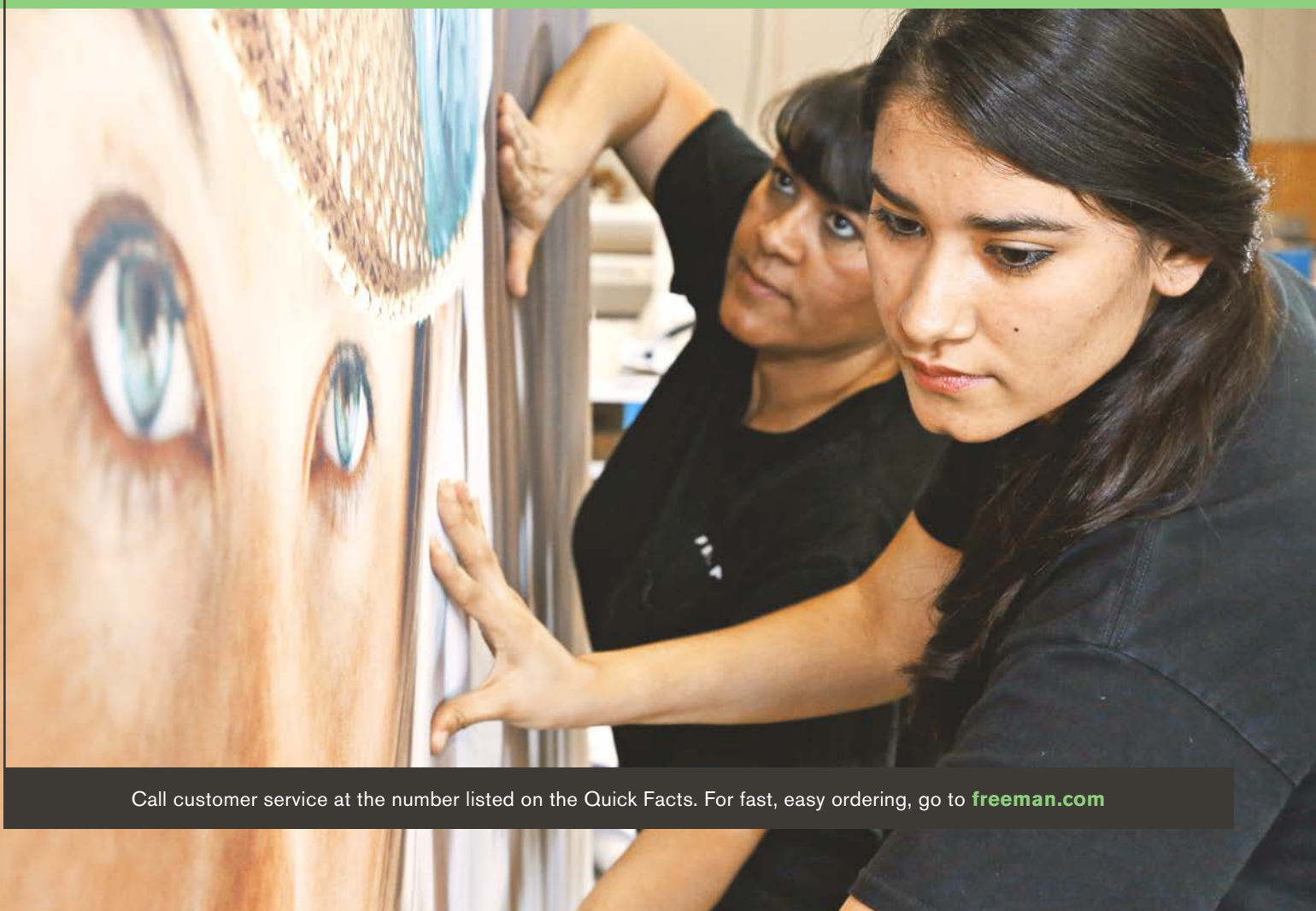
<b>TOTAL COST</b>					
___	Sub-Total	+	7.25% Tax	=	___ Total Cost

# MATERIAL MATTERS

.....

The materials you use for your exhibit speak volumes about your brand. Freeman digitally prints high-resolution, photo-quality images on an impressive variety of fabrics. From custom carpeting to hanging banners, no matter the size, shape or color, Freeman can print it beyond your expectations.

- Freeman's exhibit specialists deliver one-stop solutions for design, fabrication and custom graphics that meet both long and short-term usage goals
- Stretch fabrics can be used to customize almost any three-dimensional object
- Further customize exhibits with aluminum framing to transform digital graphics into back walls and other free-standing structures
- Integrated lighting is available for enhanced effects



Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to [freeman.com](http://freeman.com)

## COMPREHENSIVE CAPABILITIES

Freeman can digitally print high-resolution, photo-quality images on nylon, stretch fabrics, carpeting and a variety of other materials. No matter what size, shape, or color, Freeman can print it. We can further customize exhibits with:

- Aluminum framing to transform large digital graphics into backwalls and other free-standing structures
- Integrated lighting for enhanced effects
- A wide variety of opaque and translucent materials

## ONE-STOP SOLUTIONS

Freeman's exhibit specialists can deliver a range of services to fit any budget and work with both long and short-term usage goals.

- Design
- Custom Graphics
- Installation and Dismantling
- Fabrication
- Lighting Effects
- Shipping and Storage

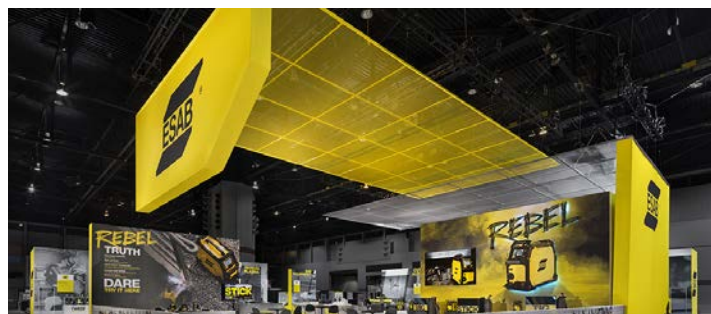
## GEOMETRIC STRUCTURES

For detailed specifications on structures such as these, or for more information on our wide range of versatile fabric solutions, please contact our representatives at the number listed in your exhibitor information.

## GREEN

For detailed specifications on structures such as these, or for more information on our wide range of versatile fabric solutions, please contact our representatives at the number listed in your exhibitor information.

SmartFabric® is an easy way to make an impact without the heavy shipping bill. This material is lightweight with a small shipping footprint to reduce your shipping cost and carbon emissions.



NAME OF SHOW: **TECHTEXTIL NORTH AMERICA / AUGUST 23 - 25, 2021**

COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_ PHONE #: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

For fast, easy ordering, go to [www.freeman.com/store](http://www.freeman.com/store).

## FABRIC GRAPHICS

### Standard Purchase -- Standard Framing, Sizes, and Fabric

- Single-sided graphics and frame hardware included.
- Complete the "Hanging Sign" order form. (Labor and hardware to hang sign are NOT included.)
- Orders received after the deadline date are subject to availability and will be charged standard prices.

Exhibitor Support will contact you for details.

### Square Signs

Quantity	Length	Height	All Sides (Linear Ft.)	Discount Price	Standard Price	Total
_____	10'	3'	40'	\$3,307.65	\$4,961.50	\$ _____
_____	10'	4'	40'	\$4,332.60	\$6,498.90	\$ _____
_____	15'	3'	60'	\$4,897.20	\$7,345.80	\$ _____
_____	15'	4'	60'	\$6,442.20	\$9,663.30	\$ _____
_____	20'	4'	80'	\$8,985.00	\$13,477.50	\$ _____

### Rectangle Signs

Quantity	Length	Height	All Sides (Linear Ft.)	Discount Price	Standard Price	Total
_____	10' x 15'	3'	50'	\$4,370.00	\$6,555.00	\$ _____
_____	10' x 15'	4'	40'	\$5,647.50	\$8,471.25	\$ _____

### Circle Signs

Quantity	Length	Height	All Sides (Linear Ft.)	Discount Price	Standard Price	Total
_____	10'	3'	31.42'	\$2,608.95	\$3,913.45	\$ _____
_____	10'	4'	31.42'	\$3,414.80	\$5,122.20	\$ _____
_____	15'	3'	47.12'	\$3,861.10	\$5,791.65	\$ _____
_____	15'	4'	47.12'	\$5,066.50	\$7,599.75	\$ _____
_____	20'	4'	62.80'	\$6,860.85	\$10,291.30	\$ _____

### Triangle Signs

Quantity	Length	Height	All Sides (Linear Ft.)	Discount Price	Standard Price	Total
_____	10'	3'	30'	\$2,490.70	\$3,736.05	\$ _____
_____	10'	4'	30'	\$3,259.55	\$4,889.35	\$ _____
_____	15'	3'	45'	\$3,750.35	\$5,625.55	\$ _____
_____	15'	4'	45'	\$4,914.80	\$7,372.20	\$ _____
_____	20'	4'	60'	\$6,784.90	\$10,177.35	\$ _____

### Serpentine Signs

Quantity	Length	Height	All Sides (Linear Ft.)	Discount Price	Standard Price	Total
_____	10'	3'	20'	\$1,704.55	\$2,556.85	\$ _____
_____	10'	4'	20'	\$2,212.85	\$3,319.30	\$ _____
_____	15'	3'	30'	\$2,513.60	\$3,770.40	\$ _____
_____	15'	4'	30'	\$3,276.35	\$4,914.55	\$ _____
_____	20'	4'	40'	\$4,473.70	\$6,710.55	\$ _____

#### TOTAL COST

\_\_\_\_\_ + \_\_\_\_\_ = \$ \_\_\_\_\_  
Sub-Total 7.25% Tax Total Cost



# SEEING IS BELIEVING

.....

Quality graphics contribute significantly to the impact of your exhibit. With state-of-the-art design and printing capabilities, Freeman brings your banners, signage, and exhibit graphics to life in a larger-than-life way. Our graphics products redefine "high definition," which means your brand has never been seen like this before.

- Photo-quality / high-resolution printing on a variety of rigid and rolled material including honeycomb, foam, Polyfoam, PVC, acrylic, fabric, vinyl and mesh materials
- Grand Format printers provide high-resolution digital printing of single and double-sided banners in virtually any size
- Electronic file transfer, in-house printing, and company-wide procedure standardization allow us to control quality, cost and scheduling on a nationwide basis
- Extensive resources ensure that last minute repairs and replacements are handled efficiently as needed, no matter where your event may be located



Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to [freeman.com](http://freeman.com)



## CREATING VISUAL EXCITEMENT

Quality graphics contribute significantly to the impact of your exhibit. Vivid colors and sharp images attract attention, build traffic, and communicate messages more effectively. Freeman has invested in the latest printing technology and has the skills to provide you with the finest high-resolution digital graphic reproduction available.

## STATE-OF-THE-ART CAPABILITIES

Freeman can provide four-color, photo-quality, high-resolution digital printing in virtually any size for banners, signage, exhibit graphics, and more. Each Freeman location has stand-alone printing capabilities, along with two additional graphic locations for additional support and for special requirements.

## SUPERIOR QUALITY CONTROL

Electronic file transfer, in-house printing, and company-wide standardization of procedures allow us to control quality, cost and scheduling for our customers on a nationwide basis. Last minute repairs and replacements are handled efficiently through our nationwide resources.

## DEPTH OF RESOURCES

- 5M UV roll printers provide grand format, four-color, high-resolution digital printing of single and double-sided banners up to 16' wide and virtually any size with seams.
- 3M Dye Sublimation printers provide 10' fabric graphics that work perfectly in our SmartWall panel system.
- UV flatbeds print directly to a variety of ridged materials and offer a 100% recyclable graphic when using a cardboard substrate.
- Freeman offers 100% recyclable substrates that can save you money and the environment.
- Large format Eco-Solvent printers produce high quality graphics for wall, carpet and window applications.
- 3M high speed digital cutters allow for precise cutting of multiple panel applications and also custom router graphic panels.
- Computer-aided graphic design & layout available for your assistance.

## REPRODUCTION AND INSTALLATION

- Suspended banners
- Accent graphic photo panels
- Large format signage and banners
- Logo reproduction
- Backlit displays and murals
- Four-color carpet image printing



# FREEMAN

(888) 508-5054 Fax: (469) 621-5610  
ExhibitorSupport@freeman.com

DISCOUNT PRICE  
DEADLINE DATE  
JULY 23, 2021

graphics

NAME OF SHOW: **TECHTEXTIL NORTH AMERICA / AUGUST 23 - 25, 2021**

COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_ PHONE #: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

For fast, easy ordering, go to [www.freeman.com/store](http://www.freeman.com/store).

## GRAPHICS

To order your graphics, complete this order form and attach your sign copy or electronic file.

Please see artwork guidelines for electronic files on page 2 of this form.

Note: All graphics are subject to a 100% Cancellation Charge.

### DIGITAL GRAPHICS

Freeman has the capabilities to provide you with the finest digital graphic reproduction available. Capabilities include four-color, photo-quality, high-resolution digital printing virtually any size for banners, signage, exhibit graphics and more.

\_\_\_\_\_ L X \_\_\_\_\_ W = \_\_\_\_\_ sqft  
\$ 22.45 per sqft discount price  
sqft \_\_\_\_\_ x or \_\_\_\_\_ = \$ \_\_\_\_\_  
\$ 33.70 per sqft standard price

- Minimum order per graphic 9 sqft (1296 sqin)
- Double sqft for double-sided graphics
- Round sqft to next whole increment
- File conversion, retouching, cloning or color correcting may incur additional labor charges. (See reverse side for graphic guidelines.)

### LARGE DIGITAL GRAPHICS

Please call an Exhibitor Sales Specialist for price quotes on graphics over 80 sqft.

File Information:

Electronic File Name \_\_\_\_\_

Application \_\_\_\_\_

PMS Colors \_\_\_\_\_

### Backing Material:

- |   |  |
|---|--|
| <input type="checkbox"/> Freeman Foam (Foamcore)        | <input type="checkbox"/> Masonite                      |
| <input type="checkbox"/> Freeman PVC (PVC)              | <input type="checkbox"/> Plexi                         |
| <input type="checkbox"/> Freeman HD Foam (Gatorfoam)    | <input type="checkbox"/> Freeman Honeycomb (Eco-Board) |
| <input type="checkbox"/> Freeman Polyfoam (Ultra Board) | <input type="checkbox"/> Other                         |

The product offered has recycled content or has eco-friendly attributes and is 100% recyclable according to the manufacturer's specifications.

Vertical \_\_\_\_\_ Horizontal \_\_\_\_\_ Use Your Judgment For Sign Layout



Special Instructions \_\_\_\_\_

### STANDARD SIZES

#### CHOOSE YOUR SIZE:

QTY.	Discount Price	Standard Price	TOTAL
7" x 11"	63.70	95.55 =	_____
7" x 22"	66.00	99.00 =	_____
7" x 44"	72.90	109.35 =	_____
9" x 44"	96.25	144.40 =	_____
11" x 14"	67.90	101.85 =	_____
14" x 22"	96.25	144.40 =	_____
14" x 44"	109.40	164.10 =	_____
22" x 28"	115.00	172.50 =	_____
28" x 44"	174.15	261.25 =	_____
20" x 60"	233.85	350.80 =	_____

(white only)

Note: File conversion, retouching, cloning or color may incur additional labor charges. (See reverse side for graphic guidelines.)

### INDICATE YOUR SIGN COPY HERE:

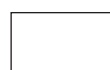
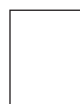
\* Please feel free to attach additional sign copy on separate page.



Vertical

Horizontal

Use Your Judgment For Sign Layout



Background Color: \_\_\_\_\_

Lettering Color: \_\_\_\_\_

### TOTAL COST

Sub-Total	+	7.25 % Tax	=	Total Cost
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## CUSTOMER GUIDELINES FOR SUBMITTING GRAPHICS ARTWORK

*Our goal is to provide you with the best possible quality graphics for your event or exhibit. You can help us in that effort by providing digital art files using the following guidelines. If you are sending us completed, print-ready files, please pass the following information on to your graphics designer or art department. Artwork must be submitted in the proper resolution and/or file size to produce quality images. Please provide proper color matching information and proofs to ensure accurate color reproduction.*

### PLEASE PROVIDE THE FOLLOWING WHEN SUBMITTING ART

**RASTER ART** (photos, logos containing any continuous tone images):

- Art submitted at 1:1 (100%), resolution should be no less than 60 dpi (100 dpi preferred)
- Art submitted at 2:1 (50%), resolution should be no less than 120 dpi (200 dpi preferred)
- Art submitted at 4:1 (25%), resolution should be no less than 240 dpi (400 dpi preferred)

**VECTOR ART:**

- Logos should be vector and have outlined fonts (if provided as bitmap, please use high-res images)

**FONTS and LINKS**

- Supply all fonts used in your design (zip Mac fonts). If unsure how to collect fonts, convert them to outlines
- Supply all links used in your document. Use packaging feature if available. If unsure how to collect links, embed them in the file when saving.

**COLOR**

- If PMS color matching is required, please use original Pantone + Solid Coated swatches in your artwork. Modifying Pantone names will result in printing default color (CMYK)
- CMYK artwork will be produced "As Is". Our color output is balanced and vibrant.
- Convert RGB art to CMYK if possible.
- If you are sending Certified Color Proofs (Gracol, Swop, Fogra), please provide ICC file information used to print your samples. Best option would be to include ICC chart on your prints.

**ARTWORK IN THE STRUCTURE**

- Please note that any panels going in the metal frame will hide 1/4" of your art all the way around. If you have a continuous wall where individual panels are divided by metal, use 1.25" spacing in between each panel to account for gaps and the natural flow of the graphics.

### ACCEPTABLE FILE SOFTWARE

We are capable of working with both PC and MAC based software, and can accept art created with the ADOBE Creative Suite - Illustrator, InDesign, and Photoshop

Always provide the following:

- Native files with fonts and links (zipped)
- High-res PDF-X/4 exports of the files

### ACCEPTABLE FILE TYPES and SUPPORT FILES

**NATIVE FILES:**

- AI CLOUD (CC) file with Packaged supporting links and fonts. You may keep images linked but Packaging feature must be used.
- AI (CS6, CS5, CS4...) file with embedded links and outlined fonts
- EPS file with embedded links and outlined fonts
- INDD file with Packaged supporting links and fonts

**PRINT FILES:**

- High-res PDF-X/4 (preferred)
- AI with PDF content (choose this option when saving file)
- EPS files with embedded links and outlined fonts

**RASTER OR BITMAP ART:**

- Photoshop EPS (preferred, use 8-bit preview, Max, Quality JPG compression)
- PSD (make sure font layers are rasterized)
- TIFF, JPG (quality 8 and higher)

Mac users: Use Zip or Stuffit programs when submitting fonts other than OTF (Open Type Fonts)

### WAYS TO SEND ARTWORK

• Files below 10 MB can be delivered via email. Larger files may be posted to Freeman's FTP site. You may get the password and other needed information from your Freeman service representative in order to post files. However, a hard copy proof and backup of the files on CD-Rom/DVD may be required to be sent via overnight delivery in addition to posting the electronic files. Please call (404) 253-6494 for assistance.

# LABOR JURISDICTIONS NORTH CAROLINA

## **LABOR:**

Since North Carolina is a "right-to-work" state, exhibitor personnel may set up their own exhibits if so desired. Labor is available to assist in the erection and dismantling of exhibit booths. Exhibit labor, freight and rigging labor, electricians and plumbers can be arranged at established rates, using the enclosed order forms.

## **EXHIBIT LABOR JURISDICTION:**

Local exhibit labor claims jurisdiction for the installation, dismantling, and cleaning of prefabricated exhibits and displays when this work is done by persons other than company personnel. They may be employed by completion of labor forms enclosed in this manual. They are not required to place your products on your display: to open cartons containing your products; nor to perform testing, maintenance or repairs on your products. If, however, you hire any labor to assist you, it must be through the Contractor or a contractor which meets all of the regulations as an Exhibitor Appointed Contractor.

## **FREIGHT HANDLING JURISDICTION:**

Freeman has the responsibility of receiving and handling all exhibit materials and empty crates. It is their responsibility to manage docks and schedule vehicles for the smooth and move-in and move-out of the exhibition. Freeman will not be responsible, however, for any material they do not handle. Freeman will have complete control of the loading docks at all times.

Vehicles must not be left unattended at the loading areas. Any unattended vehicles will be towed at owner's expense.

The Fire Marshal absolutely prohibits the storage of empty containers in the exhibit hall. Arrangements have been made with Freeman to store empty crates. Please refer to the Freight brochure in this manual for information regarding the handling of empties, disposal of skids, etc.

## **GRATUITIES:**

Tipping is expressly prohibited. This includes such practices as giving money, merchandise, or other special consideration for services rendered. Do not give coffee breaks other than mid-morning and mid-afternoon, when the labor crew has a 15 minute paid break. Meal breaks are one hour. Any attempt by an employee to solicit a gratuity for any service should be reported immediately to the Exhibit Manager and Freeman.

## **IN GENERAL:**

Craftsmen at all levels must be instructed to refrain from expressing any grievances or directly challenging the practices of any exhibitor. All questions originated by labor are to be expressed only to Freeman and/or the Exhibit Manager. Exhibitors are asked to refrain from voicing labor complaints directly to craft personnel. Any questions regarding contract labor should be directed to the Exhibit Manager or Freeman.

## **SAFETY:**

The safety of everyone working in the hall is of our utmost concern at all times. Standing on chairs, tables and other rental furniture is prohibited. This furniture is not engineered to support standing weight. Freeman cannot be responsible for injuries or falls caused by the improper use of our furniture. If assistance is required in assembling your booth, please order labor on the Display Labor order form and all necessary ladders and tools will be provided.

# F R E E M A N



# LET US DO THE HEAVY LIFTING

Freeman specialists are ready to assist you with all of your exhibit requests, from beginning to end. And when it comes to installing and dismantling exhibits, we make no exceptions. Whether it's shipping and storage, emergency on-site repairs, basic installation and dismantling or support service coordination, including electrical, furnishings and more, Freeman has the resources and capabilities to ensure the most successful show experience possible.



Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to [www.freeman.com](http://www.freeman.com)



Freeman installation & dismantling experts work closely with you to coordinate every phase of your trade show participation, including:

- Pre-planning and budget consultation
- Skilled labor coupled with support services coordination - electrical, furnishings, floral, transportation, and audio visual
- On-site supervisors with dedicated floor managers
- Full, in-house carpentry for emergency repairs and refurbishing
- Post-show evaluations focused on incremental improvement to meet rapidly changing market conditions based upon customer feedback
- Post-show evaluations that help identify small changes that make big impacts

## ON-SITE SUPERVISION

You may wish to supervise labor on your own, but if you need assistance, Freeman installation & dismantling experts will get the job done as an extension of your team.

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### If You Use Freeman Staff

Exhibits can be set up prior to your arrival under the direction of Freeman I&D supervisors.



# FREEMAN

(888) 508-5054 Fax: (469) 621-5610

ExhibitorSupport@freeman.com

NAME OF SHOW: **TECHTEXTIL NORTH AMERICA / AUGUST 23 - 25, 2021**

COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_ PHONE #: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

For fast, easy ordering, go to [www.freeman.com/store](http://www.freeman.com/store).

## INSTALLATION & DISMANTLE LABOR

Description	Advance Price	Show Site Price
<b>Straight Time:</b> 8:00 AM to 5:00 PM Monday through Friday.....	\$109.50	\$153.50
<b>Overtime:</b> 5:00 PM to 12:00 AM Monday through Friday .....	\$164.25	\$230.00
All day Saturday and Sunday		
<b>Double Time:</b> Midnight to 8:00 AM and recognized holidays.....	\$219.00	\$306.75

• **Show Site prices will apply to all labor orders placed at show site.**

- Price is per person/per hour.
- Start time guaranteed only at start of working day.
- One hour minimum per person - labor thereafter is charged in half (1/2) hour increments.
- Labor must be canceled in writing, 24 hours in advance to avoid a one (1) hour cancellation fee per worker.
- When scheduling dismantle labor, be sure to allow sufficient time for empty containers to be returned to your booth.
- Freeman supervised jobs will be completed at our discretion prior to show opening and before the hall must be cleared. **Please include setup plan/photo, special instructions & inbound shipping information with this order.**

### INSTALLATION LABOR

☐ **Freeman Supervised Labor - Please complete the reverse side of this form.**

- Installation of your exhibit will be completed at our discretion prior to show opening.
- The charge for this service is 30% of the total installation labor bill, with a minimum of \$45.00.

Emergency contact: \_\_\_\_\_ Phone Number: \_\_\_\_\_

☐ **Exhibitor Supervised Labor** (Supervisor must check in at the Freeman Service Center to pick up labor)

Supervisor will be: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Date	Start Time	No. of People	Approx. Hrs. per Person	Total Hrs.	Hourly Rate	Estimated Total Cost
_____	_____	_____	x _____	= _____	x _____	= \$ _____
_____	_____	_____	x _____	= _____	x _____	= \$ _____
Freeman Supervision (30%/\$45.00) = \$ _____						
Tax = \$ <b>(N/A)</b>						
Total Installation = \$ _____						

### DISMANTLE LABOR

☐ **Freeman Supervised Labor - Please complete the reverse side of this form.**

- Freeman is not responsible for product or literature that is not properly packed and labeled by exhibitor.
- The charge for this service is 30% of the total dismantle labor bill, with a minimum of \$45.00.

Emergency contact: \_\_\_\_\_ Phone Number: \_\_\_\_\_

☐ **Exhibitor Supervised Labor** (Supervisor must check in at the Freeman Service Center to pick up labor)

Supervisor will be: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Date	Start Time	No. of People	Approx. Hrs. per Person	Total Hrs.	Hourly Rate	Estimated Total Cost
_____	_____	_____	x _____	= _____	x _____	= \$ _____
_____	_____	_____	x _____	= _____	x _____	= \$ _____
Freeman Supervision (30%/\$45.00) = \$ _____						
Tax = \$ <b>(N/A)</b>						
Total Dismantle = \$ _____						

installation & dismantle labor

NAME OF SHOW: **TECHTEXTIL NORTH AMERICA / AUGUST 23 - 25, 2021**

COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_ PHONE #: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

### FREEMAN SUPERVISED LABOR

**IN ORDER TO BETTER SERVE YOU** - Please complete the following information if your display is to be set-up and/or dismantled by Freeman I&D and you will not be present to supervise the installation and/or dismantle.

### INBOUND SHIPPING & SET-UP INFORMATION

Freight will be shipped to: Warehouse \_\_\_\_\_ Show Site \_\_\_\_\_ Date Shipped \_\_\_\_\_

Total No. of Pieces: Crates \_\_\_\_\_ Cartons \_\_\_\_\_ Fiber Cases \_\_\_\_\_

Setup Plan/Photo: Attached \_\_\_\_\_ To Be Sent With Exhibit \_\_\_\_\_ In Crate No. \_\_\_\_\_

Carpet: With Exhibit \_\_\_\_\_ Rented From Freeman \_\_\_\_\_ Color \_\_\_\_\_ Size \_\_\_\_\_

Electrical Placement: Drawing Attached \_\_\_\_\_ Drawing With Exhibit \_\_\_\_\_ Electrical Under Carpet \_\_\_\_\_

Comments: \_\_\_\_\_

Graphics: With Exhibit \_\_\_\_\_ Shipped Separately \_\_\_\_\_

Comments: \_\_\_\_\_

Special Tools/Hardware Required: \_\_\_\_\_

### OUTBOUND SHIPPING INFORMATION

SHIP TO: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### Select a Carrier:

☐ **Freeman Exhibit Transportation:**

No need to schedule your outbound shipment.  
Charges will appear on your Freeman invoice.  
Freeman will make arrangements for all  
Freeman Exhibit Transportation shipments.

☐ **Other Carrier:**

Carrier Name: \_\_\_\_\_

Carrier Phone: \_\_\_\_\_

Arrangements for pick-up by other carriers is the responsibility of the exhibitor.

#### Select Level of Service:

☐ 1 Day: Delivery next business day

☐ 2 Day: Delivery by 5:00 PM second business day

☐ Deferred: Delivery within 3-5 business days

☐ Standard Ground

☐ Specialized: Pad wrapped, uncrated or truckload

#### Freight Charges:

☐ Same as ship to

Bill To: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### Select Shipment Options (if applicable)

☐ Have loading dock

☐ Inside delivery

☐ Pad wrap required

☐ Do not stack

☐ Lift gate required

☐ Air ride required

☐ Residential

**In the event your selected carrier fails to show on final move-out day, please select one of the following options:**

☐ Re-route via Freeman's choice

☐ Deliver back to the warehouse at exhibitor's expense

**PLEASE NOTE: Freeman is not responsible for product or literature that is not properly packed and labeled by the exhibitor.**

# FREEMAN

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ExhibitorSupport@freeman.com

NAME OF SHOW: **TECHTEXTIL NORTH AMERICA / AUGUST 23 - 25, 2021**

COMPANY NAME: BOOTH #:

CONTACT NAME: PHONE #:

E-MAIL ADDRESS:

For fast, easy ordering, go to [www.freeman.com/store](http://www.freeman.com/store).

## FORKLIFT & RIGGING LABOR

**Straight Time:** 8:00 AM to 5:00 PM Monday through Friday  
**Overtime:** 6:00 AM to 8:00 AM and 5:00 PM to 12:00 Midnight Monday through Friday  
6:00 AM to 12:00 Midnight Saturday & Sunday  
**Double Time:** 12:00 Midnight to 6:00 AM and recognized holidays

• **Show site prices will apply to all labor orders placed at show site**

- Start time guaranteed only at start of working day
- One hour minimum - labor thereafter is charged in half (1/2) hour increments
- Supervisor must check in at the Freeman Service Center to pickup labor

Part #	Description	Advance Price	Show Site Price
<b>FORKLIFT LABOR</b>			
304050	Forklift w/operator - up to 5,000 lbs - ST .....	\$185.25	\$259.50
304051	Forklift w/operator - up to 5,000 lbs - OT .....	\$240.00	\$336.00
304052	Forklift w/operator - up to 5,000 lbs - DT .....	\$294.75	\$412.75
3040150	Forklift w/operator - up to 15,000 lbs - ST .....	\$233.25	\$326.75
3040151	Forklift w/operator - up to 15,000 lbs - OT .....	\$288.00	\$403.25
3040152	Forklift w/operator - up to 15,000 lbs - DT .....	\$342.50	\$479.50
3040300	Forklift w/operator - up to 30,000 lbs - ST .....	\$285.25	\$399.50
3040301	Forklift w/operator - up to 30,000 lbs - OT .....	\$340.00	\$476.00
3040302	Forklift w/operator - up to 30,000 lbs - DT .....	\$394.50	\$552.50
304040	Forklift w/operator - 4-Stage - ST .....	\$220.00	\$308.00
304041	Forklift w/operator - 4-Stage - OT .....	\$275.00	\$385.00
304042	Forklift w/operator - 4-Stage - DT .....	\$329.50	\$461.50
<b>RIGGING LABOR</b>			
3020100	Rigger - ST .....	\$113.00	\$158.25
3020101	Rigger - OT .....	\$169.50	\$237.50
3020102	Rigger - DT .....	\$226.00	\$316.50
<b>EQUIPMENT</b>			
3090600	Forklift Cage .....	\$ 51.50	\$ 72.25
3090700	Forklift Boom .....	\$ 51.50	\$ 72.25
3090800	Pallet Jack .....	\$ 51.50	\$ 72.25

### INSTALLATION

Part #	Description	Start Date	Start Time	No. Equip/ People	Approx. Hrs. per Person	Total Hours	Hourly Rate	Estimated Total Cost

Describe work to be done: \_\_\_\_\_ Sub-Total \$ \_\_\_\_\_  
7.25% Tax \$ \_\_\_\_\_  
**Total Installation** \$ \_\_\_\_\_

### DISMANTLE

Part #	Description	Start Date	Start Time	No. Equip/ People	Approx. Hrs. per Person	Total Hours	Hourly Rate	Estimated Total Cost

Describe work to be done: \_\_\_\_\_ Sub-Total \$ \_\_\_\_\_  
Tax \$ **(N/A)**  
**Total Dismantle** \$ \_\_\_\_\_

# FREEMAN

(888) 508-5054 Fax: (469) 621-5610

ExhibitorSupport@freeman.com

NAME OF SHOW: **TECHTEXTIL NORTH AMERICA / AUGUST 23 - 25, 2021**

COMPANY NAME: BOOTH #:

CONTACT NAME: PHONE #:

E-MAIL ADDRESS:

For fast, easy ordering, go to [www.freeman.com/store](http://www.freeman.com/store).

## HANGING SIGN LABOR

### INSTRUCTIONS

- Overhead hanging signs are to be sent in separate containers directly to advance warehouse using the enclosed Hanging Sign Labels. This container **MUST** arrive by the warehouse shipping deadline. If these procedures are not followed, Freeman cannot guarantee the hanging of your sign or advance pricing.
- All ceiling rigging must conform to show management rules and regulations and facility limitations.
- All overhead hanging must be assembled, installed, and removed by Freeman. Please refer to the Freeman Terms and Conditions found in the Exhibitor Services Manual as it relates. Please complete the enclosed Labor Order Form for labor to assemble your hanging sign.
- Set up instructions must be provided for signs needing assembly.
- Hanging anchor points must be pre-fabricated and ready for use.
- Electrical signs must be in working order and in accordance with the National Electrical Code. Electrical service requirements must be ordered in advance on the enclosed Electrical Order Form.
- If any hang point supports over 250 lbs., notify Freeman immediately for special authorization.

### SIGN DESCRIPTION, SIZE & WEIGHT

For signs other than banners, include blueprint or drawing with detailed information so hanging anchor points can be determined.

Type: Cloth Banner \_\_\_\_\_ Metal or Wood \_\_\_\_\_ Other \_\_\_\_\_

Shape: Square \_\_\_\_\_ Triangle \_\_\_\_\_ Rectangle \_\_\_\_\_ Other \_\_\_\_\_

Size: Height \_\_\_\_\_ Length \_\_\_\_\_ Width \_\_\_\_\_

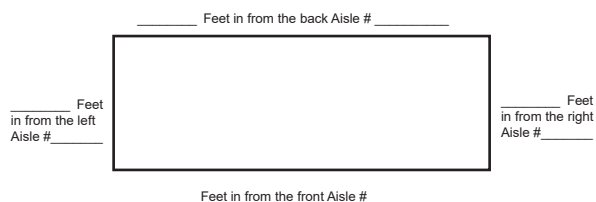
Weight of Sign: \_\_\_\_\_

Does Your Sign Require: Electricity \_\_\_\_\_ Assembly \_\_\_\_\_

Is Your Sign Designed to Rotate? \_\_\_\_\_ Yes \_\_\_\_\_ No  
(Initial in the applicable box above)

### PLACEMENT DIAGRAM

- Use diagram below to represent your booth space. Indicate how far in from each boundary you would like your sign placed.
- The ceiling structure and relation to the support beams may require your sign to be moved from your specified location.



Number of feet from floor to top of sign: \_\_\_\_\_

**STRUCTURAL INTEGRITY STATEMENT  
MUST ACCOMPANY ORDER**

(504826)

### EQUIPMENT AND LABOR RATES TO HANG SIGNS

#### Straight Time

8:00 AM to 5:00 PM, Monday through Friday

#### Overtime

5:00 PM to 8:00 AM, Monday through Friday

All day Saturday, Sunday and Holidays

**Crew Size:** MINIMUM of two people

**Materials:** Cable, clamps, etc. additional and charged accordingly

#### Equipment With Crew

- Show site prices will apply to all hanging sign orders placed at show site.
- Rates are per lift and crew per hour
- One hour minimum per lift/crew - lift/crew thereafter is charged in half (1/2) hour increments
- Straight time cannot be guaranteed

	Straight Time	Overtime
<b>35' Scissorlift</b> Scissorlift with crew (up to 500 lbs lift capacity)		
Advance Price	\$717.50	\$717.50
Show Site Price	\$1,004.50	\$1,004.50

<b>Condor/Boom</b> Condor with crew (up to 200 lbs lift capacity)		
Advance Price	\$717.50	\$717.50
Show Site Price	\$1,004.50	\$1,004.50

#### Additional Crew/Assembly Labor (Per person / Per hour)

Advance Price	\$109.50	\$164.25
Show Site Price	\$153.50	\$230.00

#### Installation Estimate

Approx Hours	Hourly Rate	Total Estimated Cost
_____	@ _____	= _____

#### Dismantle Estimate

Approx Hours	Hourly Rate	Total Estimated Cost
_____	@ _____	= _____

Supervision for assembly and disassembly of overhead hanging sign can be provided by Freeman, or by your company representative, display house, independent or lighting contractor.

Please indicate method of supervision you require for assembly/ disassembly:

- \_\_\_\_\_ Freeman
- \_\_\_\_\_ Exhibitor Personnel
- \_\_\_\_\_ Display House

Additional crew and/or equipment will be used if the supervisor deems it necessary to safely complete the installation and/or dismantling of a job and it will be charged accordingly.

hanging sign labor



**F R E E M A N**

(888) 508-5054 Fax: (469) 621-5610

ExhibitorSupport@freeman.com

PLEASE INCLUDE THIS FORM  
WITH YOUR HANGING SIGN  
ORDER FORM

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STRUCTURAL INTEGRITY STATEMENT  
THIS FORM MUST BE RETURNED  
FOR ALL SUSPENDED STRUCTURES

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\_\_\_\_\_, the contracted exhibitor at the **TECHTEXTIL NORTH AMERICA / AUGUST 23 - 25, 2021** and (if applicable), the display house or builder for the aforementioned exhibitor, do hereby certify and guarantee that the stress points for the hanging structure have been properly engineered and tested. We further certify that the structure can be hung safely and has been constructed to meet all applicable regulations and safety measures.

We hereby release, indemnify and forever hold harmless the **ASSOCIATION, RALEIGH CONVENTION CENTER, FREEMAN**, and its subsidiaries, their directors, officers, employees, representatives, agents and contractors from and against any and all liability, claims, damage, loss, fines, or penalties arising from the installation, use or dismantling of this structure. All hang points supporting in excess of 200 lbs. may be verified (metered) on site at exhibitor's expense.

Exhibiting Company: \_\_\_\_\_ Booth #: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Display House/Builder (if applicable): \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

E-Mail: \_\_\_\_\_

FREEMAN structural integrity statement



504.830.4565 Voice  
504.830.4581 Fax  
sales@aysproductions.com

## Audio Visual & Computer Equipment Exhibitor Order Form

Techtextil North America 2021

Raliegh Convention Center  
August 23-25, 2021

Client Name: \_\_\_\_\_

Booth Name/ #: \_\_\_\_\_

\*\*\* Prices reflected here are for the entire Show \*\*\*

Prices reflected here are for the entire show				
QTY	Equipment Description	Early Bird (on/before July 1st)	Onsite	Extended
LED Displays for Data and/or Video (includes wallmount or table stand)				
	24"LCD Display (16:9 aspect ratio)	\$175	\$250	
	32" LED Display (16:9 aspect ratio)	\$250	\$325	
	42" LED Display (16:9 aspect ratio)	\$450	\$525	
	42" LED TOUCHSCREEN Display (16:9 aspect ratio)	\$600	\$800	
	50" LED Display (16:9 aspect ratio)	\$600	\$675	
	60" LED Display (16:9 aspect ratio)	\$900	\$1,000	
	80" LED Display (16:9 aspect ratio)	\$1,900	\$2,500	
	90" LED Display (16:9 aspect ratio)	\$3,500	\$4,000	
Accessories for LCD/Plasma Displays				
	Dual Pole Plasma/LCD Stand	\$125	\$175	
	Shelf for Dual Pole Stand	\$50	\$50	
PC Desktop & Laptop Computers				
	Dell Laptop w/ 8GB Mem, DVD/RW	\$250	\$325	
	Dell Desktop Computer	\$150	\$200	
	(All systems include 17" Monitor, Enhanced Microsoft Keyboard, optical Microsoft Mouse with Windows 10 & Office Software)			
Apple Desktop & Laptop Computers				
	MacBook Pro Laptop	\$325	\$375	
	Mac Mini Desktop - Apple Software Included	\$200	\$275	
iPads and Accessories				
	iPad (Standard iPad 4 with WiFi and power supply)	\$150	\$200	
Computer Accessories				
	8 Port Fast Ethernet Switch	\$30	\$55	
	Fax Machine	\$150	\$200	
	Two Piece PC Speaker System	\$5	\$10	



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## Audio Visual & Computer Equipment Exhibitor Order Form

Techtextil North America 2021

Raliegh Convention Center  
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Client Name: \_\_\_\_\_

Booth Name/#: \_\_\_\_\_

<b>HP Printers</b>				
	HP Laserjet Printer 45 Pages Per Min (80MB, Mac and Network Capability - Standard)	\$175	\$200	
<b>Video Playback</b>				
	DVD Player (NTSC)	\$35	\$55	
	BluRay Player (NTSC)	\$75	\$125	
* Other Video Playback devices are available for rental. Please call for pricing on those items.				
<b>Audio - Microphones &amp; Accessories</b>				
	UHF Wireless Microphone Kit	\$300	\$350	
	Headset Microphone for Wireless Microphone Kit	\$50	\$75	
<b>Audio - Sound Systems</b>				
	Exhibit Sound System I - (2) Jolly Speakers w/ mounts, (1) mixer	\$150	\$200	
	Exhibit Sound System II - (2) Meyer MM4xp Speakers w/ mounts, (1) mixer	\$250	\$300	
	Exhibit Sound System III - (2) 12" Powered Speakers w/ stands, (1) mixer	\$350	\$400	
<p>***Prices reflected here are for the entire show***</p> <p>***Additional Equipment Available Upon Request***</p> <div style="border: 1px solid black; padding: 5px;"> <p>Standard Equipment Delivery/Set Up/Pick Up during Show load in days. (8:30am to 5:30pm) More complex installs will require add'l labor. Call for quote.</p> </div>				<p><b>Subtotal</b></p> <p><b>Tax 7.25%</b></p> <p><b>Delivery</b> \$125</p> <p><b>Grand Total</b></p>



819 Country Club Blvd  
Thibodaux, LA 70301  
504.830.4565 Voice  
504.830.4581 Fax  
sales@aysproductions.com

## Audio Visual & Computer Equipment Exhibitor Order Form

Techtextil North America 2021

Raliegh Convention Center  
August 23-25, 2021

### TERMS & PAYMENT

#### EXHIBITOR/SHOW INFORMATION:

Ordered by: \_\_\_\_\_

Company Name: \_\_\_\_\_ Booth #: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Show Contact: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Delivery Date: \_\_\_\_\_ Delivery Time: 9-11AM 11-1PM 1-3PM 3-5PM

#### PAYMENT INFORMATION (Payment can be made either by check or credit card.)

Check Payments: Payments must be written out to @ Your Service Productions and mailed to the following address:

@ Your Service  
819 Country Club Blvd  
Thibodaux, LA 70301

#### Credit Card Payments:

I hereby authorize @ Your Service to charge this credit card account (identified below) for: the Rental Amount (identified on Page 2); any applicable cancellation fees; and any other amounts due to @ Your Service. Upon delivery, the customer assumes all risk of loss or damage of the equipment. The customer shall be solely responsible for any loss or damage to the equipment until the return or pick up of the equipment. Any loss or damage to the equipment will be charged to the customers account and/or credit card.

Name on Credit Card (Please Print): \_\_\_\_\_

Cardholder's Signature: \_\_\_\_\_

Credit Card #: \_\_\_\_\_ Exp. \_\_\_\_\_

Name on Credit Card: \_\_\_\_\_ Type (please circle):



Cardholder's Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip Code: \_\_\_\_\_

CCV Code(3 or 4 digit code): \_\_\_\_\_ Cardholder's Phone: \_\_\_\_\_

#### Exhibitor must be present in booth to accept delivery.

Upon delivery, the customer assumes all risk of loss or damage of the equipment. The customer shall be solely responsible for any loss or damage to the equipment until the return or pick up of the equipment. Any loss or damage to the equipment will be charged to the customers account and/or credit card.

Additional Delivery/Setup/Pickup charges may apply to Specialty Install/Dismantle.

No credits will be issued after delivery or attempted delivery of equipment.

25% cancellation fees will apply to orders cancelled within 14 days of delivery. 50% within 7 Days. 100% Day of Delivery.

# Watered Garden Florist STUDIOS

Techtextil North America

Exhibitor name:		Booth #:
Address:		
Phone:	Email:	
Delivery date:	Delivery time-frame:	

Qty	Type	Price	Total
	Small seasonal arrangement (18x10")	\$85	
	Medium seasonal arrangement (22x12")	\$105	
	Large seasonal arrangement (30x18")	\$145	
	Dish garden	\$125	
	Potted double-stem phalaenopsis orchid	\$165	
		Sub-Total	
		Tax 7.25%	
		Total	

Special Requests	
------------------	--

Prices include delivery to the booth indicated.  
Orders without payment will not be processed.  
Order requests must be received a minimum of 10 days prior to delivery date.  
Cancellations accepted up to 10 days prior to delivery. No refunds will be available after that date.  
Order requests received less than 10 days prior to delivery will be accommodated as possible.

## Payment Information

Visa ☐ MC ☐ Amex ☐ Discover ☐

Name

Card #

Expiry Date: CCV

Billing address:

City: State: Zip:

Signature





**MASTERPIECE  
INTERNATIONAL**

**TRADESHOW SERVICES** Premier Shipping Solutions [WWW.MASTERPIECEINTL.COM](http://WWW.MASTERPIECEINTL.COM)

# **MASTERPIECE INTERNATIONAL SHIPPING MANUAL**

# **techtextil**

## **NORTH AMERICA**

August 23 -25, 2021  
Raleigh, North Carolina

**LOS ANGELES 310.321.1050**  
615 N. Nash Street, Suite 300  
El Segundo, CA 90245

**ATLANTA 404.767.4720**  
4200 S. Cargo Drive, Suite 214  
Atlanta, GA 30320



# MASTERPIECE INTERNATIONAL

TRADESHOW SERVICES Premier Shipping Solutions [WWW.MASTERPIECEINTL.COM](http://WWW.MASTERPIECEINTL.COM)

## WHO IS MASTERPIECE?

Masterpiece International LTD. is the Official Freight Forwarder and Customs Broker appointed by Messe Frankfurt North America for Techtextil North America in Raleigh, NC taking place from August 23 - 25, 2021

Our comprehensive package of services includes the following:

- Pick up of shipment from point of origination overseas or US arrival port and deliver to Convention Center's advanced warehouse or Convention Center dock.
- International freight forwarding via sea freight, airfreight, or international courier for return shipments.
- U.S. Customs' Import Clearance Formalities/ U.S. Customs' Export Clearance Formalities

Please do not hesitate to contact our Trade Show department if you have questions or need additional information.

Name	Office	Email	Phone
Carley Jones	Los Angeles, CA	<a href="mailto:cjones@masterpieceintl.com">cjones@masterpieceintl.com</a>	+1 (310) 321-1040

**LOS ANGELES 310.321.1050**  
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El Segundo, CA 90245

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## DEADLINE DATES FOR ARRIVAL AT U.S. PORTS

Please ensure that your shipment arrives at the Charlotte, NC (CFS/Railyard) or Norfolk, VA or Charleston, NC (Seaport) IAD or CLT (Dulles International Airport or Charlotte Douglas International airport) no later than the following deadline.

Ocean Deadline	
Sea Freight LCL & FCL to advanced warehouse	Monday July 7th, 2021
Sea Freight LCL & FCL to show site dock	Monday August 9th, 2021
Air Deadline	
Air Freight to advanced warehouse	Monday July 19th, 2021
Air Freight to show site dock	Monday August 9th, 2021

Please contact Masterpiece International LTD., if you should require an extension on the deadlines, so that we can assess if possible. Shipments arriving after the deadline dates will incur at 20% late fee surcharge. Also, the advanced warehouse and convention center dock can assess late fees billable directly to exhibitor for shipments arriving after deadlines. Please refer to the show manual from handlers. Customs' exams, Governmental holds on cargo, or port delays are not the responsibility of Masterpiece International.

## DOCUMENTATION

- We recommend the use of Express Bills of Lading and freight (ocean and/or air) be prepaid to prevent delays. Chassis rental, per diem, port detention, and storage outlay to shipper at cost.
- Pre-Alerts with a copy of the MBL/MAWB and Proforma Invoice / Packing List must be emailed prior to shipment. The originals must accompany the shipment.
- Ocean shipment ISF forms must be sent to Masterpiece 72 hours prior to loading. Ocean shipment documents must arrive via email 10 days prior to the vessel's arrival.
- Air shipment documents must arrive prior to the arrival of the aircraft. The AWB must be accompanied with all necessary documentation.
- All documents are subject to approval prior to shipping.

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# MASTERPIECE INTERNATIONAL

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## CONSIGNMENT & NOTIFY PARTY DETAILS

### CONSIGNEE:

Exhibitor Name / Booth #  
C/O Techtextil North America 2021  
Raleigh Convention Center  
500 Salisbury St.  
Raleigh, NC 27601

### NOTIFY PARTY:

Masterpiece International  
615 N Nash St #300  
El Segundo, CA 90245  
Attn: Trade Show  
Tel: +1 (310) 321-1050

Masterpiece International does not facilitate deliveries to the booth, that is done by the on-site decorating companies, in this case Freeman. Freeman has their own tariff and fees for these services that are invoiced directly to the exhibitor at the end of the show and highlighted in the exhibitor kit.

Please note that the Freeman Warehouse does not accept uncrated freight (loose, pad-wrapped material and/or unskidded machinery), COD shipments, hazardous materials, freight requiring refrigerated or frozen storage, a single piece of freight weighing more than 5,000 pounds or a single piece of freight beyond the dimensions of 108' H x 93"W.

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**ATLANTA 404.767.4720**  
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Atlanta, GA 30320



## Important documentation information

The United States requires all ocean freight shipments comply with the IMPORT SECURITY FILING. The ISF worksheet must be provided to us 72 hours prior to sailing. A Masterpiece template can be provided upon request. The United States requires that all shipments have a Proforma Invoice & Packing List which includes the following:

- Name and address of shipper / exhibitor
- Name of Exhibition, Hall, and Stand Number
- Quantity, description, harmonized tariff code, and unit value of each item Country of Origin
- Weights (kg) and dimensions (in inches) of each outer case
- Name and signature of the person preparing the invoice
- FDA Product Code and Registration Number (if applicable)
- Commercial invoices / Packing lists may be combined into one document, if they clearly indicate quantity, weights, dims, description, and commercial value of each item.
- Under no circumstances will invoices be entered with commodities specified as "Exhibition Materials", "Samples", or "Give-aways"
- The following items may require special clearances / documentation and handling to enter the United States. Please contact our office in advance regarding these items: FDA, Fish & Wildlife, CITEs, USDA/AG, Textiles/Clothing, Haz Goods, etc.
- Please send a draft of your invoice for checking and final approval prior to shipping
- We can clear your freight in the United States PERMANENTLY (Definitive Customs' Entry) or TEMPORARILY (A.T.A. Carnet)
- Wood packing materials should comply with all ISPM 15 requirements

**All documents must be approved prior to sending originals.**





# MASTERPIECE INTERNATIONAL

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## PACKING LIST

A detailed packing list giving complete details of cargo (with model/ serial no. if any) weight and measurement of individual case/cartons should be provided.

1. Commercial Invoice and Packing List
2. Express BOL and/or AWB
3. Copy of insurance policy (if needed) or waiver of insurance letter
4. ISF form for ocean shipments
5. Customs Power of Attorney
6. On-Site contact information
7. Dangerous Goods Declaration and TSCA statement (if applicable) has been submitted and cargo is packed and labeled according to shipment regulations
8. Shipment is packed securely in strong, waterproof packaging
9. Cartons or pallets are labeled with Masterpiece International shipping label

## CASE MARKING

If you are shipping a pallet containing several cases, please label each one of the cases individually prior to shrink wrapping. Labels templates can be provided upon request.

All cases should be marked with the following information:

Masterpiece International  
C/O: Techtextil North America 2021  
Raleigh Convention Center, Raleigh, NC  
Name of Exhibitor, Stand Number and Hall Number  
Net Weight in kgs  
Total number of Cases  
Cases labeled in sequence (Case \_\_\_ of \_\_\_)  
Shipper

**LOS ANGELES 310.321.1050**  
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El Segundo, CA 90245

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# MASTERPIECE INTERNATIONAL

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## PACKING

Please ensure that your goods are packed in a strong, waterproof packing case which leads itself to being re-exported after the exhibition. Boxes must be screwed (not nailed) because it is likely that they will be opened by US Customs. We recommend that you use reusable cases and that you advise us of any combinations or locks on your cases prior to shipment. If locks are used, please send a full set of keys to travel with the cases.

## HAZARDOUS MATERIALS

It is the sole responsibility of the shipper (exhibitor) to declare their hazardous materials and complete a Dangerous Goods Declaration, label and pack their goods in accordance with TSA / FAA Regulations and provide Material Safety Data Sheets for all shipments being exported via Airfreight.

It is the sole responsibility of the shipper (exhibitor) to declare their hazardous materials and complete an IMO Dangerous Goods Declaration, label and pack their goods in accordance with ICAO Regulations and provide Material Safety Data Sheets for all shipments being exported via Sea freight along with Certificate of Analysis for each product / List of Contents

Masterpiece International LTD. reserves the right to refuse shipment(s) of hazardous materials that are not in accordance with regulations.

Please submit a copy of your paperwork to Masterpiece International for approval prior to your shipment arriving at the USA port(s)

## CUSTOMS POWER OF ATTORNEY

All shipments (via Masterpiece) must have a U.S. Customs' Power of Attorney on file. The POA must be completed and signed by an officer of the company (President, Vice President, Treasurer, and Secretary, etc.). We can apply for a Customs' Assigned Number on behalf of the Foreign Exhibitor. POA's will be provided upon request. Masterpiece cannot process the Customs' clearance without a POA.

## INSURANCE

It is the exhibitor's sole responsibility to cover all risk insurance for the round trip or one-way during all transits. Masterpiece International LTD. recommends insuring of your goods and can provide Cargo Insurance upon request. Insurance for Marketing Losses due to non arrival of Freight can also be obtained upon request exhibitor chooses to waive the insurance on their shipment, a letter of waiver on their official, company letterhead is required.

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## POST SHOW PROCEDURES

Prior to the close of the show, the exhibitor should proceed to the exhibitor services booth to obtain forms/labels for handling company to prepare their cargo for our drivers to pick up from dock. The exhibitor should settle any service charges with the convention center/convention center's handlers. Upon completion of the forms/labels and once all goods are packed, the exhibitor will have to return all forms/labels to exhibitor services booth. It is the sole responsibility of the exhibitor to return the paperwork and have shipment packed for Convention Center's handlers.

Shipments for exhibitors without paperwork will be returned to the Convention Center's, handler's advanced warehouse at the exhibitor's expense. If your paperwork is not completed and turned improperly, the Convention Center will not release the exhibitor's shipment to Masterpiece and we will not be able to on-forward the shipment on their behalf. If you have any questions, please do not hesitate to contact your Masterpiece International representative via email or telephone.

## CUSTOMS POWER OF ATTORNEY FOR RETURN EXHIBITION GOODS

All shipments returning to the USA via Masterpiece must have a U.S. Customs Power of Attorney on file. The POA must be completed and signed by an officer of the company (President, Vice President, Treasurer, or Secretary).

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# MASTERPIECE INTERNATIONAL

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## **PAYMENT TERMS**

Full payment for inbound invoices is required upon receipt and prior to delivery of the shipment to advanced warehouse or show dock. Payment can be made via company check or wire transfer.

For wire transfer, our banking information is as follows:

JP MORGAN CHASE BANK  
55 WATER STREET  
NEW YORK, NY 10041  
ACCOUNT # 590-408356  
FEDERAL ABA # 021000021  
SWIFT CODE CHASUS33

For checks, please overnight all checks directly to our office in California per the following address:

Masterpiece International LTD.  
615 N. Nash Street, Suite 300  
El Segundo, CA 90245  
Attn: Carley Jones

SEE TERMS & CONDITIONS OF SERVICE ON OUR WEBSITE:

[WWW.MASTERPIECEINTL.COM](http://WWW.MASTERPIECEINTL.COM)

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Atlanta, GA 30320

## Exhibitor Liability Insurance Program

As a standard requirement for all our show exhibitors, it is necessary for you to carry general liability coverage from an insurance company in good standing with minimum policy limits of \$1,000,000 per occurrence and \$2,000,000 aggregate. Insurance Coverage is not optional.

This insurance must be in force during the lease dates of the event, August 21-26, 2021, naming Messe Frankfurt, Inc. (3200 Windy Hill Road, Suite 500 West, Atlanta, GA 30339) as the certificate holder. The following must be named as additional insured: Messe Frankfurt, Inc. and Raleigh Convention Center.

## Rainprotection Insurance Program

If you do not have insurance, or you would rather not use your own insurance, (similar to when you rent a car – so that claims would not be filed against your policy), we have set up a program with Rainprotection Insurance through which, you can purchase compliant insurance instantly online for only \$94.

### Benefits of using this program:

- No Deductible – unlike your corporate policy, Rainprotection's policy has no deductible. Should there be a claim, you will have no out of pocket costs and your future rates will not go up since you would not need to submit a claim on your policy.
- No Hassles – you will not need to go back and forth with your broker adding additional insureds and making your insurance compliant with show requirements
- Coverage for exhibitors who do not have an existing policy
- Coverage for international exhibitors whose insurance will not cover them in the U.S.A.
- Easy and Inexpensive to purchase instantly online
- Submitted to show management for you - Once purchased, they automatically receive a copy

## Purchase Your Insurance Now!

Simply purchase your insurance, which is already pre-filled with all the proper show information, directly online using a credit card.

Click the link below to purchase your Liability Insurance for just \$94

<https://securevendorinsurance.com/RainprotectionGroupVendor/ApplicantInformation?GroupEventKey=afebe5fcd19f>

## NON USA EXHIBITORS

When filling in your company information it will ask for a phone number and address.

Please use the following: Address - 300 S. Salisbury St. Raleigh, NC 27601

Phone Number - (800) 528-7975

If you would rather use your own insurance, after making it compliant, please submit your proof of insurance to: [courtney.baker@usa.messefrankfurt.com](mailto:courtney.baker@usa.messefrankfurt.com)

## Are you worried about lost, stolen, or damaged merchandise?

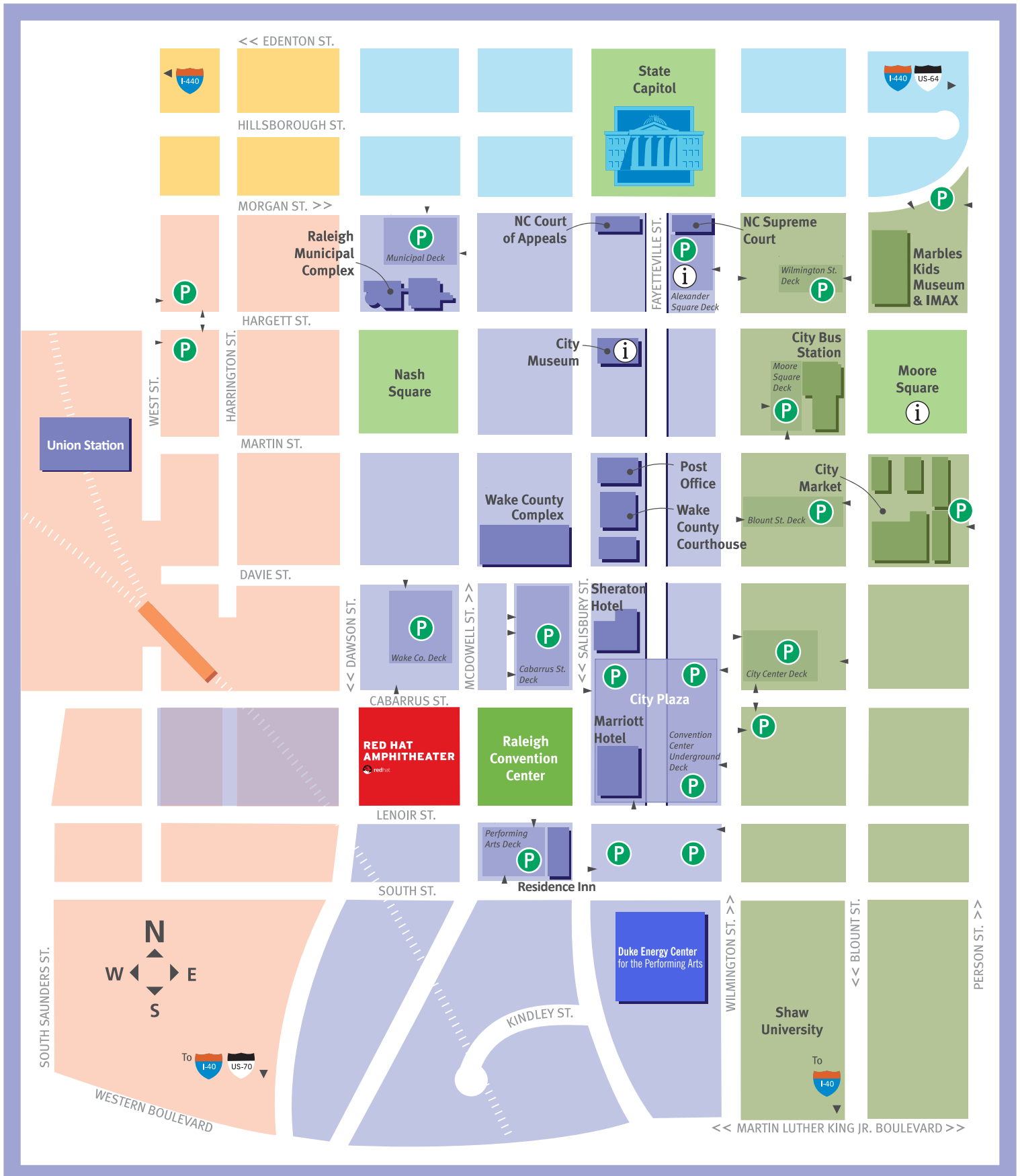
### **We also offer Equipment/Merchandise/Display Insurance**

All exhibitors are strongly urged to obtain full-coverage temporary insurance for their merchandise and displays while in transit and while at the exposition.

Please complete and return the Enrollment Form below:

[Click Here for the Instant Equipment Insurance Enrollment Form](#)





# UTILITIES ORDER FORM

Payment for any requested services can only be made by a company, cashier's, or certified check, cash, Visa, MasterCard, or American Express. Service will not be provided until payment is received.

For payment questions, order confirmation or a receipt, contact 919-996-8515. Receipts and order confirmations require an email address below. For technical questions, contact 984-202-3938.

Event Name: \_\_\_\_\_

Event Date(s): \_\_\_\_\_

For Internal Use Only

Event No.: \_\_\_\_\_

Company Name: \_\_\_\_\_

Booth Number(s): \_\_\_\_\_

Contact Name: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_ Would you like a receipt?: Yes No

## Electrical and Telephone Services

**Floor price will be charged if equipment reservations are not received at least five business days prior to the first day of move-in.**

	Qty.	Service	Advance Price	Floor Price	Total Price
<b>Electric Power ±</b>		110V Outlet 20 Amp	\$100.00	\$150.00	
		208V Outlet 30 Amp & Under	\$170.00	\$230.00	
		208V Outlet 30 - 100 Amp <sup>1</sup> (Single Phase)	\$250.00	\$330.00	
		208V Outlet 30 - 100 Amp <sup>1</sup> (Three Phase)	\$310.00	\$370.00	
		480V <sup>1</sup>	Contact Jamal Powell (984-202-3938) for details	N/A Advance Only	
<b>Phones/Misc.</b>		Telephone Line (Handset Not Included)	\$215.00	\$270.00	
		Telephone Line (Includes Handset)	\$244.75	\$305.00	
		Digital Conference Phone	\$350.00	\$425.00	
		Compressed Air, Water, or Drain Service (Exhibit Halls Only, requires two weeks advance notice from move-in date)	Contact Jamal Powell (984-202-3938) for details	N/A Advance Only	

± All power is supplied from the floor. Please call to discuss other requirements.

<sup>1</sup> Must submit photo of equipment's electrical plug for tie in upon receipt of Utilities Order Form

**Please complete both sides of this form.**

Free basic wireless Internet service is offered throughout the Raleigh Convention Center.

Free wireless Internet service is suitable for checking email and light web surfing. Total available bandwidth is shared by all customers in the facility. Free wireless Internet service is a best-effort, non-guaranteed offering and does not include I.T. support.

Please contact the Raleigh Convention Center I.T. Department at 919-996-8519 for a quote for additional services. Additional information and Terms of Service are on the following pages.

Prices are subject to change. The latest form can be found on the Raleigh Convention Center website: <http://www.raleighconvention.com>.

Internet Services				
Floor price will be charged if equipment reservations are not received at least five business days prior to the first day of move-in.				
Qty.	Service	Advance Price	Floor Price	Total Price
	Wired Internet - Shared bandwidth	\$350.00/ event/drop	\$450.00/ event/drop	
	8-Port Switch	\$50/event	\$50/event	
	Wired Internet - Dedicated bandwidth with one static public IP address	\$150.00/Mbps per day (Minimum order \$500.00) 5 Business Days Advance Notice Required		
	Each additional static public IP address	\$150.00 (+ Wired Internet Dedicated Bandwidth) 5 Business Days Advance Notice Required		
Total				
* Floor price will be charged if equipment reservations are not received at least five business days prior to the first day of move-in.				

Payment Options	
1. Mail completed form with payment to  Raleigh Convention Center 500 South Salisbury St. Raleigh, NC 27601  For order receipt confirmation or payment receipts please contact:  RCC Accounting 919-996-8515	2. Pay with (check one)  <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa <input type="checkbox"/> American Express  Name on Card: _____ Card number: _____ Expiration (MM/YY): ____/____ Signature: _____  Fax this form with credit card information to  RCC Accounting 919-996-8552 (fax)
For Internal Use Only	
Date received:	Receipt number:

# UTILITIES INFORMATION

## Connection

- Under no circumstances shall anyone other than the Raleigh Convention Center's electrician make electrical connections to the Raleigh Convention Center distribution system.
- Hourly fees may apply for special wiring requirements.
- Sharing power between booths is prohibited.
- Convenience outlets that may exist in or near your booth are not included in your booth rental and may not be used.
- All equipment provided by exhibitor must comply with all National Electric Codes as well as, state, local and international safety codes.
- The building engineer may refuse service to any requests deemed unsafe.
- No two-wire (home-use) extension cords are allowed.

## 120/208v and 277/480v Power

The Raleigh Convention Center can provide power for your equipment and machinery with the following limitations. We can only guarantee that we will be able to provide power if you order in advance. Not all locations of the building have access to higher amperage or voltage power. Please discuss your needs with Jamal Powell at 984-202-3938.

We can generally provide the power you need for most equipment; however, we do not stock all types of outlets. If you need to plug into something other than a standard 120 or 240 volt, 20 or 30 amp outlet you need to either bring an outlet of the correct type or provide equipment with bare wire leads that we will install into our breaker panel. We will not disassemble your machinery or equipment in order to wire it. Please provide equipment with either a plug or bare wire leads.

## Right of Way and Access

- The Raleigh Convention Center reserves an easement behind each exhibit booth for the purpose of distributing electrical service to neighboring booths.
- Unless otherwise directed, convention center electricians are authorized to cut floor coverings to permit installation of service.
- Wall, column, and permanent building utility outlets are not a part of the booth space and are not to be used by exhibitors without advance approval.
- Access to floor boxes is strictly prohibited.
- Displays and service panels must be available and accessible for inspection at all times.

## Phone Lines

You will be provided with one phone line with an RJ-12 plug for each phone line you order. The phone lines are analog lines suitable for use with computer modems, credit card machines, or for voice communication. If you want to use the line as a normal phone, you may rent the telephone set from us for an additional fee or bring your own telephone set.

The phone lines are disabled from making international calls or dialing 900, 976, and similar toll numbers. Long-distance fees are charged to the client upon receipt of the final bill.

## Air, Water, and Drain Service

Compressed air, water, and drain service must be ordered in advance. Not all areas of the Raleigh

Convention Center have access to these services, so please contact us early if you need these services. Call Jamal Powell at 984-202-3938 to order these services.

## **Internet Services**

All Internet Services are subject to The Convention Center's acceptable use policies and the RCC may suspend Service to any exhibitor or user if the use is determined to be in violation of the acceptable use policies.

For wired internet, you may install up to five devices per drop with your switch, or you may rent a switch for \$50 per event.

**Disclaimer:** The Convention Center does not provide security, such as, but not limited to firewalls, etc. for any data circuit(s) that we provide. It is the sole responsibility of the exhibitor or customer to provide any necessary security. Software or content obtained from the use of Service may contain viruses or other harmful features and customer is solely responsible for protecting its equipment and software from such matters.

## **Free Wireless Terms of Use, Security Warning, and Disclaimer**

### **WARNING: THIS WIRELESS NETWORK IS NOT SECURE.**

Data sent to or from all wireless devices connected to this network is sent in the clear and could be intercepted and viewed by third parties. Do not use this network to transfer sensitive personal data such as usernames, passwords, credit card numbers, social security numbers, etc. It is available to the general public and is not secure. The City cannot and does not guarantee the privacy of your data and communication while using the service.

## **Indemnity**

Under no circumstances shall the City, its officers, employees, or agents be liable for any direct, indirect, incidental, special, punitive or consequential or other damages that arise or result in any way from use of, or inability to use, the service or to access the Internet or any part thereof, or user's reliance on, or use of, information, services or merchandise provided on or through the service, or that result from mistakes, omissions, interruptions, deletion of files, errors, defects, delays in operation, or transmission, or any defect in or failure of performance.

By your use of the free wireless network, you agree to indemnify and hold harmless the City, of its officers, employees, and agents, from, and against any claim, liability, loss, damage, cost, or expense (including without limitation reasonable attorneys' fees) arising from or related to your use of the service, any materials downloaded or uploaded through the service, any actions taken by you in connection with your use of the service, any violation of any third party's rights or a violation of law or regulation, or any breach of the terms of service agreement.